



CITY OF MILPITAS

Economic Development and Trade Commission

MEETING MINUTES

4:30 PM

Monday, February 10, 2020

Milpitas City Hall

First Floor Committee Conference Room

- CALL TO ORDER** Commissioner Norwood called the meeting to order at 4:31 PM and called the roll.
- PLEDGE of ALLEGIANCE** Alternate Commissioner Juliette Gomez led the pledge of allegiance.
- ROLL CALL** **PRESENT:** Commissioner Chris Norwood, Casey McNeil, Victor San Vicente (4:36 PM), Inderjit Mundra; Alternate Commissioner Dipak Awasthi and Juliette Gomez; and Economic Development Director Alex Andrade and Economic Development Coordinator Daniel Degu; and Councilmember Karina Dominguez (4:33 PM)
- ABSENT:** Chair Lynne Rice
- ALTERNATE SEATING** Alternate Commissioner No. 1 Dipak Awasthi was seated in place of the vacant and unfilled Hospitality seat.
- Alternate Commissioner No. 2 Juliette Gomez was seated in place of the vacant and unfilled Real Estate seat.
- APPROVAL of AGENDA** Motion: to approve the Economic Development & Trade Commission meeting agenda for February 10, 2020, as submitted.
- Motion/Second: McNeil/Awasthi
- Motion carried by a vote of AYES: 5, NOES: 0, ABSENT: 2 (Rice, San Vicente)
- APPROVAL OF MINUTES** Motion: to approve the Economic Development & Trade Commission meeting minutes for January 23, 2020, as submitted.
- Motion/Second: Mundra/McNeil
- Motion carried by a vote of AYES: 5, NOES: 0, ABSENT: 1 (Rice), ABSTAIN: 1 (Norwood)
- PUBLIC FORUM** City Clerk Mary Lavelle provided three updates:
1. Form 700 are due to the City Clerk
 2. Alternate Commissioner Gomez and Commissioner McNeil terms are set to expire at the end of April 2020. Appointed Commissioners may

seek to be re-appointed upon the expiration of their current term. Re-appointment to a new term is not automatic, but rather must be recommended by the Mayor and confirmed by the City Council. Those seeking reappointment to a new term shall contact the Mayor to express their request.

3. There are two vacant seats (1) Hospitality and (2) Real Estate on the Economic Development and Trade Commission.

Mr. Galen Boggs, from US Representative Ro Khanna's office, thanked the Office of Economic Development for promoting The Office of Congressman Ro Khanna's upcoming African American Career Fair at San Jose State University on February 22, 2020.

ANNOUNCEMENTS

Commissioner Norwood shared that the Kiwanis Club held a Crab Feed last Friday. Proceeds

Commissioner San Vicente shared that the Milpitas Rotary funded transportation services for the Milpitas High School football team to go to Sacramento to be recognized by Assemblymember Kansen Chu.

City Liaison Reports

Mr. Andrade and Mr. Degu, Sr., provided the following updates: Short-Term Rentals, Better Block, Manufacturing Day 2019, EDTC membership, and new employee and recruitment from the Office of Economic Development.

- Short-Term Rentals Ordinance is going before Planning Commission on January 29, 2020 at 7:00 PM.
- The Better Block project is tentatively scheduled to take place at the end of May 2020.
- Manufacturing Day 2019 recognition at the next City Council meeting on February 4, 2020 at 7:00 PM.
- Mr. Matthew Taylor has resigned from the EDTC due to personal reasons. Commissioner San Vicente requested that City staff share Mr. Taylor's presentation from November 2019, to which staff agreed to provide.
- The Office of Economic Development is currently recruiting a new Economic Development Specialist. The job announcement will be shared with the Commission.
- A new part-time employee (Ms. Margaret Tamisiea) has joined the Office of Economic Development to support with the Trade and various other projects.

Councilmember Dominguez provided the membership with a Council update and encouraged the Commission to follow the Council meeting agendas.

BUSINESS ITEMS

A. Election of Officers

Motion: Move item to a future meeting.

Motion/Second: Gomez/San Vicente

Motion carried by a vote of AYES: 6 and NOES: 0 ABSENT: 1 (Rice)

B. Presentation on General Plan Update

Planning Manager Jessica Garner provided an update on the General Plan and the latest on the draft Health Element. There will be one more General Plan Advisory Committee (GPAC) meeting in March or April 2020. EDTC members are encouraged to attend.

Motion: Accept project update.

Motion/Second: McNeil/Awasthi

Motion carried by a vote of AYES: 6 and NOES: 0 ABSENT: 1 (Rice)

C. Presentation on Short-Term Rental Regulations

Economic Development Coordinator Daniel Degu provided a presentation on the proposed regulations for short-term rentals of residences within the boundaries of the City.

Motion: Accept project presentation.

Motion/Second: Mundra/San Vicente

Motion carried by a vote of AYES: 6 and NOES: 0 ABSENT: 1 (Rice)

D. Presentation on Better Block

Economic Development Coordinator Daniel Degu provided a presentation on Better Block, a community engagement effort aimed at catalyzing revitalization along Main Street.

Motion: Accept project presentation.

Motion/Second: Gomez/Mundra

Motion carried by a vote of AYES: 6 and NOES: 0 ABSENT: 1 (Rice)

E. Presentation on International Trade and Economic Development Strategy - Item E was not heard and will be moved to a future meeting.

ADJOURNMENT

Commissioner McNeil motioned and seconded by Alternate Commissioner Gomez to adjourn the meeting at 6:00 PM to the regularly-scheduled commission meeting on Monday, March 9, 2020, at 4:30 PM. The motion carried unanimously.

DRAFT