CITY OF MILPITAS
Arts Commission

REGULAR MEETING

AGENDA

7:00 p.m.
Monday, November 23, 2020
Via Teleconference (Virtual Meeting)

Meeting shall be live streamed. Go to:
Facebook: https://www.facebook.com/CityofMilpitas/
YouTube: https://www.ci.milpitas.ca.gov/youtube
Web Streaming: https://www.ci.milpitas.ca.gov/webstreaming

Public Comments may be provided live during the meeting by first registering for the Zoom meeting in advance, providing an email address (not disclosed) and name. Register in advance for this webinar:

https://ci-milpitas-ca-gov.zoom.us/webinar/register/WN_VUn1lE5rTFKpbZxRbHG6cw

*A link will be sent to you to join the meeting in order to give comments. All registered meeting attendees who wish to speak must click on the "raise hand" icon when the Staff Liaison calls for public comments. If participating by calling in, dial *9 to use the "raise hand" feature, and when you are called upon, hit *6 to unmute your phone. Your phone number will be displayed in the live meeting. Staff will call the speakers to begin.*

All comments provided shall be limited to three minutes or less as determined by the Staff Liaison. All members of the public will be limited to one comment per agenda item, and one comment for non-agenda items. The online written comment form previously used is no longer be available for public comment.

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Seating of Alternates**
5. **Approval of Agenda:** November 23, 2020
6. **Approval of Meeting Minutes**: September 28, 2020, and October 5, 2020
7. **Public Forum**
   Those interested are invited to address the Commission on any subject not on the agenda orally via zoom webinar (instructions above). *Speakers may provide their name and city of residence for the record, and comments may be limited to three minutes, or less. As an item not listed on the agenda, no response is required of the Commission or staff. However, Commission members may request staff to add the item to a future meeting agenda. This public meeting will be led with professionalism, respect and civility, so profanity and/or vulgar language will not be allowed.*

8. Announcements

9. Business Items

a. **Parks and Recreation Master Plan Update**
Project Manager Lyhak Eam will introduce Parks and Recreation Master Plan from consultants Gates & Associates to make a presentation on the current status of the Parks and Recreation Master Plan Update. The consultants will take questions and feedback from the Commission.

Recommendation: Receive the report.

b. **Montague Pedestrian Overcrossing Mural Public Art Call for Artists**
Community Engagement and Inclusion Administrator Tegan McLane will present a draft Call for Artist proposals.

Recommendation: Recommend City Council allocate $15,000 from the Public Art Fund for the Montague Pedestrian Overcrossing Mural Call for Artists.

c. **Virtual Performing Arts**
Community Engagement and Inclusion Administrator Tegan McLane will report on Milpitas Community Theater's plans for virtual auditions and a virtual performance of *The Show Must Go Online.*

Recommendation: Receive the report.

d. **Virtual Phantom Art Gallery**
Community Engagement and Inclusion Administrator Tegan McLane will report on progress toward the Virtual Phantom Art Gallery.

Recommendation: Receive the report. Appoint a subcommittee to work with staff on notifying Milpitas artists about the opportunity.

Click or tap here to enter staff recommendation

10. City Liaison Reports

Report from staff Liaison

Report from Councilmember Liaison

11. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review. For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

e-mail: cdiaz@ci.milpitas.ca.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting "I Want to . . . View " link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the Recreation and Community Services office at the Milpitas Community Center, 457 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online: http://www.ci.milpitas.ca.gov/our-government/commission/ (select meeting date)

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at www.ci.milpitas.ca.gov or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Recreation and Community Services Community Engagement and Inclusion Administrator Tegan McLane at (408) 586-3212, or send an e-mail to tmclane@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.

CITY OF MILPITAS
M I N U T E S

ART COMMISSION MEETING

Minutes: Regular Meeting of the Arts Commission.

Date of Meeting: September 28, 2020

Place of Meeting: Zoom Meeting

I. Call to Order: Chair Agg called the meeting to order at 7:02 pm.

II. Pledge of Allegiance: **Commissioner Driggers** led the Commission in the Pledge of Allegiance.

III. Roll Call: Commissioners Present: Agg, Driggers, Ghose, Tang and Umarani

City Council Liaison: Councilmember Montano

City Staff Present: Tegan McLane – Community Engagement & Inclusion Administrator
Salia Lopa – Senior Public Services Assistant

IV. Seating of Alternates: None

V. Approval of Agenda: **MOTION** to approve the Agenda for September 28, 2020 as submitted.
M:S/: Driggers/Ghose **Ares: All**

VI. Approval of Minutes: **MOTION** to approve Minutes for September 8, 2020 once amended Chair Agg requested quarterly updates, Item a :Public Art Fund Update.
M/S: Driggers/Umarani **Ayes:** All

VII. Public Forum: None

VIII. Announcements and Correspondence

Community Engagement & Inclusion Administrator McLane announced Chair Agg and Commissioner Driggers term expires in October and encouraged the Commissioners to reapply.

