



CITY OF MILPITAS

Economic Development and Trade Commission

MEETING MINUTES

4:00 PM

Thursday, January 23, 2020

Milpitas City Hall

First Floor Committee Conference Room

CALL TO ORDER	Commissioner San Vicente called the meeting to order at 4:07 PM. Economic Development Coordinator Daniel Degu called the roll.
PLEDGE of ALLEGIANCE	Commissioner San Vicente led the pledge of allegiance.
ROLL CALL	PRESENT: Chair Lynne Rice; Commissioner Casey McNeil, Victor San Vicente, Inderjit Mundra; Alternate Commissioner Dipak Awasthi; and Economic Development Director Alex Andrade and Economic Development Coordinator Daniel Degu; and Councilmember Karina Dominguez (4:25 PM) ABSENT: Chair Lynne Rice; and Commissioner Chris Norwood
ALTERNATE SEATING	Alternate Commissioner No. 1 Dipak Awasthi was seated in place of the vacant and unfilled Hospitality seat. Alternate Commissioner No. 2 Juliette Gomez was seated in place of the vacant and unfilled Real Estate seat.
APPROVAL of AGENDA	Mr. Andrade requested that the Commission hear today's agenda in the following order: Item 6, Item 7, Item 9, Item 8, and Item 10. Motion: to approve the Economic Development & Trade Commission meeting agenda for January 23, 2020, as amended. Motion/Second: Awasthi/McNeil Motion carried by a vote of AYES: 5 and NOES: 0
PUBLIC FORUM	Mr. Galen Boggs, from US Representative Ro Khanna's office, announced that The Office of Congressman Ro Khanna is hosting an African American Career Fair at San Jose State University on February 22, 2020. Mr. Boggs thanked the Office of Economic Development for connecting Milpitas-based businesses to the event.
ANNOUNCEMENTS	Commissioner McNeil introduced himself as a new member of the Economic Development & Trade Commission.
City Liaison Reports	Mr. Andrade and Mr. Degu, Sr., provided the following updates: Short-Term Rentals, Better Block, Manufacturing Day 2019, EDTC membership, and new employee and recruitment from the Office of Economic Development.

- Short-Term Rentals Ordinance is going before Planning Commission on January 29, 2020 at 7:00 PM.
- The Better Block project is tentatively scheduled to take place at the end of May 2020.
- Manufacturing Day 2019 recognition at the next City Council meeting on February 4, 2020 at 7:00 PM.
- Mr. Matthew Taylor has resigned from the EDTC due to personal reasons. Commissioner San Vicente requested that City staff share Mr. Taylor's presentation from November 2019, to which staff agreed to provide.
- The Office of Economic Development is currently recruiting a new Economic Development Specialist. The job announcement will be shared with the Commission.
- A new part-time employee (Ms. Margaret Tamisiea) has joined the Office of Economic Development to support with the Trade and various other projects.

Councilmember Dominguez provided the membership with a Council update and encouraged the Commission to follow the Council meeting agendas.

BUSINESS ITEMS

A. Discuss Development of Subcommittees for Workforce Development Initiative, Economic Development Strategies, and Storefront Improvement Grant Program Pilot

The membership discussed reducing the number of subcommittees from three (Workforce Development Initiative, Economic Development Strategies, and Storefront Improvement Grant Program Pilot) to two (Better Block and Storefront Improvement Grant Program Pilot).

Subcommittees

- Better Block (Gomez and Awasthi)
- Storefront Improvement Grant Program (McNeil and San Vicente)

Motion: Amend workplan to establish and develop subcommittees for Better Block and the Storefront Improvement Grant Program Pilot.

Motion/Second: McNeil/San Vicente

Motion carried by a vote of AYES: 6 and NOES: 0

B. Presentation on the Opportunity Site Assessment & Development Strategy Study

Mr. Rice-Evans (Economic & Planning Systems, Inc.) provided a detailed presentation highlighting the research completed on six opportunities sites located throughout Milpitas.

Motion: To accept project presentation

Motion/Second: Mundra/McNeil

Motion carried by a vote of AYES: 4 and NOES: 0

ADJOURNMENT

Alternate Commissioner Awasthi motioned and seconded by Commissioner McNeil to adjourn the meeting at 5:33 PM to the regularly-scheduled commission meeting on Monday, February 10, 2020, at 4:30 PM. The motion carried unanimously.