



CITY OF MILPITAS

Economic Development and Trade Commission

MEETING MINUTES

4:30 PM

Monday, November 13, 2023

First Floor Committee Conference Room

1. **CALL TO ORDER** Vice Chairperson Norwood called the meeting to order at 4:36 PM.
2. **PLEDGE OF ALLEGIANCE** Commissioner Rice led the pledge of allegiance.
3. **ROLL CALL** Economic Development Specialist Michael Thomas called the roll.

PRESENT: Vice-Chair Chris Norwood; Commissioners Parkash Daryani Lynne Rice and Victor San Vicente. Alternates Michael Nguyen and Conrad Schapira. City staff: Economic Development Director Alex Andrade, Economic Development Specialist Michael Thomas and Sr. Special Projects Associate Margaret Tamisiea

ABSENT: Chair Casey McNeil and Commissioner Cheri Romero
4. **SEATING OF ALTERNATES** Alternate Member No. 1: Conrad Schapira seated in place of Chair McNeil

Alternate Member No. 2: Michael Nguyen was seated in place of Commissioner Romero
5. **APPROVAL OF AGENDA**

Recommended Action: Approve November 13, 2023 meeting agenda of the Economic Development & Trade Commission as submitted.

Mover/Second: Daryani/ Rice

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Nguyen, Schapira, San Vicente, Daryani, Rice , McNeil

Noes: None **Abstentions:** None
6. **APPROVAL OF MINUTES**

Recommended Action: Approve August 14, 2023 meeting minutes of the Economic Development & Trade Commission as submitted.

Action on this item was not taken due to lack of quorum of members from the Commission's August 14, 2023 meeting. This item will be agendized for a future meeting.

Recommended Action: Approve September 18, 2023 meeting minutes of the Economic Development & Trade Commission as submitted.

Action on this item was not taken due to lack of quorum of members from the Commission's September 18, 2023 meeting. This item will be agendized for a future meeting.

Recommended Action: Approve October 9, 2023 meeting minutes of the Economic Development & Trade Commission as submitted.

Mover/Second: Daryani/Rice

Motion carried by a vote of: AYES: 4 NOES: 0

Ayes: Nguyen, Schapira, Daryani, Rice

Noes: None **Abstentions:** None

7. PUBLIC FORUM No public comment was submitted.

8. ANNOUNCEMENTS Commissioner Rice reported that The Great Mall features The North Face and Pandora as new retail tenants while Build-a-Bear anticipates opening a retail location at the mall in December.

Vice-Chair Norwood announced that Milpitas Unified School District's annual participation in the Jack Emery Food Drive, which collects canned goods and monetary donations which are then provided to the Milpitas Food Pantry for distribution to Milpitas families in need during the holiday season.

Mayor Montano expressed her appreciation for Great Mall for hosting its annual Family Fall Festival on October 14. Mayor Montano requested information about Business Improvement District feasibility study currently in progress as well as crime statistics reflecting impacts on Milpitas' business community. Mayor Montano informed the Commission that the City and operator Jamboree are in discussions regarding site improvements at 1000 Hillview Court.

Economic Development Director Andrade noted that the Commission does not hold a regular meeting in December with the next such meeting scheduled for January 8, 2024.

Following up on a prior request from the Commission, Specialist Thomas informed the Commission that hybrid meeting options are no longer allowed for members of Brown Act bodies in California since Governor Newsom rescinded the executive order allowing this option during the COVID-19 pandemic in February 2023.

BUSINESS ITEMS **9a. Manufacturing Day 2023**

Recommended Action: Receive presentation.

Vice-Chairperson Norwood introduced this item and Specialist Thomas summarized planning, preparation, execution and results of Manufacturing Day, which included a video presentation capturing the day's events.

Vice-Chairperson Norwood opened the public forum on this item and no public comment was submitted. Vice-Chairperson Norwood closed the public forum.

After discussion the following motion was made: Receive presentation.

Mover/Second: Daryani / Schapira

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Nguyen, Schapira, San Vicente, Daryani, Rice, Norwood

Noes: None **Abstentions:** None

9b. Economic Development Overview

Recommended Action: Receive presentation.

Vice-Chairperson Norwood introduced this item. Director Andrade presented a slide deck dated November 13, 2023.

Vice-Chairperson Norwood opened the public forum on this item and no public comment was submitted. Vice-Chairperson Norwood closed the public forum.

Commissioner Daryani requested workforce and economic development data comparing Milpitas pre-COVID pandemic and post-pandemic time periods. City staff will provide requested data to the Commission after it becomes available.

Alternate Schapira requested clarification for household data and Mr. Andrade clarified the data reflected household size.

Commissioner San Vicente asked if copies of the presentation would be available. Staff will include the slide presentation in the agenda packet.

After discussion, the following motion was made: Receive presentation.

Mover/Second: Daryani/Schapira

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Nguyen, Schapira, San Vicente, Daryani, Rice, Norwood

Noes: None **Abstentions:** None

9c. Commissioners' Roles and Responsibilities

Recommended Action: Select a commissioner to present at the Commission's regular meeting on January 8, 2024 regarding how their professional background, knowledge and experience relates to the EDTC's mission.

Vice-Chairperson Norwood requested to table this item due to Chairperson McNiel's absence.

After discussion, the following motion was made: Table this item until a future meeting.

Mover/Second: Schapira/Rice

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Nguyen, Schapira, San Vicente, Daryani, Rice, Norwood

Noes: None **Abstentions:** None

9d. New Business Item Discussion

Recommended Action: Note and file Commissioners' suggested items for inclusion and/or modification in future EDTC Workplans.

Vice Chairperson Norwood asked the Commissioners for their suggestions. Mayor Montano suggested a list of new businesses operating in Milpitas.

Commissioner Daryani requested data comparing business openings and business closures.

Commissioner Rice requested a presentation regarding the building permit process at a future Commission meeting.

ADJOURNMENT

Motion to adjourn meeting at 5:26 PM

Mover/Second: Daryani/Rice

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Nguyen, Schapira, San Vicente, Daryani, Rice, Norwood

Noes: None **Abstentions:** None