IX. Business Items

a. Public Art Collection

The Commission received the Staff report on information on the Public Art Collection and explanation of planned inventory updates.

b. **Montague Pedestrian Overcrossing Art**

The Commission discussed the Call for Artists for the Montague Pedestrian Overcrossing Art project. The Commission thoroughly discussed parameters for the Montague Pedestrian Overcrossing Art project, including any geographic or demographic restrictions on artists; desired artistic styles; themes, messages or subject matter; and recommended project fee. The Commission would like artwork to focus on Milpitas history and identity, and if possible, be dynamic, with the image appearing at times to change.

MOTION Commission agrees, with modifications, with parameters with City Staff for a mural to be displayed at descending stairs at crosswalk at Montague Overcrossing.

M/S: Agg/Tang **Ayes: All**

c. Virtual Phantom Art Gallery

The Commission received information on how a virtual Phantom Art Gallery might operate and options for Commission's involvement. The Commission is happy and willing to provide assistance.

XI. Staff, City Council and Liaison Reports

Community Engagement and Inclusion Administrator McLane reported playgrounds in Milpitas opened on Monday, September 21. Drive-Thru Pumpkins in the Park will take place on Saturday, October 17 from 10 a.m.-3 p.m. at the Barbara Lee Senior Center.

XII. Future Agenda Items

- Public Art Specifications for VTA Montague Expressway Pedestrian Overcrossing
- Overview of Mobile Stage (Visit if possible, after COVID-19 restrictions are lifted)
- Identifying art collection maintenance needs
- Utility Boxes, as part of the beautification plan

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:55 p.m. next scheduled meeting on October 26, 2020.

CITY OF MILPITAS
M I N U T E S

ART COMMISSION MEETING

Minutes: Special Meeting of the Arts Commission.

Date of Meeting: October 5, 2020

Place of Meeting: Zoom Meeting

I. Call to Order: Chair Agg called the meeting to order at 5:00 pm.

II. Pledge of Allegiance: Commissioner Tang led the Commission in the Pledge of Allegiance.

III. Roll Call: Commissioners Present: Agg, Driggers, Ghose, Tang and Umarani

City Council Liaison: Councilmember Montano

City Staff Present: Tegan McLane – Community Engagement & Inclusion Administrator

Salia Lopa – Senior Public Services Assistant

IV. Seating of Alternates: None

V. Approval of Agenda: **MOTION** to approve the Agenda for September 8, 2020 once amended; remove Recommendation listed under Item C: Discussion of the 2020-2021 Work Plan

VII. Public Forum: None

VIII. Announcements and Correspondence

IX. Business Items

a. Work Plan
The Commission reviewed and approved Work Plan,

MOTION approve Draft Work Plan
M/S: Tang/Ghose Ayes: All

XI. Staff, City Council and Liaison Reports

None

XII. Future Agenda Items

- Public Art Specifications for VTA Montague Expressway Pedestrian Overcrossing
- Overview of Mobile Stage (Visit if possible, after COVID-19 restrictions are lifted)
- Identifying art collection maintenance needs
- Utility Boxes, as part of the beautification plan

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 5:13 p.m. next scheduled meeting on October 26, 2020.

AGENDA REPORT

Arts Commission

DATE: November 23, 2020

TO: Honorable Chair and Commissioners

FROM: Tegan McLane, Community Engagement and Inclusion Administrator
Recreation and Community Services Department

SUBJECT: **Montague Pedestrian Overcrossing Public Art (Item 9-B)**

Executive Summary:
The Arts Commission is being asked to review a draft Call for Artists for Montague Pedestrian Overcrossing.

Staff Recommendation:
Approve the Call for Artists and recommend that City Council allocate $15,000 from the Public Art Fund for a Montague Pedestrian Overcrossing Mural.

Financial Impact:
The Commission will recommend to City Council a budget for this project. Public art projects are funded from the Public Art Fund. The amount approved by City Council will be budgeted for this project and will not be available for use on any other art acquisitions, projects or repairs to the existing collection.

Description:
At its September 28 meeting, the Commission voted to approve staff's recommendation for the parameters of the Montague Pedestrian Overcrossing Mural Call for Artists. The Commission discussed wishing to incorporate some aspect(s) of Milpitas' history and identity in the theme of the artwork. They also discussed a desire for the artwork to be dynamic and appear to change over time, perhaps with use of lights or other means.

Staff has drafted a Call for Artists to reflect the commissions' parameters and wishes for the piece.

A tentative timeline calls for proposals to be returned to the City January 4, with Commission's review at its January 25 meeting, Council's approval of the design at its February 16 meeting and installation to take place in spring or early summer. This timeline is subject to change, pending direction from City Council, City Manager's Office or the Department Director.

