



CITY OF MILPITAS

Library and Education Advisory Commission

MEETING MINUTES

7:00 pm

Monday, May 16, 2022

160 N. Main St. Milpitas, CA 95035

CALL TO ORDER

Chair Arbaugh called the meetings to order at 7:00 PM. Chair Arbaugh called the roll.

ROLL CALL

PRESENT: Rekha Pardeshi, Yu-Lan Chou, Dana Arbaugh, Hellie Mateo, Susan Loh, Theresa Hoang, Ann Anderson

ABSENT: Nonie McDonald, Barbara Martens

Library Staff: Steve Fitzgerald, Kelly McKean

City Liaison: Councilmember Chua

City Staff: John Macon – Recreation Supervisor
Ming Chen – Recreation Administrative Assistant

PLEDGE of ALLEGIANCE

Vice Chair Chou led the pledge of allegiance.

ALTERNATE SEATING

Susan Loh was seated in place of Nonie McDonald.
Ann Anderson was seated in place of Barbara Martens.

APPROVAL OF AGENDA

Motion to approve Agenda for May 16, 2022 as submitted.

M/S: Chou/Mateo **Ayes:** All

APPROVAL OF MINUTES

Motion to approve Minutes for March 21, 2022 as submitted.

M/S: Chou/Mateo **Ayes:** All

PUBLIC FORUM

None

ANNOUNCEMENTS

None

BUSINESS ITEMS

1. Work Plan Projects – Dana Arbaugh – Chair

Background: The Commission's Fiscal year 2021 – 22 Work Plan identified goals, projects and ongoing tasks that the commission can continue to work on and accomplish this fiscal year.

Action: The Commission received Chair Arbaugh's suggestion of asking the Commission to seek judges for the Youth Essay Contest. The suggestion is to also have the contest held sometime in October as opposed to September. The Chair proposed to refine the details of the Work Plan in the next meeting.

M/S: Loh/Pardeshi

Ayes: All

2. Library Donor Program – Dana Arbaugh – Chair

Background: The Commission's Fiscal Year 2021 – 22 Work Plan identified work related to the Library Donor Program.

Action: The Commission received updated regarding Library Donor Program projects.

LIAISON REPORT

Friends of the Milpitas Library Report – Dana Arbaugh

Commission received updates of book sales event.

County Librarian Report – Steve Fitzgerald

Commission received a presentation from the County Librarian.

Community Librarian Report – Kelly McKean

Commission received updates about the events, classes, and statistics at the Milpitas Library.

City Council Report – Councilmember Chua

Councilmember Chua updated the Commission of the City events.

City Staff Report – John Macon

Commission received updates about the events at Barbara Lee Senior Center.

FUTURE AGENDA ITEMS

Work Plan – Refine the details of the Youth Essay Contest.

ADJOURNMENT

Chair Arbaugh adjourned the meeting at 8:18 PM.