



CITY OF MILPITAS

Energy and Environmental Sustainability Commission

SPECIAL MEETING MINUTES

5:00 p.m.

Wednesday, January 20, 2021

Meeting livestreamed can be viewed at:

Facebook: <https://www.facebook.com/CityofMilpitas>

YouTube: <https://www.ci.milpitas.ca.gov/youtube>

Web Streaming: <https://www.ci.milpitas.ca.gov/webstreaming>

CALL TO ORDER	Commissioner Sexton called the meetings to order at 5:07PM. Staff Marshall called the roll.
ROLL CALL	PRESENT: Commissioners Sexton, Kong, Badesha, Lingle, Salian, Liu (arrived at 5:45PM), Councilmember Chua, Public Works Director Ndah and staff members Grand, Marshall, and Menhennet were also present. ABSENT: Commissioners Martinez, Shreve
PLEDGE of ALLEGIANCE	Commissioner Sexton led the pledge of allegiance.
ALTERNATE SEATING	Commissioner Lingle was seated.
APPROVAL OF AGENDA	Motion to approve the agenda for January 20, 2021 as submitted Motion/Second: Kong/Badesha Motion carried by a vote of AYES: 5 NOES: 0
APPROVAL OF MINUTES	Motion to approve the minutes for December 16, 2021 Motion/Second: Salian/Kong Motion carried by a vote of AYES: 5 NOES: 0
PUBLIC FORUM	No public comments
ANNOUNCEMENTS	Commissioners and Councilmember Chua introduced themselves.
BUSINESS ITEMS	a. Planning for Earth Day 2021 Commissioners discussed options for an Earth Day Event in 2021 and how the Commission could support event planning. Commissioner Sexton mentioned the idea of having residents and Commissioners submit videos to showcase easy sustainable actions. This could be a good opportunity to work with the Youth Commission or the High School students. The City could also create a YouTube channel, possibly named Milpitas gives a Hoot, for residents to upload their videos but some oversight might be needed. Commissioner Lingle mentioned that a call for videos would have to start soon and shared that he has video editing skills.

Commissioner Sexton asked if the City has a photo or video release form. Staff Marshall responded that the City has a photo release form, and she will check in on a video one.

Commissioner Kong and Lingle agreed it would be good to hold the virtual event on the weekend, but videos can be put up earlier.

Commissioners and staff will compile links for virtual Earth Day Events and activities to showcase on the Sustainability page.

Commissioner Lingle suggested that the City could have a panel about the Climate Action Plan (CAP) Update and other City Sustainability efforts. Staff Marshall responded that the CAP Community engagements are scheduled for late March and April which could align with Earth Day. Commissioner Lingle asked if there is something the City could plan to announce. Staff Marshall responded that updates on the Energy and Water Savings (ESCO) project can be presented.

Commissioner Sexton mentioned promoting creek cleanups throughout the month and asked if the City could continue give out cleanup kits. Staff Marshall responded that cleanups can be promoted, and the City will continue to offer cleanup kits. Staff Grand mentioned that the Teen Center is holding park cleanups which could be a good opportunity for taking videos or photos. Councilmember Chua mentioned that churches are interested in neighborhood cleanups and that the Community Advisory Commission (CAC) is planning a cleanup day.

Commissioner Lingle asked if the City could suggest areas hot-spots for residents to cleanup. Staff Marshall responded that staff will look into it and report back. Commissioner Liu asked if the City could have a designated dumpster location. Staff Marshall shared that the City Council approved Neighborhood Cleanup events and staff is working on how to implement while complying with Covid restrictions.

Commissioner Salian suggested that the City could provide tree saplings for residents to plant. Commissioner Sexton suggested the City could give away tomato plants or something easier to maintain. Commissioner Sexton advised that it is good to have someone supervise tree plantings. Director Ndah mentioned that the City is focusing on planting trees in vacant spots. Due to limited financing the City is being selective on how the City spends resources. The City will think about doing tree plantings after Covid.

Councilmember suggested the Commission create a subcommittee for Earth Day to facilitate ideas. Staff Marshall responded that City Manager's office suggested to merge the meetings for public viewing. Staff Marshall will reach out to City Manager's Office to find out more.

Staff Marshall said staff will look into the technical aspects of the ideas mentioned and will report back.

- b. Climate Action Update- Online Dashboard and Community Engagement Tool Preview

Ascent Environmental and the consultant team working on the Climate Action Plan (CAP) Update provided a preview of the online climate action dashboard that is under development. This is a portion of the larger CAP Update effort and will provide a foundation for ongoing community engagement during the CAP Update and beyond. It will be rolled out in phases with later phases to be used to collect feedback and input from the community on potential greenhouse gas reduction strategies and actions.

The City and consultant team has reimagined the dashboard as more of an interactive tool to gather feedback on the CAP. The City will also be hosting virtual workshops for the community.

Commissioners provided feedback.

Commissioner Liu commented that the website is clean and looks fantastic. Commissioner Liu asked how often the data for the website is updated. The Consultant Team responded that when there is new data it can be updated.

Commissioner Liu asked if the portal can show how far the City is from reaching targets. The Consultant team showed examples of graphics that can be used to display progress towards statewide and City specific targets.

Commissioner Sexton asked if the portal could have a floating tab on all the pages for residents to click to get involved. The Consultant Team responded that they will look at how that might be incorporated.

Commissioner Sexton asked if the portal auto formats for phone screens. The Consultant Team responded yes it will be optimized for mobile. Commissioner Sexton asked if the user could adjust the font size. The Consultant Team responded that this is not an option, but residents can zoom in. The portal will be accessible where charts can be read out.

Commissioner Lingle asked what the url will be and why it is not part of the City's webpage. Staff responded it will be MilpitasClimateAction.org and there will be links to it off our Sustainability Page.

Commissioner Kong asked if the Commissioners could view a draft of the portal to provide additional comments. The Consultant team will setup a preview site to give the Commission an opportunity to review more once the draft page is ready.

Commissioner Lingle asked what the expected timing of the release of the portal. Staff Marshall responded that they hope to launch it in early February. Commissioner Lingle commented that the portal could be a great platform to highlight Earth Day events. Commissioner Lingle asked when the page is live will it incorporate the CAP scoreboard as well. Staff responded that the dashboard will evolve as the City moves forward with the CAP.

Commissioners will email Staff Marshall with additional feedback.

LIAISON REPORT

Councilmember Chua announced that the City Council approved revised Commission Bylaws and that the limit of serving three consecutive terms has been removed for Commissioners. Councilmember Chua also shared that the City is looking for community members to apply for the Measure F Oversight Task Force and encouraged Commissioners to consider applying or sharing with their networks.

Staff Marshall mentioned that the City launched a bi-monthly Sustainability Newsletter. This will be a new tool to communicate about environmental events, resources, and more.

ADJOURNMENT

Commissioner Sexton adjourned the meeting at 7:07 PM.