



CITY OF MILPITAS

Economic Development and Trade Commission

REGULAR MEETING MINUTES

4:30 PM

Monday, March 13, 2023

Milpitas City Hall

First Floor Committee Conference Room

455 E. Calaveras Boulevard

CALL TO ORDER	Meeting called to order at 4:30 PM by Chair McNeil.
PLEDGE OF ALLEGIANCE	Vice Chair Norwood led the pledge of allegiance.
ROLL CALL	Economic Development Specialist Michael Thomas called the roll. PRESENT: Chair Casey McNeil, Vice Chair Chris Norwood; Commissioners Paul Medawar, Parkash Daryani, Cheri Romero, Mayor Carmen Montano (Council Liaison), Economic Development Director Alex Andrade, Economic Development Coordinator Daniel Degu, Economic Development Specialist Michael Thomas, and Senior Special Projects Associate Margaret Tamisiea. ABSENT: Commissioners Inderjit Mundra and Lynne Rice, and Student Commissioner Stephen Huang
SEATING OF	None. Both alternate seats are vacant. Council consideration of mayoral appointments anticipated for the City Council's regular meeting scheduled for March 21, 2023.
APPROVAL OF AGENDA	<u>Recommended Action:</u> Approve the March 13, 2023 agenda of the Economic Development and Trade Commission meeting as submitted. MOVER/SECONDER: Norwood/Daryani RESULT: Approved AYES: Medawar, Daryani, Romero, Norwood, McNeil NOES: None ABSTENTIONS: None
APPROVAL OF MINUTES:	<u>Recommended Action:</u> Approve the Commission's regular meeting minutes of January 9, 2023 including correcting the spelling of Commissioner Daryani's last name. MOVER/SECONDER: Norwood/Romero RESULT: Approved AYES: Daryani, Romero, Norwood, McNeil NOES: None ABSTENTIONS: Medawar

PUBLIC FORMUM Mr. Rob Means, secretary of LoopWorks spoke about the economic benefits of an advanced transit project known as Personal Rapid Transit (PRT). Mr. Means took questions from the Commission and provided his contact information.

ANNOUNCEMENTS Vice Chair Norwood provided an update on construction of Milpitas Unified School District's Innovation Campus and the upcoming MUSD Board meeting scheduled for March 14, 2023.

Mayor Montano recognized new Commissioner Paul Medawar who represents the hospitality sector and discussed the FY 23 operating and CIP budget process and timeline.

Director Andrade introduced new Senior Special Projects Associate Margaret Tamisiea. Mr. Andrade introduced new leadership members from the Milpitas Chamber of Commerce: Interim President Kelly Yip-Chuan and Secretary Anu Nakka. Mr. Andrade stated that Ms. Yip-Chuan and Ms. Nakka are invited to speak on the Chamber's behalf, but do not have voting authority. The Chamber will select a Commission representative for the City's consideration at a later date.

Ms. Yip-Chuan stated that the Chamber appointed six new board members and informed the Commission of upcoming Chamber events.

Mr. Andrade updated the Commission on considerations for fence installation at Hillview Court where an office building complex and the Homekey project are located. Commission Daryani expressed his support of the City's efforts. Mr. Andrade stated that the City Council authorized \$70,000 of ARPA funds for the Milpitas Youth Force summer work program. The Commission will consider additional ARPA funding considerations at a future meeting.

BUSINESS ITEMS 9a. Brown Act Training

Recommended Action: Receive presentation.

City Attorney Michael Mutalipassi delivered a presentation regarding Brown Act compliance for public meetings and appointed officials.

Commissioner Daryani asked about Commissioners commenting on Commission items that may result in conflicts of interest. City Attorney Mutalipassi advised Commissioners to discuss conflict of interest concerns with him to determine course of action.

Chair McNeil opened the public forum on this item. Mr. Rob Means, secretary of LoopWorks, asked for clarification on elected officials meeting with individuals outside of a duly noticed public meeting. Specifically, could a third-party representative meet elected officials to determine their opinion on a matter? Mr. Mutalipassi advised that third-party representatives should consult their own legal counsel on this matter.

After discussion, motion to receive presentation.

MOVER/SECONDER: Norwood/Daryani

RESULT: Approved

AYES: Medawar, Daryani, Romero, Norwood, McNeil
NOES: None
ABSTENTIONS: None

9b. Zoning Advisory Committee

Recommended Action: (1) Receive presentation; (2) Nominate and select Commissioners for two seats on the Zoning Advisory Committee (ZAC).

Chair McNeil introduced Senior Planner Michael Fossati who explained the Zoning Advisory Committee's purpose and role and the member selection process related to the City's zoning code update. Mr. Fossati fielded questions from the Commission.

Mr. Fossati clarified that Zoning Advisory Committee members would provide input and feedback that either may or may not be ultimately recommended for inclusion in the City's zoning code update. Mr. Fossati further stated that ZAC meetings would be scheduled so as to not conflict with regularly scheduled commission meetings.

Mayor Montano asked if the City's existing appointment selection and approval process apply to selecting ZAC members. Mr. Fossati said he would seek clarification on this question and return with a response at the Commission's next regular meeting in April.

No public comment was provided on this item.

After discussion, motion to receive presentation, but continue selection of the Commission's Zoning Advisory Committee representatives to a future meeting pending clarification of the selection process.

MOVER/SECONDER: McNeil/Norwood
RESULT: Approved
AYES: Medawar, Daryani, Romero, Norwood, McNeil
NOES: None
ABSTENTIONS: None

9c. Commission Role and Support to City Staff

Recommended Action: Provide initial feedback and schedule a future meeting date and time to consider this item further.

Chairperson McNeil introduced this item. Chair McNeil sought input from the Commissioners on their roles and that of the Commission, and how to best support Economic Development Staff.

No public comment was provided on this item.

After discussion, motion to schedule a special meeting to discuss this item further at a date to be determined later.

MOVER/SECONDER: McNeil/Daryani

RESULT: Approved

AYES: Medawar, Daryani, Romero, Norwood, McNeil

NOES: None

ABSTENTIONS: None

ADJOURNMENT Motion to adjourn this meeting at 5:53 PM to the next regularly scheduled Commission meeting on Monday, April 10, 2023 at 4:30 PM.

MOVER/SECONDER: Daryani/Medawar

RESULT: Approved

AYES: Medawar, Daryani, Romero, Norwood, McNeil

NOES: None

ABSTENTIONS: None