

**CITY OF MILPITAS
LIBRARY ADVISORY COMMISSION
MILPITAS PUBLIC LIBRARY – CONFERENCE ROOM
160 N. MAIN ST.
7:00 PM – May 21, 2018**

AGENDA

I. CALL TO ORDER/ROLL CALL

Chair Yu-Lan Chou, Vice Chair Ha Phan, Commissioners Trinidad Aoalin, Elpidio Estioko, Hellie Mateo, Nonie McDonald, Sonny Wang

Alternates: Dana Arbaugh, Theresa Hoang

II. SEATING OF ALTERNATES

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES March 19, 2018

V. ANNOUNCEMENTS/CORRESPONDENCE

VI. PUBLIC FORUM

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must stand, state their name and address for the record, and limit their remarks to no more than three minutes. As an unagendized item, no response is required of the Commission or City Staff; however, the Commission may agendize the item for a future meeting.

VII. ADOPTION OF AGENDA

VIII. BUSINESS ITEMS

1. Essay Contest City Budget Item

Background: At the March meeting, the commission directed Community Librarian Stephen Fitzgerald to select an event to take the place of the Essay Contest. There is a budget of \$4,500 for the event and funds need to be expended by June 30, 2018.

Recommendation: Receive update from Community Librarian

2. LAC Budget

Background: There is a balance of \$136.23 remaining in the LAC budget. Chair Chou researched options for affordable business cards for the commissioners.

Recommendation: Receive update from Chair Chou and recommend budget expenditure for remaining balance.

3. Work Plan Review

Background: In 2017, the LAC finalized their work plan prior to presenting to the City Council. This is an opportunity to review the current work plan.

Recommendation: Review the 2017 work plan and make revisions if necessary

IX. OTHER BUSINESS

1. Friends of the Milpitas Library Report
2. County Librarian Report
3. Community Librarian Report
4. Donations to the Library
5. City Council Report
6. City Staff Report
7. Future Agenda Items

X. ADJOURNMENT to scheduled meeting on September 17, 2018 at 7:00 p.m.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

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455 E. Calaveras Blvd, Milpitas during normal business hours.

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455 E. Calaveras Blvd, Milpitas, CA 95035 Phone: 408-586-3040

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