



# City of Milpitas Measure F Oversight Committee

## AGENDA

Thursday, March 20, 2025

City Hall, 1st Floor Committee Conference Room, 455 E. Calaveras Blvd, Milpitas  
5:30 P.M. - 6:30 P.M.

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### I. Call to Order

### II. Pledge of Allegiance

### III. Roll Call

### IV. Seating of Alternates

### V. Approval of Agenda

### VI. Approval of Minutes

- i. December 12, 2024
- ii. March 21, 2024
- iii. June 20, 2024
- iv. September 19, 2024

### VII. Public Forum. Please limit remarks to three minutes or less.

Members of the audience are invited to address the Committee on any subject not on the agenda. Speakers must limit their remarks to three minutes. As an unagendized item, no response is required of City staff or the committee; however, the Committee may agendize the item for a future meeting.

### VIII. Business Items (Roll call vote to be conducted by City Staff)

- i. FY 2024-25 2FQ25 Financial Status Report
- ii. Preliminary FY 2025-26 Operating Budget – Long-Term Forecast
- iii. Financial Systems Transition (BerryDunn February 2025 Status Report)

### IX. Staff and/or Liaison Reports

### x. Adjournment

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review. For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

E-mail: [mmutalipassi@milpitas.gov](mailto:mmutalipassi@milpitas.gov) / Phone: 408-586-3041

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Materials related to an item on this agenda submitted to the Measure F Oversight Committee after initial distribution of the agenda packet are available for public inspection on the City website. The Committee agendas and related materials can be viewed online at: <https://www.milpitas.gov/616/Measure-F-Oversight-Committee> (select meeting date).

*If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, please call the City Clerk at 408-586-3001 or send an e-mail to [CityClerk@milpitas.gov](mailto:CityClerk@milpitas.gov) prior to the meeting. You may request a larger font agenda.*



# CITY OF MILPITAS

## MEASURE F OVERSIGHT COMMITTEE

### MEETING MINUTES **DRAFT**

5:30 p.m. – 6:30 p.m.

Thursday, December 12, 2024

First Floor Committee Conference Room  
455 E. Calaveras Blvd, Milpitas

**CALL TO ORDER**

Ria Lauren Abellera called the meeting to order at 5:31 P.M.

**PLEDGE of ALLEGIANCE**

Ria Lauren Abellera called the roll and led the pledge of allegiance.

**ROLL CALL**

**PRESENT:** Madan Menon, Anans Rehman

**ABSENT:** Conrad Schapiro, Joyita Ghose

**STAFF PRESENT:** Matt Cano, Assistant City Manager  
Luz Cofresí-Howe, Finance Director  
Ria Lauren Abellera, Finance Administrative Assistant

**APPROVAL OF AGENDA**

As there was no quorum, the agenda was not approved.

**APPROVAL OF MINUTES  
(March 21, 2024)**

As there was no quorum, the March 21, 2024 minutes were not approved.

**APPROVAL OF MINUTES  
(June 20, 2024)**

As there was no quorum, the June 20, 2024 minutes were not approved.

**APPROVAL OF MINUTES  
(September 19, 2024)**

As there was no quorum, the September 19, 2024 minutes were not approved.

**PUBLIC FORUM**

There were no members of the public present.

**ANNOUNCEMENTS**

There were no announcements.

**BUSINESS ITEMS**

- i. Receive Measure J Outcome Information
  - a. Assistant City Manager Matt Cano presented the outcome of Measure J.
    - Committee Member Madan Menon asked for clarification on the reallocation of money generated by Measure F.
    - Assistant Finance Director Matt Cano and Finance Director Luz Cofresí-Howe responded that the allocation has not yet been decided.
    - Committee member Madan Menon asked for clarification on the renewal of his membership.
- ii. Receive Measure F Oversight Committee Recruiting Outreach Campaign Information
  - a. Administrative Assistant Ria Lauren Abellera presented information on the Measure F Oversight Committee Recruiting Outreach Campaign.
- iii. Receive presentation of the City’s Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2024
  - a. Finance Director Luz Cofresí-Howe presented the City’s Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2024.
    - Committee member Madan Menon asked for more information on City investments and the ERAF fund. He also asked for clarification on property held for resale and technology replacement.

