

CITY OF MILPITAS

Library and Education Advisory Commission

REGULAR MEETING

Minutes: Regular Meeting of the Library and Education Advisory Commission

Date of Meeting: Monday, November 18, 2019

Place of Meeting: Milpitas Public Library, Conference Room, 160 N. Main St.

1. Call to Order: Chair Chou called the meeting to order at 7:00 pm

Roll Call: Commissioners Present: Yu-Lan Chou, Ha Phan, Dana Arbaugh,
Elpidio Estioko, Hellie Mateo, Nonie McDonald

Commissioners Absent: Theresa Hoang

City Council Liaison: Councilmember Montano

Library Staff Present: Stephen Fitzgerald, Chris Brown

City Staff Present: John Macon – Recreation Services Supervisor
David Sanchez – Public Services Assistant

2. Pledge of Allegiance: Chair Chou led the Commission in the Pledge of Allegiance.

3. Alternates Seated: None Seated (David – who did Dana sit-in for as alternate – I can't recall)

4. Adoption of Agenda: Motion to approve Agenda for November 18, 2019, as submitted.
M/S: Estioko / Mateo Ayes: All

5. Approval of Minutes: Motion to approve Minutes for September 16, 2019, as submitted
M/S: Mateo / Phan Ayes: All

6. Public Forum: None

7. Announcements: None

8. Business Items

1. Upcoming Work Plan Projects – Yu-Lan Chou, Chair

Background: Commissioners have discussed identifying upcoming Work Plan projects and creating an action plan in preparation for events and activities that are approaching.

Action: Commissioners reviewed upcoming Work Plan projects (first three months of calendar year), prioritized tasks, discussed specific actions required, as well as identified required resources that were needed to accomplish set goals.

2. Summary Report of FilAm Program at the Library – Stephen Fitzgerald, Milpitas Community Librarian/Commissioner, Elpidio Estioko

Background: A small-scale FilAm event was offered by the Milpitas Public Library on Saturday, October 26th (from 2:00pm to 4:30pm).

Action: Commissioners discussed hosting a larger FilAm Program next year.

9. Liaison Reports

- **City Council Report**
The Economic Development Department will be revitalizing the Main St. area with a 5-year revitalization plan.
- **County Librarian Report**
See attachments
- **Community Librarian Report**
See attachments
- **Donations to the Library**
None
- **City Staff Report**
The Milpitas Tree Lighting will be held on Dec. 1st beginning at 6:30 PM. Additionally, the Milpitas Milk and Cookies event will be held on Dec. 7th at 10:00 AM.

10. Future Agenda Items

- None

X. Adjournment:

With there being no further business, the meeting was adjourned at 8:15 PM to the next scheduled meeting on January 13, 2020.