



CITY OF MILPITAS

Arts Commission

REGULAR MEETING

AGENDA

7:00 p.m.

Monday, September 26, 2022

Milpitas City Hall Committee Conference Room, 455 E. Calaveras Blvd.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: September 26, 2022
6. Approval of Meeting Minutes: August 29, 2022

7. Public Forum

Those interested are invited to address the Commission on any subject not on the agenda. Speakers may provide their name and city of residence for the record, and comments may be limited to three minutes, or less. As an item not listed on the agenda, no response is required of the Commission or staff. However, Commission members may request staff to add the item to a future meeting agenda. This public meeting will be led with professionalism, respect and civility, so profanity and/or vulgar language will not be allowed.

8. Announcements

- a. Upcoming Milpitas Arts activities not included in Business Items

9. Business Items

a. Milpitas Cultural Arts Grant Program

Community Engagement and Inclusion Administrator McLane will present updates on the Milpitas Cultural Arts Grant Program and a request from Noreen's Dance Collaborative to present two performances in the Spring.

Recommendation: Approve grant for Noreen's Dance Collaborative.

b. Phantom Art Gallery Applications

Community Engagement and Inclusion Administrator McLane will present applications for upcoming Phantom Art Gallery exhibits – Aiwen Chen and Friends and Renee Switkes.

Recommendation: Approve both artists for future exhibits at the Phantom Art Gallery.

c. Milpitas ArtWalk

Community Engagement and Inclusion Administrator McLane will present an update on the

ArtWalk on October 14 and request commissioners volunteer to assist at the event.

Recommendation: Select volunteer roles.

d. **Work Plan**

Community Engagement and Inclusion Administrator McLane will review the Arts Commission's Work Plan as approved by City Council and discuss next steps.

Recommendation: Receive report.

[Click or tap here to enter staff recommendation](#)

10. City Liaison Reports

Report from Staff Liaison

Report from Councilmember Liaison

11. Adjournment

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: cdiaz@ci.milpitas.ca.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting "I Want to . . . View " link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the Recreation and Community Services office at the Milpitas Community Center, 457 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be

viewed online: <http://www.ci.milpitas.ca.gov/our-government/commission/> (select meeting date)

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Commission application forms are available online at www.ci.milpitas.ca.gov or at Milpitas City Hall. Contact the City Clerk's office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Recreation and Community Services Community Engagement and Inclusion Administrator Tegan McLane at (408) 586-3212, or send an e-mail to tmclane@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.

CITY OF MILPITAS
MINUTES

ART COMMISSION MEETING

- Minutes:** Special Meeting of the Arts Commission
- Date of Meeting:** August 29, 2022
- Place of Meeting:** Milpitas City Hall Committee Conference Room
- I. Call to Order:** Chair Agg called the meeting to order at 7:01 p.m.
- II. Pledge of Allegiance:** Student Commissioner Lee led the Commission in the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Agg, Ghose, Oldham, Alternate Cm. Hekkelman;
Student Commissioner Lee
- Commissioners Absent: Umarani, Brahim, Hays
- City Council Liaison Present: Absent
- City Staff Present: Tegan McLane – Community Engagement & Inclusion
Administrator
Justin Yount – Acting Sr. Public Services Assistant
- IV. Seating of Alternates:** Hekkelman
- V. Approval of Agenda:** **MOTION** to approve the Agenda for August 29, 2022 as submitted.
M/S: Hekkelman/Ghose **Ayes:** All
- VI. Approval of Minutes:** **MOTION** to approve the Minutes from June 27, 2022 as submitted.
M/S: Oldham/Hekkelman **Ayes:** All
- VII. Public Forum:** None.
- VIII. Announcements and Correspondence:**
Community Engagement and Inclusion Administrator McLane introduced Brief introduction provided by newly appointed Commissioner, Cheryl Oldham, newly appointed as an Arts Commissioner. Cheryl Oldham
- IX. Business Items:**
- a) Public Art Project Updates**
Community Engagement and Inclusion Administrator McLane provided updates on the Higuera Park Public Art Project and slideshow/video clips of Montague Pedestrian Overcrossing Public Art Project.
- b) Phantom Art Gallery Updates**