Staff will keep the Commission informed on when the draft Call for Artists is approved/released and any changes to the timeline.

CALL FOR ARTISTS

Montague Pedestrian Overcrossing Mural
$15,000 Commission

CALL ISSUE DATE: December 4, 2020
CALL DEADLINE: January 4, 2021

The City of Milpitas invites qualified professional artists based in the Bay Area to submit designs for a painted or mixed media mural for the Montague Pedestrian Overcrossing pedestrian entrance area, leading to the Milpitas Bay Area Rapid Transit (BART) station.

BACKGROUND:

The City of Milpitas is located in Silicon Valley, along the eastern foothills between Fremont and San Jose. Once a small agricultural community and crossroads rest stop for travelers, Milpitas is now one of the fastest growing cities in California and one of the most ethnically diverse. According to U.S. Census 2019 estimates, Milpitas population is more than 84,000, 84% of whom are non-white and 52% of whom are foreign born. Milpitas is a home to advanced manufacturing and technology corporations, including the semiconductor firm KLA-Tencor, cybersecurity firm FireEye, electronics manufacturer Flex Ltd. The Milpitas Metro district, where this project is located, is representative of these rapid societal and economic changes.

Of particular historical note, this project is very near to the site of the Ford Motor Assembly Plant, now the Great Mall. Not only did the auto plant fuel Milpitas' growth through the late 1950s to 1970s, it also helped cement Milpitas reputation as a socially progressive community after its union workers successfully convinced the City to allow the first planned racially integrated housing development in the country.

DRAFT

PROJECT DESCRIPTION:

The Montague Pedestrian Overcrossing is an enclosed pedestrian bridge over Montague Expressway, providing easy access from the new Milpitas Transit Station parking garage and Milpitas BART station to the surrounding Milpitas Metro district.

Just north of the overcrossing is the Great Mall, the largest enclosed outlet and value retail shopping, entertainment and dining destination in Northern California. The area includes a lot of newer, high-density housing and is being developed as a pedestrian and cyclist friendly neighborhood with a lively, urban atmosphere. Milpitas Metro's growing Innovation district provides a fertile environment for research and development companies.

The Montague Pedestrian Overcrossing structure serves as an informal gateway to Milpitas from San Jose to the south. As such, the Arts Commission has expressed interest in artwork that celebrates the history and identity of the City of Milpitas.

This public art mural will be at the base of the north stair tower and exterior of the electrical room. It is ground level and highly visible to both pedestrians and motorists. The total area available is approximately 629 square feet. The surface is a prefinished metal wall. See Attachment A for construction drawings and site specifications.

The actual overcrossing portion of the structure features a colorful architectural enhancement by San Jose architect Bill Gould. A series of metallic fins form a colorful rainbow when viewed at angle. The fins vary in height and are arranged so their tops mimic the tops of hills to the east of the bridge. There has been some discussion of adding artistic lighting to the bridge in the future.

The Arts Commission is interested in colorful mural artwork that will complement the existing architectural enhancement. They have also expressed interest in mural artwork which is dynamic, perhaps appearing different at different times of day or year or from different directions such as enhanced with glow-in-the-dark, reflective or heat sensitive paint.

DESIGN SPECIFICATIONS:

- Artwork must be suitable for all ages and in keeping with community values.
- Artwork must be durable (fade resistant paint, anti-graffiti coating required).
- Any lighting enhancements must be included in the cost of the project.
- Artwork may be either painted directly on structure or on removable panels to be affixed to structure.

ART SELECTION PROCESS:

Staff will review applications for completeness. The Arts Commission will review designs at its January 25, 2021 meeting and make recommendations to the City Council. If necessary, additional public comment may be sought online or in-person at any point in the process. City Council is expected to review the recommended design and approve an agreement at its regular meeting on February 23, 2021. This timeline is subject to change.

Artist will be asked to sign a Public Art Agreement, including standard Liability Waiver and Release, obtain a Milpitas business license and provide proof of insurance. See Attachment B to review contract terms.

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PROPOSAL SPECIFICATIONS:

The proposal shall be submitted electronically in written form via email, file transfer or on a thumb drive. Acceptable file formats are .pdf, .jpeg, .doc, .ppt, .htm, .mp4, .mov, .wmv, and .xls.

Your proposal must include:

1. **Qualifications**
   - Professional Resumes for lead artist and artist assistants working on the project.
   - Portfolio samples of up to six projects, similar in scope. Include artwork name, location, commissioning body, installation date, price and reference contact information (name, email, phone).

