

CITY OF MILPITAS

MINUTES

LIBRARY ADVISORY COMMISSION MEETING

- Minutes:** Regular Meeting of the Library Advisory Commission
- Date of Meeting:** November 19, 2018
- Place of Meeting:** Milpitas Public Library, Conference Room, 160 N. Main St.
- I. Call to Order:** Chair Chou called the meeting to order at 7:00 pm
- Roll Call:** Commissioners Present: Yu-Lan Chou, Ha Phan, Elpidio Estioko, Hellie Mateo, Nonie McDonald, Sonny Wang, Dana Arbaugh
- Commissioners Absent: Trinidad Aoalin
- City Council Liaison: Councilmember Barbadillo
- Library Staff Present: Stephen Fitzgerald, Chris Brown
- City Staff Present: John Macon – Recreation Services Supervisor
David Sanchez – Public Services Assistant
- II. Alternate Seated:** Commissioner Dana Arbaugh
- III. Pledge of Allegiance:** Chair Chou led the Commission in the Pledge of Allegiance
- IV. Approval of Minutes:** Motion to approve Minutes for September 17, 2018.
M/S: Estioko / Phan Ayes: All
- V. Announcements and Correspondence**
See attachments
- VI. Public Forum:** None
- VIII. Approval of Agenda:** Motion to approve the Agenda for November 19, 2018, as submitted.
M/S: Arbaugh / Mateo Ayes: All

VIII. Business Items

1. Work Plan Draft Review

Background: In 2018, the Library and Education Advisory Commission finalized their work plan prior to presenting to the City Council. This is an opportunity to review the final draft of the 2019 work plan prior to presenting to City Council this upcoming December or January.

Action: 2019 Work plan will be presented as amended to City Council on December 18th

M/S: Elpidio / Phan **Ayes:** All

2. Organization Outreach

Background: The Chair would like all Commissioners to reach out to individual organizations to promote the library's services. Some Commissioners reported their activities at the previous meeting.

Action: Commissioners gave an oral report of recent outreach activities.

IX. Other Business

1. Friends of the Milpitas Library report

Book sale was a success and brought in \$8,500

2. County Librarian Report

See attachments

3. Community Librarian Report

See attachments

4. Donations to the Library

None

5. City Council Report

None

6. City Staff Report

- December 1st will be the Milpitas Tree Lighting Celebration starting at 6:30 PM.
- Senior Center has now begun to offer Teen Center programming from 3:30 PM – 6:30 PM.

7. Future Agenda Items

- Commissioners would like to discuss adding additional resources (book vending machine) to be placed on the south side of town.
- Commissioners would like to discuss having a library employee of the year award.

X. Adjournment:

With there being no further business, the meeting was adjourned at 8:15 PM to the next scheduled meeting on January 14, 2019.