



CITY OF MILPITAS

Public Safety and Emergency Preparedness Commission

REGULAR MEETING

AGENDA

Thursday, September 18, 2025, 7:00 PM
Milpitas City Hall – Committee Room
455 E. Calaveras Blvd., Milpitas, CA 95035

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: Sept. 18, 2025
6. Approval of Meeting Minutes: May 15, 2025
7. Public Forum
Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.
8. Announcements:
 - A. Introduction of new commissioner(s)
 - B. Upcoming Events:
 1. Pumpkins in the Park, 10/25/25, run time: 11:00 – 2:00
9. Presentations: None.
10. Business Items
 - A. 2025 Work Plan Summation
 - B. 2026 Work Plan Creation and Adoption
 1. Review Work Plan Items, provide updates or changes
 2. Review list of presentation opportunities
 3. Establish Work Plan Teams
 4. Vote to approve work plan
11. Liaison Reports
 - A. Council Report (Lam)
 - B. MUSD Liaison Report
 - C. OEM Report (Charlop)

- D. Milpitas Fire Report
- E. Milpitas Police Report

12. Adjournment

Next Meeting is November 20, 2025

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: ccreech@milpitas.gov / Phone: 408-586-3049

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.milpitas.gov by selecting "I Want to . . . View" link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packets are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online: <http://www.milpitas.gov/our-government/commission/> (select meeting date)

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at <http://www.milpitas.gov> or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Toni Charlop at 408-586-2801 or send an e-mail to tcharlop@milpitas.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.



CITY OF MILPITAS

Public Safety and Emergency Preparedness Commission

MEETING MINUTES DRAFT

7:00 p.m.
Thursday, May 15, 2025
Milpitas City Hall – Committee Room
455 E. Calaveras Blvd., Milpitas, CA 95035

- CALL TO ORDER** Chair Berryhill called the meeting to order at 7:01 P.M.
- PLEDGE of ALLEGIANCE** Chair Berryhill led the pledge of allegiance.
- ROLL CALL** OEMC Charlop called the roll.
- PRESENT:** Berryhill, Clendenin, Gan, Nakapalau, Yip-Chuan, Morales
ABSENT: Hogg, Shah, Luu
RESIGNED: Cacao
Councilmember: Lam
Staff: Battalion Chief Severson, Lt. Kyle Sanchez, OEM Coordinator Charlop
- SEATING OF ALTERNATES** None.
- APPROVAL OF AGENDA**
March 20, 2025 Motion/Second: Nakapalau/Clendenin
Motion carried by a vote of all AYES.
- APPROVAL OF MINUTES**
November 21, 2024 Motion/Second: Nakapalau/Gan
Motion carried by a vote all AYES
- PUBLIC FORUM** No public forum.
- ANNOUNCEMENTS** None
- PRESENTATIONS** None
- BUSINESS ITEMS**
- A. Upcoming Community Events:
1. Juneteeth 6/21 9:30 – 4pm: Possibly Berryhill & Jonathan. Berryhill looking to bring the Comm Van out to the event pending on volunteers.
 2. Family Campout 7/26: Possibly partnership with Fire for fire safety discussion.
 3. National Night Out 8/5
 4. Pumpkins In the Park 10/25
 5. Ribbon Cutting for Innovation Campus (Fall)
 6. MUSD Health Fair

- B. 2025 Work Plan Adoption
 - 1. Fire Team Update: None.
 - 2. Law Team Update: None.
 - 3. OEM Team Update: None.

LIAISON REPORT

- A. Council Report (Councilmember Lam):
 - 1. New interim City Manager Deanna Santana has joined Milpitas.
 - 2. City Attorney has resigned, and the Assistant City Attorney is acting as City Attorney.
 - 3. Council Approved State Response Area (SRA) zoning ordinance.
 - 4. Council approved new ordinance for neighborhood mixed use district.

- A. MUSD Report (Schoolboard Member Yip-Chuan):
 - 1. The Innovation Campus ribbon cutting will be in the Fall.
 - 2. Milpitas High School graduation will be 6/11/25 on the football field.

- B. Emergency Management Report (OEM Coordinator Charlop):
 - 1. The CERT Spring 2025 New Member class brought on 10 new members to the CERT Program.
 - 2. Berryhill provided the RACES new equipment update.
 - 3. OEMC Charlop demonstrated Genasys Protect with Commissioners.

- C. Fire (BC Severson):
 - 1. MFD has 2 new lateral firefighters as of May 5.
 - 2. FF/EMT Clark and FF/EMT Timko are being onboarded May 5-9.
 - 3. FF Carapinha has promoted to Engineer.
 - 4. FF Ostrow will be attending HM training to join the HM Specialist Team.
 - 5. MFD is joining on to pub ed events for the promotion of Genasys Protect – “Know Your Zone” Campaign.
 - 6. Great Mall/Simon Group will be hosting “Touch the Truck” event, 8/23 from 12:00 to 4:00 pm.

- D. Police (Lt. Sanchez):
 - 1. Reported on vacancies and new hires.
 - 2. MPD will participate in “Touch the Truck” event.
 - 3. Lt. Jamison wrote an article in PoliceOne.com.
 - 4. MPD did the annual sweep for Megan’s Law registrant compliance, received 100% compliance.
 - 5. Lt. Sanchez reviewed crime prevention tips.

ADJOURNMENT

Chair Berryhill adjourned the meeting at 7:57 p.m.
Next meeting is September 18, 2025.

2025 Public Safety & Emergency Preparedness Commission

The Public Safety and Emergency Preparedness Commission (PSEPC) advises the City Council on emergency preparedness and education. The PSEPC met five times over the calendar year 2024. During the year the PSEPC made significant accomplishments working within their respective areas of “expertise” to educate the community on public safety and emergency preparedness. For 2025, the work plan will have carry over and a new objective.

Work Plan Items	Accomplished	Carryover	Notes
Public Safety Education (MPD) Jon, Evan, Norma	X	X	Commissioners teamed with a MPD Liaison, formed a power point presentation and brochures on “smash and grab”, the Neighborhood Watch program and package delivery theft.
Fire Safety and Prevention Education (MFD) Kelly, Andrew, Diyan	X	X	Commissioners teamed with a MFD Liaison, formed a power point presentation and brochures on fire safety to include smoke detectors, CO2 detectors and fire extinguisher storage and use.
Emergency Preparedness (OEM) Don, Mike, Jeffrey	X	X	Commissioners teamed with the OEM Coordinator, formed a power point presentation and brochures on Personal Emergency Preparedness regarding AFN preparedness, Alert and Warning Systems, CERT and RACES programs.
New Objective for 2025 Work Plan			
Genasys All			PSEPC Commissioners will work on promoting the new Alert and Warning System. This is a new system, paid by grant funds, for fast, efficient alert and warning. Commissioners will assist in educating the public in the “Know Your Zone” campaign.