



CITY OF MILPITAS

Youth Advisory Commission

REGULAR MEETING AGENDA

6:00 P.M.

Thursday, September 10, 2026
Milpitas Teen Center
40 N. Milpitas Blvd.
Room 140/141

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: September 10, 2026
6. Approval of Meeting Minutes: August 13, 2026
7. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.
8. Announcements
9. Business Items
 - a. Commissioner Handbook and Commission By-Laws

Background: The Youth Advisory Commission operates within a series of public meeting rules and regulations including City of Milpitas Commission by-laws, Robert Rules of Order, and the Commissioner Handbook. These three documents serve as guidelines for city commissions that include but are not limited to expectations of commissioners, attendance, meeting schedules, and how to hold a public meeting legally.

Recommendation: Review the Commissioner Handbook, Commission by-laws, and Roberts Rules of Order.
 - b. College Workshop

Background: The Commission will host a virtual college panel on January 9, 10, 16, or 17. Date to be determined based on panelist availability. The panel will cover topics about college transition, college life, and advice from current college students attending various colleges.

Recommendation:

Receive update on tasks assigned for google form and draft email for panelists

c. **Clothing Drive**

Background: The Commission would like to host a Clothing Drive to collect gently-used clothes to donate from December 4-11. The first day will be at the Tree Lighting ceremony. Commissioners will organize the clothing on December 12.

Recommendation:

Receive an update on possible organization, charities or shelters the clothing could be donated to.

d. **Youth Advisory Commission Community Service Scholarship**

Background: The Youth Advisory Commission awards a community service scholarship to deserving Milpitas residents who are a high school student, Junior or Senior (outgoing) standing. The scholarship is annually presented in June at a City Council Meeting. YAC members are not eligible for this scholarship. The application will open on January 1, 2027 and close on April 1, 2027.

Recommendation:

Review and edit scholarship application and flyer, and discuss outreach.

10. City Liaison Reports

- a. Report from Council Liaison
- b. Report from City Staff

11. Upcoming Agenda Items – City Staff

12. Adjournment

- a. The next Youth Advisory Commission meeting will be on Thursday, October 8, 2026, at the Milpitas Teen Center Room 140/141 starting at 6:00 p.m.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 e-mail:

e-mail: ccurtis@milpitas.gov

Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.milpitas.gov by selecting "I Want to . . . View" link.

Materials related to an item on this are available for public inspection on the City website. Commission agendas and related materials can be viewed online: <https://ca-milpitas.civicplus.com/129/Agenda-Minutes>
(select meeting date from drop down)

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at www.milpitas.gov or at Milpitas City Hall.
Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Ruby General at 408-586-3206 or send an e-mail to rgeneral@milpitas.gov prior to the meeting. You may request a larger font agenda, or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.