

**City of Milpitas
Library Advisory Commission
Milpitas Public Library – Conference Room
160 N. Main Street
7:00 PM – November 20, 2018**

AGENDA

I. Call to Order/Roll Call

Chair Yu-Lan Chou, Vice Chair Ha Phan, Commissioners Trinidad Aoalin, Elpidio Estioko, Hellie Mateo, Nonie McDonald, Sonny Wang
Alternates: Dana Arbaugh, Theresa Hoang

II. Seating of Alternates

III. Pledge of Allegiance

IV. Approval of Minutes: September 17, 2018

V. Announcements/Correspondence

VI. Public Forum

Members of the audience are invited to address the Commission on any subject not on today's agenda. Speakers must supply their name and address for the record and limit their comments to no more than three minutes. As an unagendized item, no response is required of the Commission or City Staff; however, the Commission may agendize the item for a future meeting.

VII. Adoption of Agenda

VIII. Business Items

1. Work Plan Draft Review

Background: In 2018, the Library and Education Advisory Commission finalized their work plan prior to presenting to the City Council. This is an opportunity to review the final draft of the 2019 work plan prior to presenting to City Council this upcoming December or January.

Recommendation: Review the final draft of the 2019 work plan and make any final revisions, if necessary. Select one Commissioner to assist with the upcoming City Council presentation.

2. Organization Outreach

Background: The Chair would like all Commissioners to reach out to individual organizations to promote the library's services. Some Commissioners reported their activities at the previous meeting.

Recommendation: Provide an update on Commissioner outreach activities

IX. Other Business

1. Friends of the Milpitas Library report
2. County Librarian Report
3. Community Librarian Report
4. Donations to the Library
5. City Council Report
6. City Staff Report
7. Future Agenda Items

X. Adjournment

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

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