



CITY OF MILPITAS

Library and Education Advisory Commission

REGULAR MEETING

AGENDA

7:00 P.M.
MONDAY, NOVEMBER 18, 2024
MILPITAS LIBRARY
161 N. MAIN STREET, MILPITAS, CA 95035

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: November 18, 2024
6. Approval of Meeting Minutes: September 16, 2024

7. **Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements
9. Business Items

a. **SCCLD Program Policy Review – Steve Fitzgerald, Deputy County Librarian**

Background: In keeping with the Santa Clara County Library District (SCCLD) mission to have library patrons belong, connect, and discover, SCCLD staff develops and presents programs and events that provide information, education, and entertainment. Programs and events are free, open to the public, and designed to meet the diverse needs of library users.

Recommendation: Receive information about the SCCLD Library Events and Programs Draft Policy.

b. Service Levels for Growing Populations – John Macon, City Staff

Background: The Library and Education Advisory Commission's Work Plan includes the topic area: Service Levels for Growing Populations. The Commission is interested in researching potential service level needs in response to the increases in Milpitas population in future years, including assessing needs related to potential library service points.

Recommendation: Discuss the work plan topic including 1) Any previous Library Service Level assessments; 2) How the current SCCLD Community Survey can inform the topic; and 3) The typical and appropriate roles and responsibilities of City and/or County staff regarding this project.

c. County Commissions Forum – Yu-Lan Chou, Chair

Background: The Library and Education Advisory Commission's Work Plan includes participation in the annual County Commissions Forum held in February.

Recommendation: Discuss details of this upcoming year's County Commissions Forum event, and gain agreement on the Commission's group participation.

10. City Liaison Reports

- a. Friends of the Milpitas Library Report
- b. County Librarian Report
- c. Community Librarian Report
- d. City Council Report
- e. City Staff Report

11. Adjournment

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e-mail: mmutalipassi@milpitas.gov / Phone: 408-586-3040

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