2. **Proposal Narrative**
   Please provide the following:
   - Artist's Statement describing inspiration, meanings, symbolism and/or historical context for the piece. (One-page max)
   - Proposed dimensions
   - Proposed materials
   - Proposed muralist(s), including all assistants who will be painting
   - Recommended installation procedure, including any special equipment required
   - Expected lifespan of the artwork
   - Recommended annual and sporadic maintenance necessary to achieve expected lifespan
   - How/if the public is encouraged to interact with the artwork
   - How/if the public is prohibited from interacting with the artwork, including safety measures

3. **Rendering / Materials Information**
   - Illustrations showing both day and nighttime views of the artwork

- If appropriate, video rendering of mural viewed from a vehicle traveling westbound on Montague Expressway.
- Proposed palette, including paint brands
- If appropriate, model or sample of any mixed media materials or items that will be affixed to the mural

4. **Timeline**
   Please provide a timeline for fabrication and installation. We expect a contract to be offered in executed in February 2021. Desired installation is Spring-Summer 2021.

5. **Budget**
   Please provide a complete, itemized budget, not to exceed $15,000. Your budget must cover everything you will need to design, fabricate and install the work. Your itemized list could include:
   - Artist's fee
   - Any studio assistants
   - Any field coordination
   - Additional renderings, CAD drawings and models
   - Engineering – structural, electrical, mechanical
   - Contractor services* – construction, electrical, mechanical, plumbing
   - Materials and supplies
   - Hardware
   - Fabrication
   - Artwork transportation
   - Art installation
   - Equipment rental
   - Interpretive plaque or signage (City provides standard artwork identification plaque.)
   - Administrative expenses directly related to this project: insurance, permits or certifications, additional studio space
   - Artist travel to Milpitas. Indicate the number of visits proposed and purpose of each.
   - Project contingency

   * Public Art projects can be subject to Department of Industrial Relations rules and prevailing wage. This project is not expected to trigger DIR rules, but please be advised if contractor services are to be used used.

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SUBMISSION INSTRUCTIONS / DEADLINE:

All proposals must be submitted electronically. All materials must be received at by 5:00 p.m. on Monday, January 4, 2021, 5 p.m. It is the responsibility of the applicant to verify receipt of the proposal prior to deadline.

Please note, City Offices are not open for in-person deliveries at this time. USPS deliveries are held for pickup at the Post Office, which can result in delayed delivery. Email submission is strongly recommended.

Any packages containing any related material shall be plainly marked on the outside in the following manner: "Montague Pedestrian Overcrossing Mural." Electronic copies may be delivered via email, file sharing website or on a thumb drive. Thumb drives will not be returned.

RETURN YOUR PROPOSAL, INCLUDING SIGNED COVERSHEET TO:

Mail: Montague Pedestrian Overcrossing Mural
Attn: Tegan McLane, Community Engagement and Inclusion Administrator
Milpitas Community Center
457 E. Calaveras Blvd.
Milpitas, CA 95035
Phone: office - (408) 586-3212 cell- (408) 209-5321
Email: tmclane@ci.milpitas.ca.gov

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PROPOSAL COVERSHEET:

Montague Pedestrian Overcrossing Mural Project
Proposals will not be accepted after January 4, 2021 at 5:00 p.m.

Artist: _____

Co-Artist, if applicable_____

Co-Artist, if applicable_____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail Address: _____Website_____