Community Engagement and Inclusion Administrator McLane provided an update on the Golden Hills Arts Association ~~Phantom Art Gallery exhibit, announcing their reception which will take place at the Milpitas Library on October 22nd. The at the Milpitas Library in October and~~ Weifen Zhu exhibit ~~that will be shown in late September, with initial display taking place at the Milpitas Library beginning in September and the Phantom Art Gallery to follow the Community Center late October through November.~~

c) Milpitas Community Theatre Updates

Community Engagement and Inclusion Administrator McLane provided an update on titles selected for the Milpitas Community Theatre's 2022-23 season. The first two shows selected will include Clue the Musical and Elf Jr. Clue the Musical will be open to participants 16+ and is a dinner theatre type show with audience interaction. Elf Jr., which will be based on the movie, will be open to participants 8-18 years old and will ~~consist of be~~ a more traditional show. ~~The Elf Jr. cast his group~~ will also ~~showcase perform~~ at the City of Milpitas's Annual Tree Lighting Ceremony. Staff is encouraging ~~outreach from~~ the Commission to attend both productions.

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d) ArtWalk and other upcoming events

Community Engagement and Inclusion Administrator McLane provided an update of upcoming cultural events which included the Lantern Festival, ArtWalk and Dia de Los Muertos, all of which funded in part by ARPA. A brief overview of each event was provided with opportunities for Commission to get involved, host booths, etc.

e) Dixon Landing Park Public Art

Community Engagement and Inclusion Administrator McLane presented photos of art locations previously discussed as well as potential themes for project. Art locations will include one of the following: corner, bench, mobile, and columns. Commission discussed location at length as well as modified list of themes to include the following: flowers of Milpitas, birds (wetlands), teamwork, good sportsmanship, Dixon Landing history, and other. The current outreach plan is a short survey to be available online as well as signage at the park via a QR code.

MOTION to select columns for the location of the artwork.

M/S: Agg/Hekkelman

Ayes: All

XI. Staff, City Council and Liaison Reports

None.

XII. Future Agenda Items

Phantom Art Gallery Applications. Milpitas Cultural Arts Grant Applications. 222

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:49 p.m. The next regularly scheduled meeting is September 26, 2022 at 7 p.m.

AGENDA REPORT

Arts Commission



DATE: September 26, 2022

TO: Honorable Chair and Commissioners

FROM: Tegan McLane, Community Engagement and Inclusion Administrator /
Assistant Director, Recreation and Community Services Department

SUBJECT: Milpitas Arts and Culture Grant Application for Noreen's Dance Collaborative (9A)

Executive Summary:

The Arts Commission awards grants of facility space under the Milpitas Arts and Culture Grant program. Noreen's Dance Collaborative has applied for use of the Milpitas Community Center Auditorium to present two shows in Spring 2023.

Staff Recommendation:

Review the application and approve a Milpitas Arts and Culture Grant for the Noreen's Dance Collaborative to present two shows.

Financial Impact:

The value of this Milpitas Arts and Culture Grant is estimated at approximately \$6,550.

Description:

The Arts Commission is responsible for granting Milpitas Arts and Culture Grants, value not to exceed \$10,000. These in-kind grants provide up to 40 hours of free use of City facilities (limits: two events per year and two consecutive days use of a facility), including waiver of security deposit, application fee and staff time associated with the rental. Limited in-kind marketing support is also included.

The Milpitas Arts and Culture Grant program is intended to foster the arts in Milpitas and make a wide variety of arts programs available to Milpitas residents. Priority is given to Milpitas-based organizations and artists, and others offering free or discounted programming, open to the public.

Milpitas-based Noreen's Dance Collaborative has requested two performance dates at the Milpitas Community Center Auditorium for the purpose of presenting two public shows.

The first proposed show date is May 20, 2023, and the show is planned as a benefit performance for a mental health awareness organization. May is Mental Health Awareness Month. This would be for older teen and adult audiences, due to the nature of the event.

The second proposed show date is June 10, 2023, and the show is an end-of-the-year showcase for Noreen's Dance Collaborative student choreographers and dancers. The group plans to invite other local performers to participate in the showcase as well. This is expected to be a ticketed event, price to be determined.

Noreen's Dance Collaborative has provided youth dance classes in Milpitas since 2012 as a contractor to the City. Owner Noreen Kinohi is a Milpitas resident.

Staff has confirmed that space is available and has tentatively reserved the dates, pending the Arts Commission review and approval of the grant request.