**CITY LIAISON REPORTS**

No reports given.

**ADJOURNMENT**

Ms. Abellera adjourned the meeting at 6:23 p.m.



# CITY OF MILPITAS MEASURE F OVERSIGHT COMMITTEE

## MEETING MINUTES-**DRAFT**

5:30 pm – 6:30 pm

Thursday, September 19, 2024

First Floor Committee Conference Room

455 E. Calaveras Blvd, Milpitas

<b>CALL TO ORDER</b>	Ria Lauren Abellera called the meeting to order at 5:37 p.m. Ria Lauren Abellera called the roll.
<b>ROLL CALL</b>	<b>PRESENT:</b> Conrad Schapira, Madan Menon, Anas Ramon
	<b>ABSENT:</b> Joyita Ghose
<b>PLEDGE of ALLEGIANCE</b>	Ria Lauren Abellera led the pledge of allegiance.
<b>ALTERNATE SEATING</b>	No alternates were seated for voting.
<b>APPROVAL OF AGENDA</b>	As there was no quorum, the agenda was not approved.
<b>APPROVAL OF MINUTES (March 21, 2024)</b>	As there was no quorum, the March 21, 2024 minutes were not approved.
<b>APPROVAL OF MINUTES (June 20, 2024)</b>	As there was no quorum, the June 20, 2024 minutes were not approved.
<b>PUBLIC FORUM</b>	There were no public comments.
<b>ANNOUNCEMENTS</b>	<p>There were no announcements from Committee members.</p> <ol style="list-style-type: none"> <li>i. Appoint Chair and Vice Chair <ul style="list-style-type: none"> <li>• There was no quorum, so no appointments.</li> </ul> </li> <li>ii. The Committee received information that the Brown Act Training link will sent out via email.</li> <li>iii. Susie Woodstock conducted the Measure F Sales Tax Presentation by HdL Companies virtually. <ul style="list-style-type: none"> <li>• Committee Member Madan Menon asked for clarification on the error that caused an increase in the data. Susie clarified that it was a reporting error.</li> <li>• Committee Madan Menon asked how far are the forecast to the actuals. Committee Member Conrad Schapira clarified</li> </ul> </li> </ol>

	<p>the allocations. Assistant City Manager Cano showed Madan the budget book of the allocations for Measure F.</p> <ul style="list-style-type: none"> <li>• Committee Member Conrad Shapira asked about county taxes scheduled to sunset in the future. Susie Woodstock showed the data and reviewed the information.</li> </ul> <p>iv. The Committee received a presentation from City Manager Ned Thomas and Assistant City Manager, Matt Cano on <i>Measure J: Milpitas Public Services Reauthorization</i></p> <ul style="list-style-type: none"> <li>• Committee Member Madan Menon asked clarification on ¼-cent vs ¼ percent (%) language. Assistant City Manager Cano clarified these two terms are used interchangeably. Committee Member Conrad Shapira added that the tax is based on \$1.</li> </ul> <p>Committee Member Conrad Shapira asked to clarify if the 70,000 calls to PD were actual calls or incidents. Assistant City Manager Cano will research and follow up.</p> <p>iv. Proposed rescheduling regular December 19, 2024 Committee meeting to special December 12, 2024 Committee meeting. There was no quorum.</p>
<b>LIAISON REPORT</b>	<p>There was no liaison report.</p> <p>Committee Member Conrad Shapira asked why measure J is for an 8 year block. City Manager Ned Thomas clarified that the Measure J was patterned after the Measure F's 8 year term.</p> <p>Committee Madan Menon asked how he can renew his term for the committee. City Manager Ned Thomas advised that the City Clerk will reach out to him.</p>
<b>ADJOURNMENT</b>	<p>Ria Lauren Abellera adjourned the meeting at 6:27 p.m.</p>