Signature of Artist: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

Signature of Co-Artist, if applicable: _____ Date: _____

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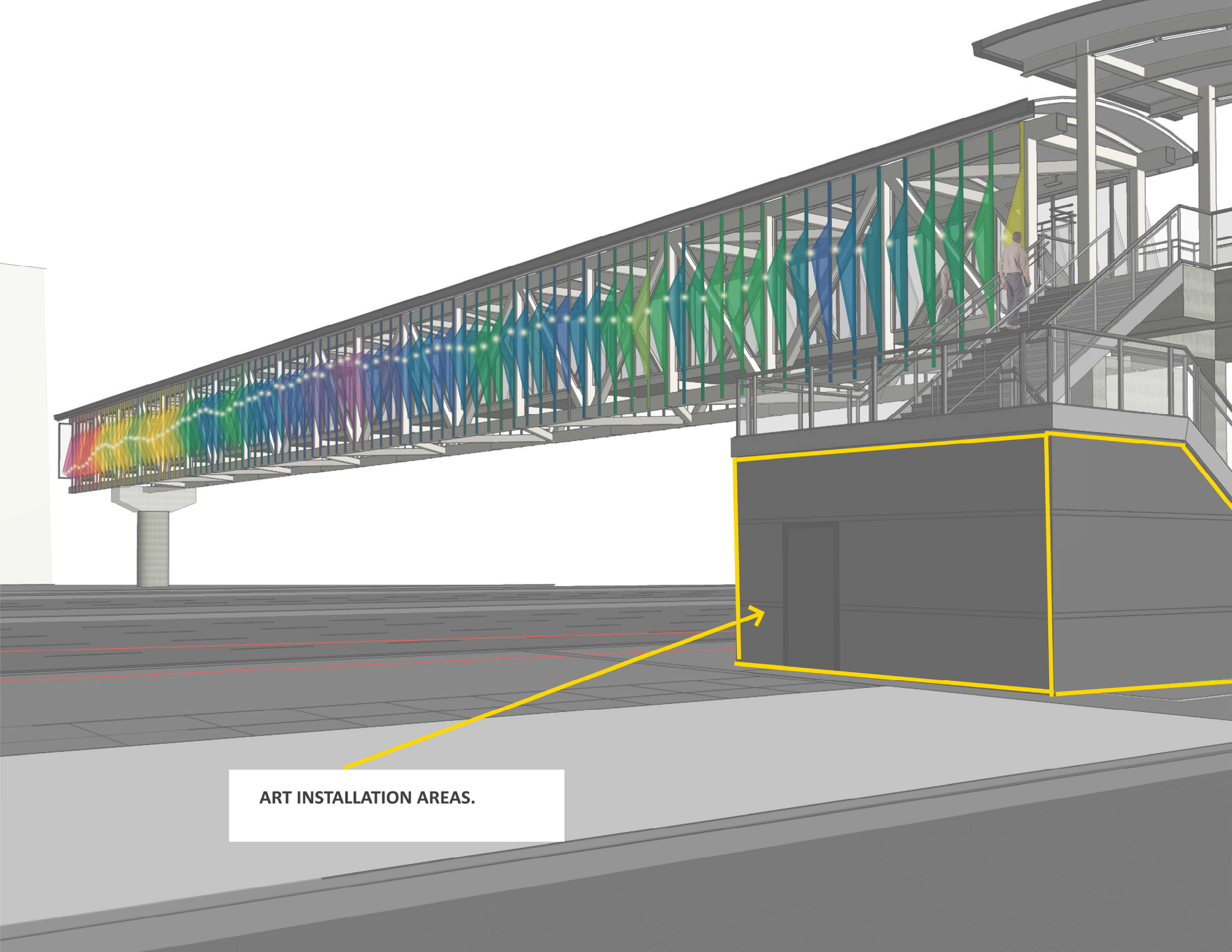
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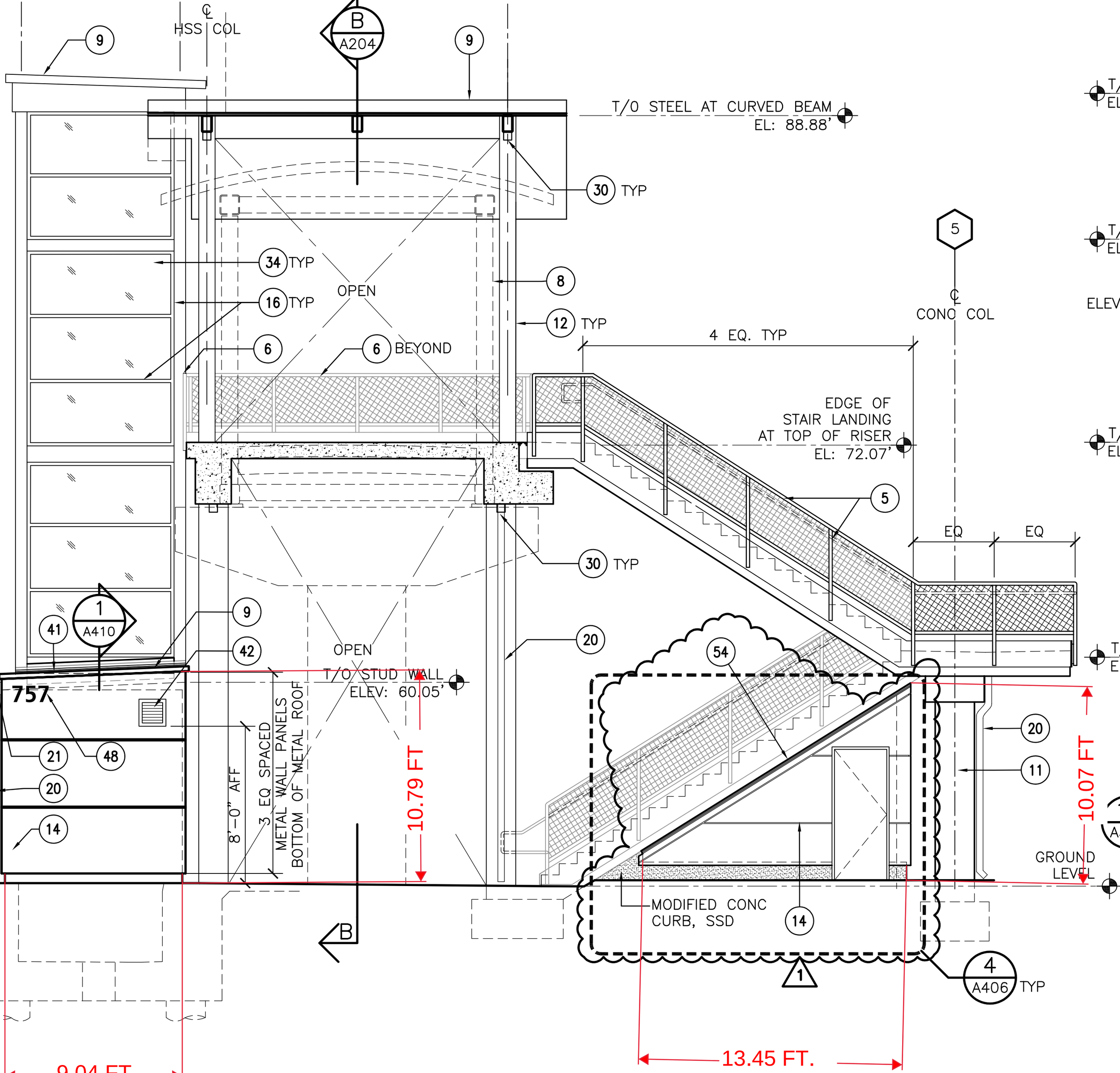