Noreen's Dance Collaborative has requested 28 hours' worth of time in the Milpitas Community Center Auditorium. Because the organization is not a non-profit organization, its rental time is calculated at the resident rate of \$210/hour, so the value is \$5,880 in waived rental fees.

The grant also waives the application fee (\$30), deposit (\$500) and staff time. The value of Special Projects staff time (lighting/sound) associated with the space use is expected to be approximately \$640.

AGENDA REPORT

Arts Commission



DATE: September 26, 2022

TO: Honorable Chair and Commissioners

FROM: Tegan McLane, Community Engagement and Inclusion Administrator / Assistant Director, Recreation and Community Services Department

SUBJECT: **Virtual Phantom Art Gallery Applications: Aiwen Chen and Friends (Item 9B)**

Executive Summary:

The Arts Commission will review two applications for Phantom Art Gallery Exhibits: Aiwen Chen and Friends, and Renée Switkes.

Staff Recommendation:

Approve Phantom Art Gallery exhibits for Aiwen Chen and Friends and Renée Switkes.

Financial Impact:

None.

Description:

The Phantom Art Gallery was established in 2000, with the goal of providing local artists of all ages, experience levels and mediums an opportunity to show their work within the City of Milpitas. The Phantom Art Gallery currently displays artwork in four public galleries at the Milpitas Community Center and Milpitas Library. The Arts Commission reviews applications and serves as the jury to select artists for exhibit. Staff contacts selected artists to schedule, facilitate and promote shows.

The Virtual Phantom Art Gallery was added in January 2021, to offer local artists an opportunity to display work during the pandemic and to offer local art lovers a chance to view artworks, while the physical gallery spaces were closed.

Aiwen Chen and Friends is a group of 11 Bay Area artists who paint plein air landscapes and natural images around the Bay Area. Organizer Aiwen Chen is a Campbell-based artist, who teaches children's art around the Bay Area, including here in Milpitas at Artistic Art Studio. The group would like to display their work at the Phantom Art Gallery at the Milpitas Library or online.

San Jose resident **Renee Switkes** has taught art for elementary age children at programs around the South Bay since 2000 and volunteers with the Kids and Art Foundation, providing art experiences for young cancer patients at Stanford Hospital. In 2021, she began to exhibit and sell her own artwork. Ms. Switkes has requested to display works from her floral series at any of the Phantom Art Gallery locations.

Arts Commission Agenda Report
Phantom Art Gallery – September 26, 2022

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Staff recommends approval of both proposals and would work with artists to determine the best times and locations for their exhibits.

Arts Commission FY 2022-23 Work Plan

Topic/Advisory Area	Tasks	Required Resources	Goal Deadline
Public Art Master Plan	Assist with outreach and development of Public Art Master Plan	Consultant, Commission, Staff	Spring 2023
Placemaking through Arts	Assist with ARPA-funded Art Walk event	Commission	Fall 2022
	Work with staff and consultants to incorporate art placemaking opportunities into Main Street and Milpitas Metro development activities	Commission, staff	Ongoing
	Work with staff to incorporate art placemaking into selected City events	Commission, staff	Ongoing
Public Art Installations	Conduct Call for Artists for public art park historical markers, jointly with PRCRC (\$TBD)	Commission, Staff	Fall 2022
	Select and Commission Artists for public art park historical markers, jointly with PRCRC	Commission, Staff	Fall 2022
	Conduct RFQ for Park Art (Sculpture, Functional, Etc.)	Commission, Staff	Fall 2022
	Conduct Invitational Call for Dixon Landing Park artwork (\$30,000)	Commission, Staff	Fall 2022
	Support Mural Program	Commission, Staff	Ongoing
City Public Art Collection	Following conservator evaluation, recommend maintenance schedule for City-owned public art.	Commission, Staff	Spring 2023
Milpitas Arts	Support performing arts in Milpitas.	Commission, Staff	Ongoing
	Support Phantom Art Gallery exhibits.	Commission, Staff	Ongoing
	Promote public awareness of Milpitas Arts and Culture Grants to encourage applications for events. Review and approve up to in-kind value of \$10,000.	Commission, Staff	Ongoing
Arts-related Collaborations	Explore opportunities for an art project in collaboration with Elmwood Correctional Facility	Commission	Spring 2023