



CITY OF MILPITAS

ECONOMIC DEVELOPMENT & TRADE COMMISSION

REGULAR MEETING AGENDA

4:30 PM

Monday, February 9, 2026
Committee Conference Room
Milpitas City Hall, First Floor
455 E. Calaveras Blvd., Milpitas

1. Call to Order (4:30 PM)
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: February 9, 2026
6. Approval of Meeting Minutes: January 14, 2026
7. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements

- a. Commissioners
- b. City Council Liaison
- c. City Staff

9. Business Items

a. **Election of Officers – Michael Thomas, Economic Development Coordinator (4:45 PM)**

Nominate and elect a chairperson and vice chairperson to serve one-year terms. This item's nexus is [The Commissioners' Handbook](#) and [Commission By-Laws](#).

Recommendation: Elect a chairperson and vice-chairperson to serve one-year terms.

b. **Report from the City Clerk Regarding Commissioner Terms (5:00 PM)**

Receive a presentation on upcoming changes to commissioner terms.

Recommendation: Receive the presentation.

c. **Super Bowl and FIFA World Cup Preparations – Michael Thomas, Economic Development Coordinator (5:15 PM)**

Receive an update on preparations for 2026 sporting events. This item's nexus is Economic Development Element Policy ED 4-1: Enhance the Milpitas' economic vitality.

Recommendation: Receive the presentation and provide suggestions on planning efforts.

d. **New Business Item Discussion – Commission Chairperson (5:30 PM)**

Commissioners introduce items the Commission may consider including or modifying in future EDTC Workplans. This item's nexus is [The Commissioner's Handbook](#).

Recommendation: Note and file Commissioners' suggestions.

10. Adjournment – Next Regular Meeting Scheduled for Monday, March 9, 2026

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: cao@milpitas.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the [Milpitas Municipal Code as Title I Chapter 310](#) and is available online at the City's website www.milpitas.gov.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packets are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online at

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CITY OF MILPITAS

Economic Development and Trade Commission

SPECIAL MEETING MINUTES

Wednesday, January 14, 2026
Committee Conference Room
Milpitas City Hall, First Floor
455 E. Calaveras Blvd. Milpitas

CALL TO ORDER

Chair Norwood called the meeting to order at 4:35 PM.

PLEDGE OF ALLEGIANCE

Chair Norwood led the pledge of allegiance.

ROLL CALL

Economic Development Specialist Kal Zubair called the roll.

PRESENT: Chair Chris Norwood, Commissioners Bill Bhagvat, Larry Ciardella, Parkash Daryani, Jacob Sanchez.

Alternate #1 Conrad Schapira

Alternate #2 Michael Nguyen

Staff: Economic Development Coordinator Michael Thomas and Economic Development Specialist Kal Zubair

ABSENT: Vice Chair Lynne Rice

SEATING OF ALTERNATES

Alternate Member No. 1: Conrad Shapira was seated in the Commission's technology seat.

Alternate Member No. 2: Michael Nguyen will be seated in place of Commissioner Sanchez, as he needs to leave early.

APPROVAL OF AGENDA

Recommended Action: Approve January 14, 2026 special meeting agenda of the Economic Development & Trade Commission as submitted.

Mover / Seconder: Schapira / Sanchez

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Norwood, Bhagvat, Ciardella, Daryani, Sanchez, Schapira

Noes: None **Abstentions:** None

APPROVAL OF MINUTES

Recommended Action: Approve November 3, 2025 meeting minutes of the Economic Development & Trade Commission as submitted.

Mover / Seconder: Daryani / Schapira

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Norwood, Bhagvat, Ciardella, Daryani, Sanchez, Schapira

Noes: None **Abstentions:** Rice

PUBLIC FORUM

Energy & Environmental Sustainability Commissioner Lisa Oliver shared three announcements: an invitation to a climate film event on January 31,

ANNOUNCEMENTS

Chair Norwood announced that he was re-elected as Milpitas Unified School District's school board president and that Robert Jung will become MUSD's representative at the Commission.

Councilmember Lam provided an update on a below-market-rate property that has not been sold and on the recruitment of a City Manager and a City Attorney.

Coordinator Michael Thomas announced that since the January 14 meeting is a special meeting, the Commission's elections will be moved to February's regular meeting. Mr. Thomas also notified EDTC about the Silicon Valley Business Journal's Economic and Mayors' Forecast on January 22 and of Joint Venture's annual State of the Valley conference on February 27.

BUSINESS ITEMS

9a. Super Bowl 60 and FIFA World Cup Preparations – Economic Development Coordinator Michael Thomas

Commissioner Sanchez left the meeting at 5 p.m.

Recommended Action: Receive an overview of the Office of Economic Development's preparations for the 2026 sporting events. This item's nexus is Economic Development Element Policy ED 4-1: Enhance the City's economic vitality.

Mr. Thomas provided an overview of the City's preparations for the 2026 sporting events to date.

No public comment was provided.

Commissioners discussed the details of the tour and presentation and asked clarifying questions.

Commissioner Daryani suggested that more decorations be installed on Main St. or around the City Hall campus. Mr. Daryani also suggested that staff solicit sponsorships for the Taste of Milpitas event and for the lighting outside of City Hall.

Chair Norwood suggested that Calaveras Blvd. be used for City announcements and to leverage the medians from Hillview Drive to Milpitas Blvd. to promote local businesses. Mr. Norwood also stated that staff should explore providing a quarterly report on ToT and Hotel Occupancy to EDTC.

