



CITY OF MILPITAS

Library and Education Advisory Commission

REGULAR MEETING

AGENDA

7:00 P.M.
MONDAY, MAY 19, 2025
MILPITAS LIBRARY
161 N. MAIN STREET, MILPITAS, CA 95035

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: May 19, 2025
6. Approval of Meeting Minutes: March 17, 2025
7. Public Forum
Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.
8. Announcements
9. Business Items

a. FY2025-26 Work Plan Final Review – John Macon, City Staff

Background: Each year, the Library and Education Advisory Commission discusses and finalizes its annual Work Plan that includes projects and efforts to further promote the Milpitas Library's various programs, services and activities that benefit the Milpitas community at large.

Recommendation: Review and finalize the FY2025-26 Work Plan draft for City Council's review and approval.

b. Genesys Alert and Warning System – Toni Charlop, C.E.M., Emergency Management Coordinator - Fire

Background: The Milpitas Fire Department's Office of Emergency Management is reaching out to educate the community regarding the use of Genesys Protect as a quick and efficient means of providing direction to the public in an emergency.

Recommendation: Receive the presentation on Genesys alert and warning system.

c. Youth Essay Writing Contest Event – Yu-Lan Chou, Chair

Background: The Library and Education Advisory Commission's Work Plan includes an annual Youth Essay Writing Contest. Last year's event took place on Saturday, August 24, 2024, and the Commission reviewed this event during their next meeting on September 16, 2024.

Recommendation: Plan the next event to be held on Saturday, October 4, 2025 at the Milpitas Library. This includes confirming facility space usage, determining the submission and award format, recruiting volunteer judges, as well as marketing and promotion for the event.

10. City Liaison Reports

- a. Friends of the Milpitas Library Report
- b. County Librarian Report
- c. Community Librarian Report
- d. City Council Liaison Report
- e. City Staff Report

11. Adjournment

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e-mail: ccreech@milpitas.gov / Phone: 408-586-3040

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