

CITY OF MILPITAS
Library and Education Advisory Commission
REGULAR MEETING

Minutes: Regular Meeting of the Library and Education Advisory Commission

Date of Meeting: Monday, November 15, 2021

Place of Meeting: Zoom (Virtual Meeting)

I. Call to Order: Chair Chou called the meeting to order at 7:00 pm

II. Pledge of Allegiance: Chair Chou led the Commission in the Pledge of Allegiance.

III. Roll Call: Commissioners Present: Yu-Lan Chou, Dana Arbaugh,
Hellie Mateo, Theresa Hoang,
Susan Loh, Rekha Pardeshi,
Ha Phan, Nonie McDonald, Rekha Pardeshi

Commissioners Absent: Elpidio Estioko

City Council Liaison: Councilmember Chua

Library Staff Present: Kelly McKean, Jennifer Weeks

City Staff Present: John Macon – Recreation Services Supervisor
David Sanchez – Public Services Assistant

Alternates Seated: Theresa Hoang

IV. Adoption of Agenda: Motion to approve Agenda for November 15, 2021, as submitted.
M/S: Phan / Hoang Ayes: All

V. Approval of Minutes: Motion to approve Minutes for September 20, 2021, as submitted.
M/S: Phan / Arbaugh Ayes: All

VI. Public Forum: None

VII. Announcements:

- Elpidio Estioko will be resigning from the Commission and has sent a letter of intent that the council is reviewing currently. The Commission wants to make sure to thank him for his service.
- The Milpitas Senior Center has been open for 2 months now and has had a daily average of 136 meals per day for the week of 11/8 – 11/12. Recently, over 200 Milpitas seniors received local resource materials and a goodie bag from the Senior Center's Drive-Thru Resource Fair.
- The Pumpkin's in the Park event was held successfully albeit lower numbers than in the past and before the pandemic.

VIII. New Business

1. Work Plan Review – Yu-Lan Chou, Commission Chair

Background: The Library and Education Advisory Commission has identified seven target areas of focus related to their Work Plan. These target areas provide support and advocacy to programs, activities and events that align most positively to the Milpitas Library's needs.

Action: Reviewed FY 2021-2022 Work Plan and prioritized project areas to start the upcoming new year including topic/advisory #6, City Event collaborations

IX. Liaison Reports

- **Library Donor Program**

The first Gold level member donation has been made in the amount of \$8,000.00

- **Friends of the Milpitas Library Report**

September book sale was a great success making over \$8,000.00 in sales. The next book sale is on December 4th and 5th as well as the last weekend in January.

- **County Librarian Report**

See attachments.

- **Community Librarian Report**

See attachments.

- **City Council Report**

There will be a community clean up this Saturday the 20th from 11am – 1pm near the Milpitas Library in preparation for the Holiday Magic event. Milpitas has begun an Adopt a Park Program. The program is more like a park guardian program where a community member can contact city staff if anything needed to be fixed at any of the Milpitas parks.

- **Future Agenda Items**

TBD

X. Adjournment:

With there being no further business, the meeting was adjourned at 7:30 PM to the next scheduled meeting on January 31, 2022.