Mover / Seconder: Daryani / Ciardella

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Norwood, Bhagvat, Ciardella, Daryani, Schapira, Nguyen

Noes: None **Abstentions:** None

9b. Milpitas Unified School District's Workforce Development Career Pathways Partnership – Economic Development Specialist Kal Zubair

Recommended Action: Discuss MUSD's workforce development career pathways strategy and provide suggestions. This item's nexus is the Commission's Workplan and Economic Development Strategy 17.

Mr. Zubair introduced the item, and Chair Norwood led the Commission's discussion of MUSD's workforce development initiative.

No public comment was provided.

Commissioner Daryani suggested that the Partnership focus on creating training opportunities and curriculum.

Alternate Schapira emphasized the important of understanding the hiring needs of businesses and of soft skills development.

Chair Norwood provided information on the MUSD Career Fair on April 1, 2026.

Mover / Seconder: Schapira / Daryani

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Norwood, Bhagvat, Ciardella, Daryani, Schapira, Nguyen

Noes: None **Abstentions:** None

9c. New Business Item Discussion – Chair Chris Norwood

Recommendation: Commissioners introduce items the Commission may consider including or modifying in future EDTC Workplans. This item's nexus is *The Commissioners' Handbook*. Staff will note and file Commissioners' suggestions.

Specialist Zubair introduced the business item, and Chair Norwood led a discussion on items that should be kept and removed on the future EDTC Workplan.

No public comment was provided.

Commissioners discussed the EDTC Workplan and provided suggestions on its refinement.

Chair Norwood motioned to remove the Green City initiatives action item from the FY 2027 EDTC Workplan; Alternate Nguyen seconded the motion and it was approved unanimously.

The Commission collectively agreed to pursue better engagement with the Milpitas Chamber of Commerce.

Mover / Seconder: Daryani / Ciardella

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Norwood, Bhagvat, Ciardella, Daryani, Schapira, Nguyen

Noes: None **Abstentions:** None

ADJOURNMENT

Motion to adjourn the meeting.

Mover/Seconder: Ciardella / Schapira

Motion carried by a vote of: AYES: 6 NOES: 0

Ayes: Norwood, Bhagvat, Ciardella, Daryani, Schapira, Nguyen

Noes: None **Abstentions:** None

MEMORANDUM

Office of Economic Development



DATE: February 9, 2026

TO: Economic Development and Trade Commission

FROM: Michael Thomas, Economic Development Coordinator

SUBJECT: **Item 9a: Election of Officers**

BACKGROUND:

Once per year, commissioners nominate and vote to elect a chairperson and vice-chairperson of the Economic Development and Trade Commission (EDTC) among its voting members. The chairperson and vice-chairperson serve one-year terms. The chairperson is responsible for leading the Commission's regular meetings. The chairperson's duties are listed below. The vice-chairperson handles these duties in the absence of the chairperson.

- Facilitate meetings and call the meeting to order in a timely manner
- Present each item on the agenda for discussion and decision
- Guide the discussion consistent with the agenda and the order of business
- Engage each board member in deliberation
- Control dominating or unacceptable behavior during meetings
- Call for motions when recommendations or actions are expressed, and confirm all members understand the motion before calling the vote
- State the wording of the motion clearly, and allow for adequate discussion before the vote
- Ensure a vote on the motion and announce if the motion is carried or defeated
- Represent the commission before City Council if needed

No commissioner shall serve more than three consecutive years as either the chair or vice-chair of any Milpitas Commission to allow growth in commission leadership opportunities. However, if no one else is willing to serve as Chair or Vice Chair, it's permissible if the commission votes to continue the current Chair or Vice Chair's service. Alternate members are not eligible to serve as either chairperson or vice-chairperson because alternates serve only in the absence of voting members. However, alternates can make chair and vice chair nominations and express their views on nominations.

Commissioners serve as voluntary members from the community advising the City Council on policies related to the purpose of their commission. EDTC members and alternates shall be Milpitas residents or own a business or be currently employed at a business located within city limits. Commissioners and alternates serve three-year terms or until vacant seats are filled following appointment by the Milpitas City Council. A commission member or alternate is appointed for the term of the seat, which can be less than three years based on the time of appointment. A commission member can reapply at the end of each term. There are no term limits for commissioners and alternates. This item's nexus is the [Commissioners' Handbook](#) and [Commission By-Laws](#).

MEMORANDUM

Office of Economic Development



EDTC Commissioners who have served as chairperson and vice-chairperson since 2015.

Year	Chairperson	Vice-Chairperson
2015	Warren Wettstein	Ricardo Ablaza
2016	Ricoardo Ablaza	Dhaval Brahmhatt
2017	Ricoardo Ablaza	Warren Wettstein
2018	Ricoardo Ablaza Lynne Rice	Warren Wettstein Jeffrey Chen
2019	Lynne Rice	Jeffrey Chen
2020	Lynne Rice	Chris Norwood
2021	Chris Norwood	Casey McNeil
2022	Chris Norwood	Casey McNeil
2023	Casey McNeil	Chris Norwood
2024	Chris Norwood	Parkash Daryani
2025	Chris Norwood	Lynne Rice

RECOMMENDATION

Elect a chairperson and vice-chairperson to serve one-year terms.