SOUTH ELEVATION

SCALE: 1/4"=1'-0"

A / A201

A101 A103 A104 A105 A106

NOTE:

SEE ELECTRICAL PLANS FOR HANDRAIL LIGHTING DETAILS

KEY NOTES:

5 STAINLESS STEEL, HANDRAIL/ GUARDRAIL

6 STAINLESS STEEL GUARDRAIL

8 OUTLINE OF POC IN FRONT

11 CONC COLUMN, SSD

12 HSS COLUMN, SSD

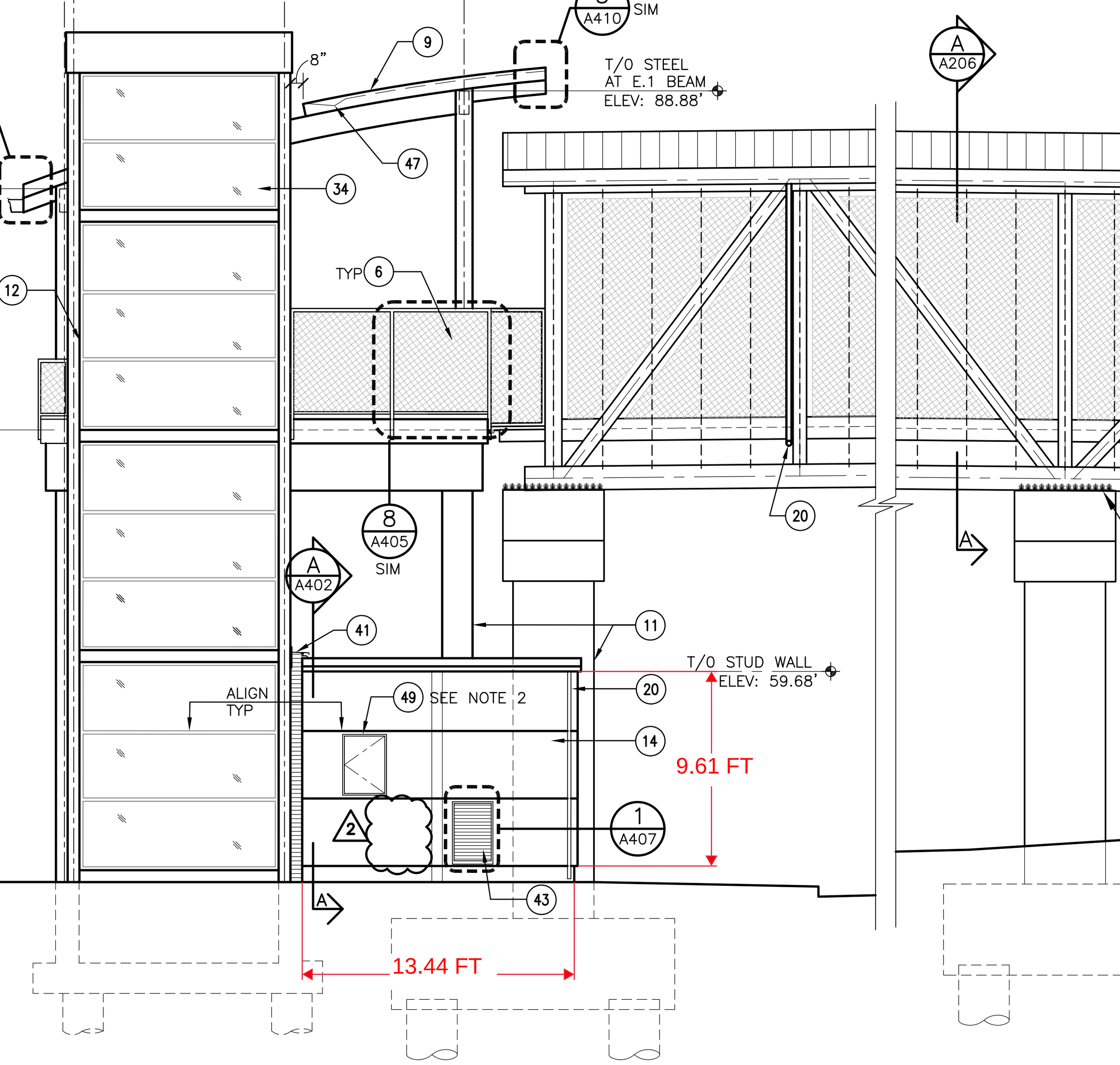
14 PREFINISHED METAL WALL PANEL

20 GALV SHEET LEADER (PA

21 STAINLESS

25 AREA DRAIN

J:\01 PROJECT DATA\1705 Montague POC\E-CONSTRUCTION DOCUMENTS\E1 CAD\E1.1 Current CAD\MPOC-A201 - R1.dwg



