



CITY OF MILPITAS

Library and Education Advisory Commission

MEETING MINUTES
7:00 p.m.
Monday, March 16, 2026
Milpitas Library
160 N. Main St. Milpitas, CA 95035

CALL TO ORDER	Chair Chou called the meeting to order at 7:02 p.m. Chair Chou called the roll.
ROLL CALL	PRESENT: Chair Yu-Lan Chou, Commissioners Ann Anderson, Therese Hoang (arrived at 7:10 p.m.), Javed Mohammed, Rekha Pardeshi (arrived at 7:03 p.m.), Naga Venkata Satya Sannidhi ABSENT: Commissioner Barbara Martens, Hellie Mateo, Nonie McDonald, Student Member Ananya Gandhi Library Staff: Shoshana Francis – Community Librarian Steve Fitzgerald – Deputy County Librarian City Staff: John Macon – Recreation Supervisor Amanda Ingua – Public Service Assistant II
PLEDGE of ALLEGIANCE	Chair Chou led the Pledge of Allegiance.
ALTERNATE SEATING	Alternate Mohammed was seated as a voting member.
APPROVAL OF AGENDA	Motion to approve the March 16, 2026 agenda. M/S: Anderson/Mohammed AYES: All
APPROVAL OF MINUTES	Motion to approve the January 12, 2026 minutes. M/S: Anderson/Mohammed AYES: All
PUBLIC FORUM	None.
ANNOUNCEMENTS	Chair Chou shared her experience visiting various libraries with the Commission.
BUSINESS ITEMS	A. Chair Election – Commission Chair Recommendation: Nominate and elect a Chair to serve through December 2026. The Commission nominated and elected Yu-Lan Chou as the Chair. B. Debrief of the 23rd Annual Library District Forum – John Macon, City Staff Liaison

Recommendation: Provide a recap of the event for Commissioners who were unable to attend, including discussion of potential advocacy and support for the Dolly Parton Imagination Library program if the Milpitas Library were to partner with the program in the future.

The Commission provided an overview of the recent Library District Forum event. Commissioners discussed initial support and advocacy ideas to help advance the Library's Dolly Parton Imagination Library program, which has recently been initiated.

C. Discussion of Logistics for a Future SCCLD Library Tour – SCCLD staff

Recommendation: Determine a future meeting date aligned with the projected reopening timeline and SCCLD staff availability and establish a plan for conducting a future LEAC meeting at the Campbell Library, including arrangements for the guided tour at a date to be determined.

The Commission has decided to move forward with the regularly scheduled May meeting as planned. A date for the SCCLD Library Tour will be determined and finalized at a later time.

D. Fall 2026 Youth Essay Writing Contest – Commission Chair

Recommendation: Begin planning the next event to be held in the Fall of 2026. This includes considering the potential event date, determining the submission and award format, recruiting volunteer judges, as well as marketing and promotion for the event.

The Commission decided on Saturday, October 3, 2026, as the Fall 2026 Youth Essay Writing Contest date.

LIAISON REPORT

A. Friends of the Milpitas Library Report - N/A

B. County Librarian Report – Steve Fitzgerald

Shared with the Commission of ongoing programming at the Santa Clara County Library District.

C. Community Librarian Report – Shoshana Francis

Shared with the Commission of programming at the Milpitas Jose Esteves Library.

D. City Council Liaison Report - N/A

E. Staff Liaison Report – John Macon

Provided updates to the Commission on the upcoming City events.

UPCOMING AGENDA

N/A

ADJOURNMENT

Chair Chou adjourned the meeting at 8:03 p.m.

Motion to adjourn the meeting.

M/S: Pardeshi/Mohammed

AYES: All