



CITY OF MILPITAS

ECONOMIC DEVELOPMENT & TRADE COMMISSION

SPECIAL MEETING

AGENDA

4:30 PM

Monday, November 3, 2025

Milpitas Unified School District Innovation Campus

Room A203

1331 E. Calaveras Blvd., Milpitas

1. **Call to Order (4:30 PM)**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Seating of Alternates**
5. **Approval of Agenda:** October 13, 2025
6. **Approval of Meeting Minutes:** November 3, 2025
7. **Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. **Announcements**

- a. Commissioners
- b. City Council Liaison
- c. City Staff

9. **Business Items**

- a. **Tour of the Milpitas Unified School District's (MUSD) Innovation Campus – Chair Chris Norwood (4:45 PM)**

Receive a tour of the Innovation Campus and a presentation on MUSD's workforce development initiatives, including job fairs, adult education course offerings, and the construction of a third building. This item's nexus is the Commission's Work Plan (Workforce Development & Education) and Economic Development Element Policy ED 5: Increase community workforce preparedness and cultivate an entrepreneurial environment that fosters innovation.

Recommendation: Receive the presentation.

- b. **Small Business Development Strategy – Alex Andrade, Director of Economic Development (5:15 PM)**

Receive answers to Commissioners' questions from the Small Business Development Strategy presentation on October 13, 2025. This item's nexus is the Commission's Workplan and Economic Development Element Policy 5-3: Provide support to small businesses and entrepreneurs to help them start and expand their companies in Milpitas.

Recommendation: Receive the presentation and provide suggestions.

c. **Taste of Milpitas Event – Michael Thomas, Economic Development Coordinator (5:45 PM)**

Receive an overview of the City's plan to hold a Taste of Milpitas event at the City Hall rotunda on January 30, 2026. This item's nexus is Economic Development Element Policy ED 4-1: Enhance the City's economic vitality.

Recommendation: Receive the presentation and provide suggestions on planning efforts.

10. Adjournment – Next Regular Meeting Scheduled for Monday, January 12, 2026

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e-mail: cao@milpitas.gov / Phone: 408-586-3040

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