



CITY OF MILPITAS

Library and Education Advisory Commission

MEETING MINUTES
7:00 p.m.
Monday, March 17, 2025
Milpitas Library
160 N. Main St. Milpitas, CA 95035

- CALL TO ORDER** Chair Chou called the meeting to order at 7:00 p.m. Chair Chou called the roll.
- ROLL CALL**
- PRESENT:** Chair Yu-Lan Chou, Commissioners, Ann Anderson, Therese Hoang, Barbara Martens, Naga Venkata Satya Sannidhi
- ABSENT:** Commissioners Hellie Mateo, Nonie McDonald, Vice Chair Rekha Pardeshi, Councilmember Hon Lien
- Library Staff:** Kelly McKean – Community Librarian
Steve Fitzgerald – Deputy County Librarian
- City Staff:** John Macon – Recreation Supervisor
Amanda Ingua – Public Service Assistant II
- PLEDGE of ALLEGIANCE** Chair Chou led the pledge of allegiance.
- ALTERNATE SEATING** Commissioner Martens and Sannidhi were seated as alternates.
- APPROVAL OF AGENDA** **Motion to approve the March 17, 2025 agenda.**
- M/S:** Martens/Anderson **AYES:** All
- APPROVAL OF MINUTES** **Motion to approve the January 13, 2025 minutes.**
- M/S:** Martens/Anderson **AYES:** All
- PUBLIC FORUM** None.
- ANNOUNCEMENTS** None.
- BUSINESS ITEMS** **A. Service Levels for Growing Populations – John Macon, City Staff**
- Recommendation:** Receive a presentation from City Staff and the Santa Clara County Library District (SCCLD) on this topic.
- The Commission received the presentation and discussed questions, feedback, and concerns.
- Motion to move forward with creating a community survey on access to library services.
- M/S:** Martens/Sannidhi **AYES:** All

B. Youth Essay Writing Contest Event – Yu-Lan Chou, Chair

Recommendation: Begin planning the next event to be held in the Fall of 2025. This includes confirming the event date, determining the submission and award format, recruiting volunteer judges, as well as marketing and promotion for the event.

Motion to confirm the Youth Essay Writing Contest Event date to be held on Saturday, October 4, 2025.

M/S: Sannidhi/Anderson **AYES:** All

LIAISON REPORT

A. Friends of the Milpitas Library Report – N/A

B. County Librarian Report – Steve Fitzgerald

Shared to the commission of ongoing programming at the county library.

C. Community Librarian Report – Kelly McKean

Shared to the commission of the programming at the local library.

D. City Council Liaison Report – N/A

E. Staff Liaison Report – John Macon

Provided updates to the commission of the upcoming city events.

UPCOMING AGENDA

N/A

ADJOURNMENT

Chair Chou adjourned the meeting at 8:23 p.m.

Motion to adjourn the meeting.

M/S: Anderson/Sannidhi **AYES:** All