



CITY OF MILPITAS

ECONOMIC DEVELOPMENT & TRADE COMMISSION

SPECIAL MEETING AGENDA

[4:00 PM]

Monday, February 10, 2025
Committee Conference Room
Milpitas City Hall, First Floor
455 E. Calaveras Blvd., Milpitas

1. Call to Order (4:00 PM)
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: February 10, 2025
6. Approval of Meeting Minutes: January 13, 2025
7. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements

- a. Commissioners
- b. City Council Liaison
- c. City Staff

9. Business Items

a. Milpitas Commercial Real Estate Profile – Commissioner Jacob Sanchez

Receive a presentation on the state of Milpitas' Commercial Real Estate market. This item's nexus is the Milpitas General Plan 2040's [Economic Development Element Action ED-1b](#), which includes reporting economic development trends to the Economic Development & Trade Commission each year.

Recommendation: Receive the Presentation.

b. Commission Work Plan Prioritization

Determine action items from the Commission's FY 2024-25 Work Plan should be prioritized in 2025. This item's nexus is the [Commissioners Handbook](#).

Recommendation: Identify Work Plan action items to be prioritized in 2025.

c. **Regular Meeting Schedule**

Consider adjustments to the Commission's regular meeting schedule. This item's nexus is the [Commission's Bylaws](#) and [Bylaws Addendum](#).

Recommendation: Determine if there is support to adjust meeting start time for future regular meetings and agendize such consideration at a future regular Commission meeting.

10. Adjournment – Next Regular Meeting Scheduled for Monday, March 10, 2025

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: mmutalipassi@milpitas.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the [Milpitas Municipal Code as Title I Chapter 310](#) and is available online at the City's website www.milpitas.gov.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packets are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online at

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at www.milpitas.gov or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call [Staff Liaison] at [Staff Liaison Phone Number] or send an e-mail to aandrade@milpitas.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings