



# City of Milpitas Measure F Oversight Committee

Special Meeting

AGENDA

Thursday, December 11, 2025

City Hall, 1st Floor Committee Conference Room, 455 E. Calaveras Blvd, Milpitas

5:30 P.M. - 6:30 P.M.

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Seating of Alternates**
- V. **Approval of Agenda**
- VI. **Approval of Minutes**
  - i. June 19, 2025
  - ii. September 18, 2025
- VII. **Public Forum (Please limit remarks to three minutes or less)**

Members of the audience are invited to address the committee on any subject not on the agenda. Speakers must limit their remarks to three minutes. As an unagendized item, no response is required of City staff or the committee; however, the committee may agendize the item for a future meeting.
- VIII. **Business Items (Roll call vote to be conducted by City Staff)**
  - IX. Receive presentation of the City's Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2025
- X. **Staff and/or Liaison Reports**
- XI. **Adjournment**

## **KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review. For more information on your rights under the Open Government Ordinance or to report a violation, contact the Acting City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

E-mail: [ccreech@milpitas.gov](mailto:ccreech@milpitas.gov)/ Phone: 408-586-3049

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City website [www.milpitas.gov](http://www.milpitas.gov) by selecting the Milpitas Municipal code link.

Materials related to an item on this agenda submitted to the Measure F Oversight Committee after initial distribution of the agenda packet are available for public inspection on the City website. The Committee agendas and related materials can be viewed online at: <https://www.milpitas.gov/616/Measure-F-Oversight-Committee> (select meeting date).

*If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, please call the City Clerk at 408-586-3001 or send an e-mail to [CityClerk@milpitas.gov](mailto:CityClerk@milpitas.gov) prior to the meeting. You may request a larger font agenda.*



# CITY OF MILPITAS

## MEASURE F OVERSIGHT COMMITTEE

### MEETING MINUTES-**DRAFT**

5:30 p.m. – 6:30 p.m.

Thursday, June 19, 2025

First Floor Committee Conference Room  
455 E. Calaveras Blvd, Milpitas

- CALL TO ORDER** Ria Lauren Abellera called the meeting to order at 5:32 P.M.
- PLEDGE of ALLEGIANCE** Finance Director Luz Cofresí-Howe led the pledge of allegiance.
- ALTERNATE SEATING** No alternates were seated for voting
- ROLL CALL**
- PRESENT:** Conrad Schapiro, Anas Rehman, Joyita Ghose, Madan Menon (5:35 PM)
- ABSENT:** None
- STAFF PRESENT:**
- Luz Cofresí-Howe, Finance Director  
Ria Lauren Abellera, Recording Secretary
- APPROVAL OF AGENDA** Motion/Second: Conrad Schapiro. Joyita Ghose
- APPROVAL OF MINUTES (March 20, 2025)** Motion/Second: Conrad Schapiro. Madan Menon  
Motion carried by a vote of AYES: All NOES: \_\_\_ N/A \_\_\_
- PUBLIC FORUM** There were no members of the public present.
- ANNOUNCEMENTS** There were no announcements.
- BUSINESS ITEMS**
- i. **Chair and Vice Chair Elections**  
After discussion, motion to appoint chair and vice chair elections.
    - a) Chair- Conrad Schapiro  
AYES: ALL NOES: N/A
    - b) Vice Chair- Anas Rehman  
AYES: ALL NOES: N/A
  - ii. **FY 2025-26 Adopted Operating Budget**
    - a) The committee received a presentation on the FY 2025-26 Adopted Operating Budget
    - b) Madan Menon asked for clarification on the Transient Occupancy Hotel Tax interpretation in the table One Time on slide page 5. Finance Director Luz Cofresí-Howe explained that the table was not to be read as debits and credits. It is an add or subtract from the adopted budget.
    - c) Madan Menon asked for clarification of Use Tax. Finance Director Luz Cofresí-Howe explained that is tax on goods from out of state.
  - iii. **Financial Systems Transition (May 2025 Status Report)**
    - a) Item was not discussed due to time restraint

b) Motion to Accept. Motion/Second: Madan Medon/Joyita Ghose

Motion carried by a vote of \_\_\_\_\_ AYES: All NOES:  
\_\_\_\_N/A\_\_\_\_

**CITY LIAISON REPORTS** No reports given.

**ADJOURNMENT** a) Conrad Schapiro adjourned the meeting at 6:43 p.m.



# CITY OF MILPITAS

## MEASURE F OVERSIGHT COMMITTEE

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### MEETING MINUTES-**DRAFT**

5:30 p.m. – 6:30 p.m.

Thursday, September 18, 2025

First Floor Committee Conference Room  
455 E. Calaveras Blvd, Milpitas

- CALL TO ORDER** Conrad Schapira called the meeting to order at 5:30 P.M.
- PLEDGE of ALLEGIANCE** Anas Rehman led the pledge of allegiance.
- ALTERNATE SEATING** No alternates were seated for voting
- ROLL CALL**
- PRESENT:** Conrad Schapira, Anas Rehman
- ABSENT:** Joyita Ghose, Madan Menon, Simrat Pabla
- STAFF PRESENT:**
- Luz Cofresí-Howe, Finance Director  
Ria Lauren Abellera, Recording Secretary
- APPROVAL OF AGENDA** Motion/Second: No quorum
- APPROVAL OF MINUTES** Motion/Second: No quorum
- (June 19, 2025)** Motion carried by a vote of AYES: N/A NOES: N/A
- PUBLIC FORUM** There were no members of the public present.
- ANNOUNCEMENTS** There were no announcements.
- BUSINESS ITEMS**
- i. **Financial Systems Transition (July Status Report)**
    - a) Item was presented but not received due to a lack of quorum.
  - ii. December Meeting Date
    - a) Conrad Schapira will send an email for a change of date proposal for December meeting
- CITY LIAISON REPORTS** No reports given.  
Conrad Schapira asked for any city council meeting updates.
- ADJOURNMENT** a) Conrad Schapira adjourned the meeting at 6:00 p.m.