



CITY OF MILPITAS

Economic Development and Trade Commission

SPECIAL MEETING

AGENDA

4:00 PM

Monday, October 3, 2022

Milpitas City Hall

First Floor Committee Conference Room

- 1. Call to Order (4:00 pm)**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Seating of Alternates**
- 5. Approval of Agenda:** October 3, 2022
- 6. Approval of Minutes:** May 9, 2022, and September 12, 2022
- 7. Public Forum (4:05 pm)**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.
- 8. Announcements**
 - a. EDTC Commissioners
 - b. City Council Liaison
 - c. City Staff
- 9. Business Items**

a. Commissioner Roles and Involvement – Chris Norwood (EDTC Chair) (4:15 pm)

Background: In alignment with the City Council approved EDTC Work Plan of Fiscal Year 2022-2023, Chair Chris Norwood will lead a conversation related to the Commission's roles and involvement, including but not limited to, actionable leadership, ambassadorship, providing expertise on hospitality and workforce development, business outreach, leveraging educational networks, supporting international trade and commerce, Manufacturing Day participation, etc.

Recommendation: Review calendar of events and vote on specific Commissioner assignments.

b. Economic Development and Trade Commission FY 2022-23 Workplan - Alex Andrade (Economic Development Director) (4:35 pm)

Background: The Economic Development and Trade Commission (EDTC) advises the City Council on business issues, cultivates international trade and commerce, and makes recommendations on the design, development, and implementation of economic development. Once a year the Economic Development and Trade Commission develops and recommends a new draft Commission Work Plan for City Council's consideration and approval.

Recommendation: EDTC recommends that the City Council consider and approve the draft Fiscal Year 2022-2023 Economic Development and Trade Commission Work Plan.

c. Sixth Annual Manufacturing Day 2021 Update – Michael Thomas (Economic Development Specialist) (5:00pm)

Background: The Office of Economic Development is planning the Sixth Annual Manufacturing Day. This year's event will be virtual once again to minimize risks against COVID-19 and will feature panel discussions on manufacturing-related topics in collaboration with educational, workforce development and industry partners.

Manufacturing Day will also highlight the partnership between the City of Milpitas and the Milpitas Unified School District to Inform and introduce the manufacturing industry and related careers to students.

Recommendation: Receive staff update and obtain Commission feedback.

10. Adjournment – Next Meeting on Monday, November 7, 2022 at 4:30 PM.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: mmutalipassi@milpitas.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting "I Want to . . . View " link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet is available for public inspection on the City website. Commission agendas and related materials can be viewed online: <http://www.ci.milpitas.ca.gov/our-government/commission/> (select meeting date).

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at www.ci.milpitas.ca.gov or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Alex Andrade at 408-586-3046 or send an e-mail to businessassistance@ci.milpitas.ca.gov prior to

the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.