



**CITY OF MILPITAS
PLANNING ZONING ADMINISTRATOR
HEARING AGENDA**

**JUNE 26, 2025 10:00 AM
PLANNING CONFERENCE ROOM
455 E CALAVERAS BLVD, MILPITAS, CA**

The Zoning Administrator Hearing is held in the Planning Conference Room, 455 E. Calaveras Blvd., Milpitas and via teleconference/Zoom webinar.

PUBLIC COMMENT INSTRUCTIONS

Oral public comments may only be provided live during the Zoning Administrator hearing in person. All comments provided shall be limited to three minutes or less as determined by the Zoning Administrator. All members of the public will be limited to one comment per agenda item, and one comment for non-agenda items. Members of the public may submit written comments by email to PlanningDepartment@milpitas.gov

The meeting will be streamed via Zoom for viewing purposes only. To watch via Zoom, join by clicking on link below:

<https://ci-milpitas-ca-gov.zoom.us/j/81917000567?pwd=2tbPS7KeuVbARgl0uuQxyWQQwVZk8X.1>

Passcode: 139271

The Planning Zoning Administrator is the Planning Director or his/her designee who has approval authority for Site Development Permits, Minor Site Development Permits, Minor Conditional Use Permits and other minor project reviews not involving public hearings.

I. CALL MEETING TO ORDER

II. PUBLIC FORUM

Members of the public are invited to speak on any item that does not appear on today's agenda. Comments will be limited to three minutes or less at the Zoning Administrator's discretion. When called to speak, you are encouraged to state your name for the record. As an item not listed on the agenda, no action can be taken, however the Zoning Administrator may instruct the staff to place the item on a future meeting agenda.

III. PUBLIC HEARING

- 1. MCCARTHY CENTER TREE REMOVAL AND LANDSCAPING MODIFICATIONS – 400 – 940 N. MCCARTHY BLVD. – P-MS25-0070, P-TR25-0015, and P-TR25-0016:** A Minor Site Development Permit and two Tree Removal Permit requests to allow for landscaping modifications, including a reduction of the total amount of required net onsite trees to 1,668, with reduced replanting requirements pursuant to the City's Tree Removal Ordinance as defined in Title X-2.00 of the Milpitas Municipal Code at an existing business park (McCarthy Center) on two lots totaling approximately 68.0-acres in the Industrial Park (MP) Zoning District, located at 400 – 940 N. McCarthy Blvd. The Project is categorically exempt from further environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Existing Facilities).

Project Planner: Randy Baez, (408) 586-3287, rbaez@milpitas.gov

Recommendation: Staff recommends that the Zoning Administrator approve Minor Site Development Permit No. MS25-0070 and Tree Removal Permits TR25-0015 and TR25-0016 to allow for a reduction in the total amount of required net onsite trees to 1,668 with reduced replanting requirements pursuant to the City's Tree Removal Ordinance as defined in Title X-2.00 of the Milpitas Municipal Code at 400-940 N. McCarthy Blvd.

- 2. MCCARTHY CENTER MASTER SIGN PROGRAM AND NEW FREESTANDING SIGNS – 400 – 940 N. MCCARTHY BLVD. - P-SD25-0004 and P-MA25-0002:** A Site Development Permit and Master Sign Program Amendment to allow the development of four new, eight-foot tall freestanding signs. The scope of work also involves a modification of an existing master sign program at an existing business park (McCarthy Center) on two lots totaling approximately 68.0-acres in the Industrial Park (MP) Zoning District, located at 400 – 940 N. McCarthy Blvd. The Project is categorically exempt from further environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Existing Facilities) and Section 15311 (Accessory Structures).

Project Planner: Randy Baez, (408) 586-3287, rbaez@milpitas.gov

Recommendation: Staff recommends that the Zoning Administrator adopt Resolution 25-009, approving Site Development Permit No. SD25-0004 and Master Sign Program Amendment No. MA25-0002 to allow the development of four new, eight-foot tall freestanding signs at 400-940 N. McCarthy Boulevard and the modification of an existing sign program, subject to the Conditions of Approval.

Any person aggrieved by any final decision of any, board, commission, or department head to the City of Milpitas may appeal the decision to the City Council by filing a written notice of the appeal with the City Clerk within 12 calendar days of the date of said decision and paying the required fee. This time limit shall be strictly enforced.

IV. ADJOURNMENT

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other City agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall,
455 E. Calaveras Blvd., Milpitas, CA 95035 Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.milpitas.gov by selecting the Milpitas Municipal Code link.

The Planning Division will provide a recorded agenda or minutes printed in large type upon request for the visually impaired. In compliance with the Americans with Disabilities Act, individuals requiring accommodation for this meeting should notify the Planning Division prior to the meeting at 408-586-3279.
