



# CITY OF MILPITAS

## Library and Education Advisory Commission

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**MEETING MINUTES**  
**7:00 p.m.**  
**Monday, September 16, 2024**  
**Milpitas Library**  
**160 N. Main St. Milpitas, CA 95035**

- CALL TO ORDER** Chair Chou called the meeting to order at 7:12 p.m. Chair Chou called the roll.
- ROLL CALL** **PRESENT:** Chair Yu-Lan Chou, Commissioners Ann Anderson, Therese Hoang (8:02 p.m.), Nonie McDonald, Vice Chair Rekha Pardeshi (7:12 p.m.)
- ABSENT:** Commissioners Barbara Martens, Hellie Mateo, Naga Venkata Satya Sannidhi, Trijohn Tran, Student Commissioner Yunha Park, Vice Mayor Evelyn Chua
- Library Staff:** Kelly McKean – Community Librarian  
Steve Fitzgerald – County Librarian
- City Staff:** John Macon – Recreation Supervisor  
Amanda Ingua – Public Service Assistant II
- PLEDGE of ALLEGIANCE** Chair Chou led the pledge of allegiance.
- ALTERNATE SEATING** NA
- APPROVAL OF AGENDA** **Motion to approve the September 16, 2024 agenda.**
- M/S:** McDonald/Anderson                      **AYES:** All
- APPROVAL OF MINUTES** **Motion to approve the amended May 20, 2024 minutes.**  
Amended: added “research library assessment service points” to FY2024-25 Work Plan draft as previously discussed.
- M/S:** McDonald/Pardeshi                      **AYES:** All
- PUBLIC FORUM** NA
- ANNOUNCEMENTS** NA
- BUSINESS ITEMS** **A. Measure J: Milpitas Public Services Reauthorization Measure**
- Recommendation:** Receive the educational staff report on Measure J.
- City Manager, Ned Thomas and Assistant City Manager, Matt Cano presented a report on Measure J to the Commission.

**B. Debrief Youth Essay Writing Contest held on Saturday, August 24, 2024**

**Recommendation:** The annual Youth Essay Writing Contest held by the Commission took place on Saturday, August 24, 2024, at the Milpitas Library. A total of 100 Milpitas youth took part across three divisions, including grades 4-6, 7-8, and 9-12. First through fourth place winners were selected in each division and will receive award checks.

The Commission discussed the positive aspects of the event and identified areas for improvement for next year. Additionally, next year's Youth Essay Writing Contest was formally scheduled for Saturday, August 23, 2025.

**C. Work Plan Projects**

**Recommendation:** Review Work Plan topic areas and tasks and choose one or two upcoming projects to focus on. Potential projects include tabling at the City's Pumpkins in the Park event on Saturday, October 26, and also participation at the annual County Commissions Forum held in February.

Staff asked the Commission for volunteers to table at the City's Pumpkins in the Park event held on Saturday, October 26, and the Dia De Los Muertos event held on Saturday, November 2.

**LIAISON REPORT**

**A. Friends of the Milpitas Library Report – Nonie McDonald**

Shared to the commission of the upcoming programming.

**B. County Librarian Report – Steve Fitzgerald**

Shared to the commission of ongoing programming at the county library.

**C. Community Librarian Report – Kelly McKean**

Shared to the commission of the programming at the local library.

**D. City Council Liaison Report – N/A**

**E. Staff Liaison Report – John Macon**

Provided updates to the commission of the upcoming city events.

**UPCOMING AGENDA**

NA

**ADJOURNMENT**

Chair Chou adjourned the meeting at 8:24 p.m.

**Motion to adjourn the meeting.**

**M/S:** Anderson/Pardeshi

**AYES:** All