



CITY OF MILPITAS

Economic Development and Trade Commission

SPECIAL MEETING

AGENDA

3:30 PM

Tuesday, March 28, 2023

Milpitas City Hall

First Floor Committee Conference Room

455 E. Calaveras Boulevard

1. Call to Order (3:30 pm)
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: March 28, 2023
6. Approval of Minutes:

7. **Public Forum** (3:35 pm)

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. **Announcements**

- a. EDTC Commissioners
- b. City Council Liaison
- c. City Staff

9. **Business Items**

- a. **Commissioner Roles and Responsibilities – Casey McNeil (EDTC Chair) (3:50 pm)**

Background: Chairperson McNeil seeks input from the Commissioners on their roles and that of the Commission, and how to best support Economic Development Staff. Chairperson McNeil will lead a discussion with and solicit feedback from the Economic Development and Trade Commissioners about their roles and responsibilities, and interaction with City staff to further the Commission's purpose as an advisory group to the City Council regarding business issues, international trade relationships, and make suggestions on the design, development, and implementation of economic development in Milpitas.

Recommendation: Provide input and define Commissioner roles, responsibilities and interaction with City staff.

10. Adjournment – Next Meeting on Monday, April 10, 2023 at 4:30 PM.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review. For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: mmutalipassi@milpitas.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the [Milpitas Municipal Code in Title I Chapter 310](#) and is available on the City's website www.milpitas.gov by selecting "I Want to . . . View " link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection on the City website. Commission agendas and related materials can be viewed online: www.milpitas.gov/our-government/commission/economic-developmenttrade/

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