
CITY OF MILPITAS
ENERGY & ENVIRONMENTAL SUSTAINABILITY COMMISSION MEETING
REGULAR MEETING – NOVEMBER 20, 2019, 6:00 P.M.
CITY HALL 1ST FLOOR COMMITTEE CONFERENCE ROOM
455 E. CALAVERAS BLVD, MILPITAS CA 95035

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. SEATING OF ALTERNATES**
- V. APPROVAL OF AGENDA**
- VI. APPROVAL OF THE MINUTES OF THE SEPTEMBER 18, 2019 ENERGY AND ENVIRONMENTAL SUSTAINABILITY (EES) COMMISSION MEETING**
- VII. PUBLIC FORUM**

Members of the audience are invited to address the Energy and Environmental Sustainability Advisory Commission on any subject not on tonight's agenda. Speakers must state their name and address for the Secretary's record, and limit their remarks to under three minutes. As an item not on the agenda, no response is required of City staff or the Commission; however, the Commission may place the item on the agenda for a future meeting.

- VIII. ANNOUNCEMENTS**
- IX. COUNCIL LIAISON REPORT**
- X. NEW BUSINESS**
 - 1. COMMISSION 2020 WORK PLAN**

Recommendation: Discuss potential topics of interest for the EES Commission 2020 Work Plan.

- XI. ADJOURNMENT**

AGENDA INFORMATION

Copies of the agenda and supplemental documents relating to specific agenda items are available in the Public Works Department offices at 1265 N Milpitas Blvd. on Friday preceding a regularly scheduled meeting of the Energy and Environmental Sustainability Commission (third Wednesday of the month). A copy of the agenda is also available for review at the Milpitas Library. **A recorded agenda or minutes on standard cassette or printed in large type will be provided upon request to the Public Works Department for the visually impaired.** Additional information may be obtained from the Public Works Department, City of Milpitas, 1265 N Milpitas Blvd., Milpitas, CA 95035, (408) 586-2600 or e-mail at emarshall@ci.milpitas.ca.gov.

In compliance with the Americans with Disabilities Act, individuals requiring accommodation for this meeting should notify the Public Works Department 48 hours prior to the meeting at (408) 586-2600.

IX. NEW BUSINESS

1. COMMISSION 2020 WORK PLAN

BACKGROUND:

Per the Commission Handbook, each commission shall discuss and prepare its annual work plan, which shall be submitted and approved by City Council. The work plan is a list of the anticipated topics, assignments and goals that commissioners will focus on over a 12 months period.

The EES Commission Work Plan has been tentatively scheduled for City Council approval in December. In order to meet this schedule, the EES Commission should have a work plan developed and should vote to approve the work plan at its November meeting. The Commission approved work plan will then be forwarded to City Council for approval. Staff is prepared to assist the commissioners in creating a work plan. The Commission should identify and prioritize any topics of interest.

The Commission's Draft 2019 Work Plan and ideas for the 2020 Work Plan are included as Attachment 1.

RECOMMENDATION: Discuss potential topics of interest for the EES Commission 2020 Work Plan.

XI. ADJOURNMENT

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Energy and Environmental Sustainability Commission after initial distribution of the agenda packet are available for public inspection at the Public Works Department at
1265 N. Milpitas Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall,
455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040
E-mail: cdiaz@ci.milpitas.ca.gov

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.