



CITY OF MILPITAS

Library and Education Advisory Commission

REGULAR MEETING

AGENDA

7:00 P.M.
MONDAY, MARCH 16, 2026
MILPITAS LIBRARY
160 N. MAIN ST., MILPITAS, CA 95035

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: March 16, 2026
6. Approval of Meeting Minutes: January 12, 2026
7. Public Forum
Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.
8. Announcements
9. Business Items
 - a. Chair Election – Commission Chair

Background: In accordance with the Bylaws, the Library and Education Advisory Commission is required to annually select a Chair and Vice Chair at the first meeting of the calendar year. Officers are nominated from among the appointed Commissioners and serve a one-year term.

At the previous meeting, a Vice Chair was elected; however, the Chair position remains vacant.

Recommendation: Nominate and elect a Chair to serve through December 2026.

b. Debrief of the 23rd Annual Library District Forum – John Macon, City Staff Liaison

Background: On Saturday, February 7, 2026 the annual Santa Clara County Library District Forum was held. Commissioners attended and received a keynote presentation from representatives of the Dolly Parton Imagination Library, a free early childhood literacy program that serves children up to age five (5), nationwide.

Recommendation: Provide a recap of the event for Commissioners who were unable to attend, including discussion of potential advocacy and support for the Dolly Parton Imagination Library program if the Milpitas Library were to partner with the program in the future.

c. Discussion of Logistics for a Future SCCLD Library Tour – SCCLD staff

Background: The Library and Education Advisory Commission, in partnership with the Santa Clara County Library District and the Milpitas Library, has been exploring the option of holding a future LEAC meeting at the Campbell Library following completion of its renovation.

SCCLD staff have offered to provide Commissioners with a guided tour of the renovated facility.

Recommendation: Determine a future meeting date aligned with the projected reopening timeline and SCCLD staff availability, and establish a plan for conducting a future LEAC meeting at the Campbell Library, including arrangements for the guided tour at a date to be determined.

d. Fall 2026 Youth Essay Writing Contest – Commission Chair

Background: The Library and Education Advisory Commission's Work Plan includes an annual Youth Essay Writing Contest. The most recent event took place on Saturday, October 4, 2025, and was very successful.

Recommendation: Begin planning the next event to be held in the Fall of 2026. This includes considering the potential event date, determining the submission and award format, recruiting volunteer judges, as well as marketing and promotion for the event.

10. City Liaison Reports

- a. Friends of the Milpitas Library Report
- b. County Librarian Report
- c. Community Librarian Report
- d. City Council Report
- e. City Staff Report

11. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

e-mail: ccreech@milpitas.gov / Phone: 408-586-3040

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Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the Milpitas Library at 160 N. Main Street., Milpitas and on the City website. Commission agendas and related materials can be viewed online: <https://ca-milpitas.civicplus.com/129/Agendas-Minutes> (select meeting type from drop down)

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