

CITY OF MILPITAS
Library and Education Advisory Commission
REGULAR MEETING

- Minutes:** Regular Meeting of the Library and Education Advisory Commission
- Date of Meeting:** Monday, September 14, 2020
- Place of Meeting:** Zoom (Virtual Meeting)
- I. Call to Order:** Chair Chou called the meeting to order at 7:00 pm
- II. Pledge of Allegiance:** Chair Chou led the Commission in the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Yu-Lan Chou, Ha Phan, Dana Arbaugh, Hellie Mateo, Nonie McDonald, Susan Loh, Elpidio Estioko. Theresa Hoang
- Commissioners Absent: None
- City Council Liaison: Councilmember Montano
- Library Staff Present: Kelly McKean, Jennifer Weeks
- City Staff Present: John Macon – Recreation Services Supervisor
David Sanchez – Public Services Assistant
- Alternates Seated:** Susan Loh
- IV. Adoption of Agenda:** Motion to approve Agenda for September 14, 2020, as submitted.
M/S: Arbaugh / Phan Ayes: All
- V. Approval of Minutes:** Motion to approve Minutes for March 16, 2020, as submitted
M/S: Phan / Arbaugh Ayes: All
- VI. Public Forum:** None
- VII. Announcements:**
- Introduction of new Milpitas Librarian, Kelly McKean
 - Milpitas Recreation Department has begun to offer a lot of virtual opportunities. The Milpitas Virtual Community Center is open online. An electronic mini activity guide has begun to be sent out monthly in order to keep offering as many programs as possible during the Covid pandemic. Since March 17, the Senior Center has been serving “to-go” lunches for seniors. They are now serving approximately 95 lunches a day.

VII. New Business

1. Work Plan Review – John Macon, Recreation Services Supervisor

Background: The Commission's Fiscal Year 2019-20 Work Plan identified goals, projects and ongoing tasks. Due to COVID-19 several meetings in 2020 were cancelled, putting many of these goals and tasks on Hiatus, The Commission should review last year's Work Plan and consider continuing to work on and accomplish those items as part of their Fiscal Year 2020-21 Work Plan.

Action: Finalized the FY 2020=21 Work Plan draft for City Council's review and approval.

M/S: Arbaugh / Phan

Ayes: All

9. Liaison Reports

- **Friends of the Milpitas Library Report**

Back in the library since June 8th. Recently, it has been difficult to accept donations due to the Fire Dept. occupying the building in order to help the wildfire victims. The Amazon store is up and running currently.

- **County Librarian Report**

See attachments.

- **Community Librarian Report**

See attachments.

- **City Council Report**

The Milpitas City council has approved a quarter cent sales tax to be voted on November 3 to help with the financial shortfall due to COVID.

- **Future Agenda Items**

- Library Donor Program (brochure)
- Work Plan – start planning upcoming Work Plan projects to start the new year

X. Adjournment:

With there being no further business, the meeting was adjourned at 8:19 PM to the next scheduled meeting on Nov 16, 2020.