MINUTES

CITY OF MILPITAS
ENERGY & ENVIRONMENTAL SUSTAINABILITY COMMISSION

Minutes:	Special meeting of the Energy & Environmental Sustainability Commission
Meeting Date:	October 30, 2018
Meeting Time:	6:00 p.m.
Meeting Place:	Milpitas City Hall, Commission Meeting Room

I. **ROLL** Staff called the Energy and Environmental Sustainability Commission to order at 6:13 p.m. Commissioners Kong, Sexton, Yue, and staff members Stobbe and Koo were present. Councilmember Nunez, Public Works Director Tony Ndah, Deputy Public Works Director Elaine Marshall, Senior Analyst Alison Phagan and Engineering Director Steve Erickson were also present. Commissioners Singh and Arthur arrived after roll call.

II. **PLEDGE OF ALLEGIANCE** Conducted.

III. **SEATING OF ALTERNATES** Alternate #2, Yue George Liu, was seated.

IV. **MINUTES**

Motion to approve minutes of the July 24, 2018 meeting.

M/S: Sexton/Kong Ayes: All

V. **PUBLIC FORUM**

Rob Means, 1421 Yellowstone resident, suggested that the EESC increase their meeting frequency in order to meet the group's expanded work scope. He noted that the Silicon Valley Clean Energy group will have some available funding soon which Mr. Means hopes the commission will pursue and use on "various energy efficiency opportunities/programs" and suggested looking into this before the next meeting.

VI. **ANNOUNCEMENTS**

Staff Stobbe made (3) announcements: 1) a potential 5% solid waste rate adjustment, 2) staff transition from RSRAC to EESC, notably Elaine Marshall and Alison Phagan as the new Staff Liaison and Recording Secretary, respectively, and 3) a free Composting Workshop on November 3rd from 10-12pm in the Committee Meeting Rm.

VII. **COUNCIL LIAISON REPORT**

Councilmember Nunez noted the following:

- Proposed changes to the solid waste (SW) rates will be brought back to the commission to solicit public input before it is brought to the Council for approval.
- Increase the frequency of the commission's meeting schedule due to the expanded work scope.
- SW Rates and commission's work plan should be completed before December 2018.

VIII. **AGENDA** Motion to approve the agenda as submitted.

M/S: Sexton/Kong Ayes: All

IX. **NEW BUSINESS**

1. Street Sweeping Update

Staff Stobbe gave a presentation on the topic of street sweeping and the possibility of regulating on-street parking to improve street sweeping effectiveness. A question and answer session followed. Staff will pursue feedback and research further before reporting back to the commission. Particularly, with regards to the following:

1) Use social media as a platform to distribute street sweeping information out to the public.
2) Perform research such as obtaining cost parameters for consultant assistance. Need to determine the scope of the research. How long research will take and what type of budgeting is needed.
3) Review the possibility of conducting a pilot program in targeted areas.

2. *Straw Ban Update*

Staff Stobbe gave an overview regarding straw bans as well as related topics. A question and answer session followed which included the following direction:

1) Use outreach to educate the public which may lead to behavior change.
2) Follow the State ban, but include fast food restaurants.
3) Start research to create a project plan which would allow the commission to make a recommendation in 6 months.
4) Model desired behavior by switching from plastic straws to an alternative such as paper or compostable at City facilities such as the Senior Center

3. *EESC Work Plan*

Staff Marshall gave a brief self-introduction and provided a handout outlining a tentative meeting schedule and potential work plan topic for the newly revamped commission. No action was taken at the meeting however, staff noted that separate follow-up would occur after the meeting particularly regarding special meeting dates in November and December 2018.

X. OLD BUSINESS

1. *Recommendation for South Bay Odor Stakeholders Group (SBOSG) Representative*

Staff Marshall noted that it would be appropriate for the group to begin considering possible nominations for the SBOSG representative. This topic will be included on the December agenda for further discussion with the expectation that the commission's recommendation would be brought before Council for its approval. The timing would coincide with the commission's work plan in order that both would be concurrently scheduled for Council approval on January 15, 2019. The timing is also appropriate in that it precedes the next quarterly SBOSG meeting scheduled for January 17, 2019. A brief discussion ensued among the commissioners regarding potential nominations. It was suggested that in addition to a representative, an alternate representative could be appointed as well.

XI. STATUS OF DIVISION PROGRAM ACTIVITIES

Staff suggested that this section no longer adequately reflects the evolving nature of the commission and can be deleted in future agendas.

XII. FUTURE AGENDA ITEMS

1. EESC Work Plan
2. Silicon Valley Clean Energy
3. Solid Waste Rates
4. Street Sweeping Research Plan

5. Straw Ban Research Plan
6. Commission Election (as required by current by-laws)

XIII. SCHEDULING OF NEXT MEETING AND ADJOURNMENT

The next meeting is pending a poll of commissioners' availability. The meeting of October 30, 2018 was adjourned at 8:03 PM.

M/S: Arthur/Martinez Ayes: All