# CITY OF MILPITAS

## MEASURE F OVERSIGHT COMMITTEE

### MEETING MINUTES-DRAFT

5:30 pm – 6:30 pm

Thursday, June 20, 2024

1<sup>st</sup> Floor Committee Conference Room  
455 E. Calaveras Blvd, Milpitas

<b>CALL TO ORDER</b>	Finance Director Luz Cofresí-Howe called the meeting to order at 5:33 p.m. Ria Lauren Abellera called the roll.
<b>ROLL CALL</b>	<b>PRESENT:</b> Madan Menon <b>ABSENT:</b> Joyita Jhose, Conrad Schapira, Tanmay Patel
<b>PLEDGE of ALLEGIANCE</b>	Finance Director Luz Cofresí-Howe led the pledge of allegiance.
<b>ALTERNATE SEATING</b>	No alternates were seated for voting.
<b>APPROVAL OF AGENDA</b>	There was no quorum, so the agenda was not approved.
<b>APPROVAL OF MINUTES (March 21, 2024)</b>	There was no quorum, so the March 21, 2024 minutes were not approved.
<b>PUBLIC FORUM</b>	There were no public comments.
<b>ANNOUNCEMENTS</b>	There were no announcements from committee members.  Finance Director Luz Cofresí-Howe gave the following announcements: <ul style="list-style-type: none"><li>• Measure F will be sunseting April 1, 2029, and the City intends to put Measure F on the ballot for election in November 2024.</li><li>• An action requesting approval of the measure language for the ballot will be taken to the City Council in August 2024.</li><li>• The City Manager will be reaching out to the Committee Members with additional information on Measure F outreach by Monday, June 24, 2024.</li></ul>
<b>BUSINESS ITEMS</b>	1) Receive an update on the FY 2024-25 Adopted Budget, including key programs and services funded by Measure F in the upcoming fiscal year.  The Committee received a presentation from Finance Director Luz Cofresí-Howe on Measure F activities funded from inception through the FY 2024-25 Adopted Operating Budget.
<b>LIAISON REPORT</b>	There was no liaison report.  Committee Member asked clarification on reappointment on the Measure F Committee. Ms. Cofresí-Howe said the City Clerk would be reaching out to current Committee members.
<b>ADJOURNMENT</b>	Luz Cofresí-Howe adjourned the meeting at 5:50 p.m.



# CITY OF MILPITAS MEASURE F OVERSIGHT COMMITTEE

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## MEETING MINUTES-DRAFT

5:30 pm – 6:30 pm

Thursday, March 21, 2024

Milpitas Community Center Rooms 7&8  
457 E. Calaveras Blvd, Milpitas

<b>CALL TO ORDER</b>	Chair Neal Osborn called the meeting to order at 5:33 p.m. Rosanne Yamashita called the roll.
<b>ROLL CALL</b>	<b>PRESENT:</b> Neal Osborn, Jade Hall, Conrad Schapira, Joyita Jhose, Ranjith Kumar (5:37 p.m.) <b>ABSENT:</b> Daniel Sullivan, Tanmay Patel, Madan Menon
<b>PLEDGE of ALLEGIANCE</b>	Conrad Schapira led the pledge of allegiance.
<b>ALTERNATE SEATING</b>	No alternates were seated for voting.
<b>APPROVAL OF AGENDA</b>	Motion/Second: C. Schapira/J Hall Motion carried by a vote of: AYES: All NOES: n/a
<b>APPROVAL OF MINUTES (September 2023)</b>	Motion/Second C. Schapira/J Hall Motion carried by a vote of: AYES: All NOES: n/a
<b>PUBLIC FORUM</b>	No public comments
<b>ANNOUNCEMENTS</b>	City Manager Thomas informed the committee that their terms were expiring and that the City Clerks office will be in touch to discuss their term renewals. City Manager Thoams also informed the committee that additional committee polling will occur Mid-April regarding the extension of Measure F.
<b>BUSINESS ITEMS</b>	a. Review the Projected Revenues and Confirm that the Services Recommended to be Maintained with Measure F Funding are an Allowable Expenditure Consistent with Measure F  Committee received a presentation from Interim Finance Director Gabrielle Tsang Motion/Second No Motion Needed
<b>LIAISON REPORT</b>	No reports were given
<b>ADJOURNMENT</b>	Chair Osborn adjourned the meeting at 6:02 p.m..