WEST ELEVATION

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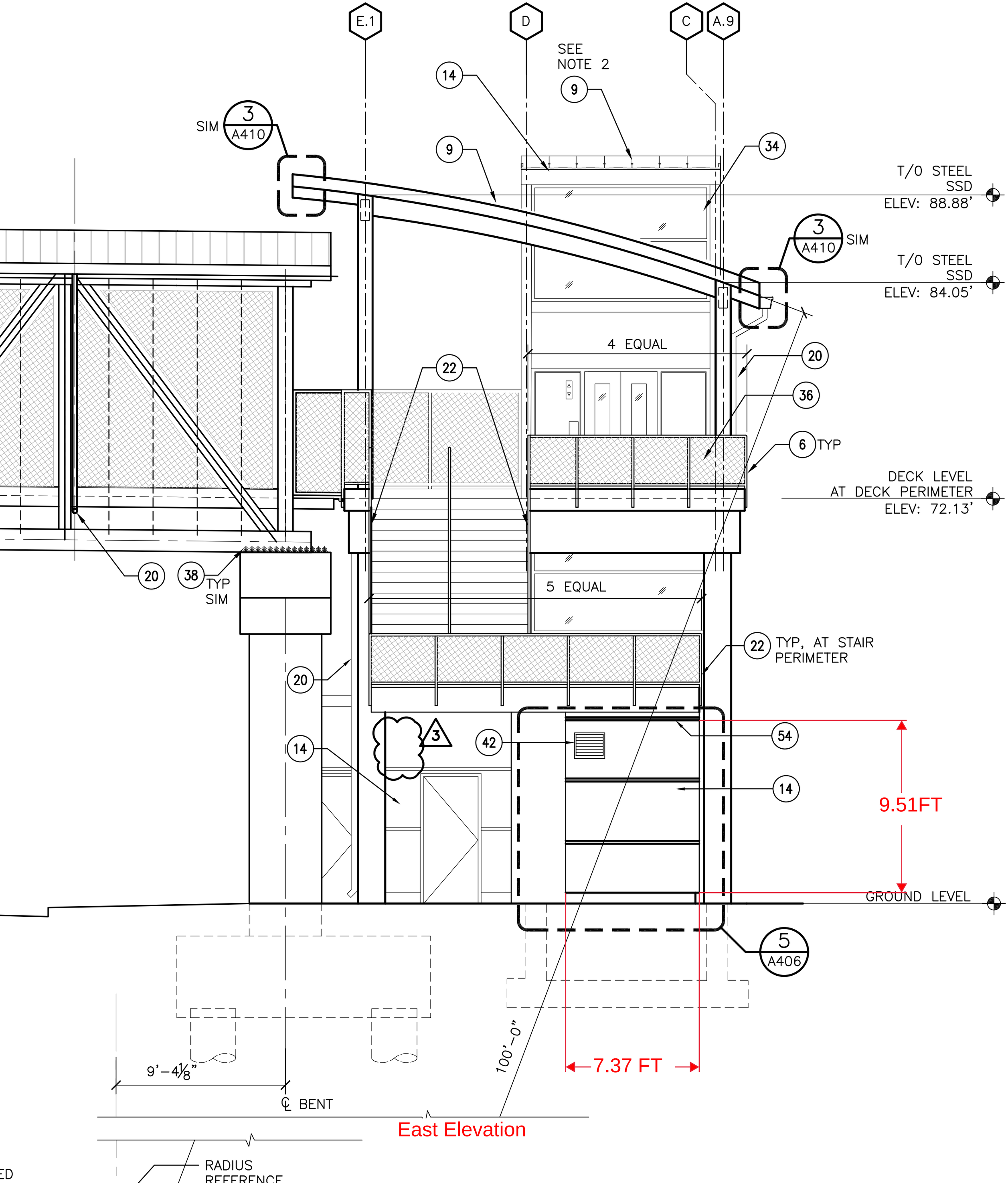
E.1
D
C
A.9
SEE NOTE 2
14
9
SIM 3 A410
9
34
T/O STEEL SSD ELEV: 88.88'
3 A410 SIM
T/O STEEL SSD ELEV: 84.05'
4 EQUAL
20
22
36
6 TYP
DECK LEVEL AT DECK PERIMETER ELEV: 72.13'
20
38 TYP SIM
5 EQUAL
22 TYP, AT STAIR PERIMETER
20
3
42
54
14
14
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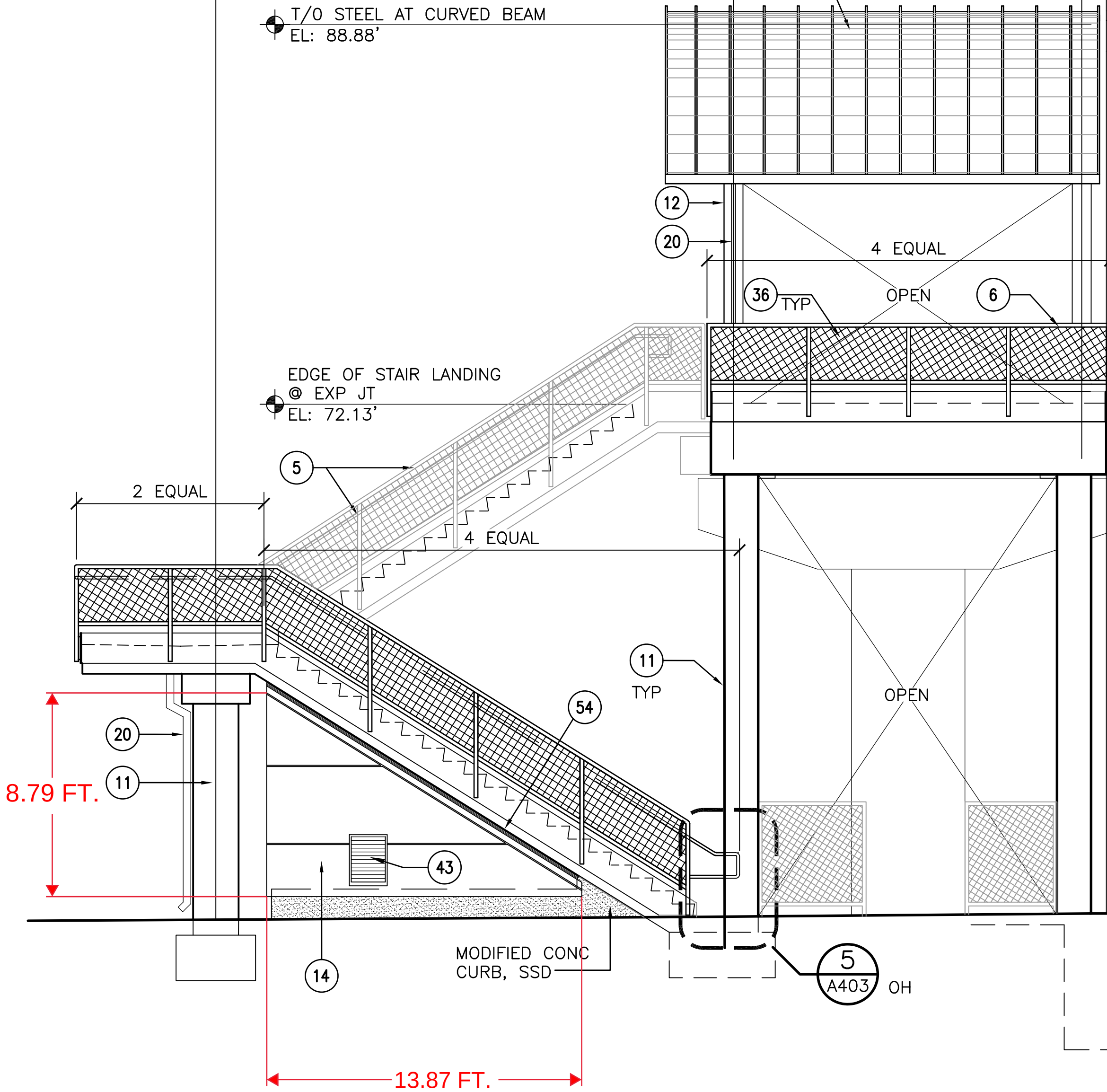
5 A406
100'-0"
7.37 FT
9'-4⅛"
℄ BENT
East Elevation
RADIUS REFERENCE



NORTH ELEVATION

SCALE: 1/4"=1'-0"

A
A204

A100
A101
A103

NOTES:

1. SEE STRUCTURAL DRAWINGS FOR BRIDGE

KEY NOTES:

(5) STAINLESS STEEL HANDRAIL/GUARDRAIL

(12) HSS COLUMN