

**CITY OF MILPITAS
M I N U T E S**

LIBRARY ADVISORY COMMISSION MEETING

- Minutes:** Regular Meeting of the Library Advisory Commission
- Date of Meeting:** May 20, 2019
- Place of Meeting:** Milpitas Public Library, Conference Room, 160 N. Main St.
- I. Call to Order:** Chair Chou called the meeting to order at 7:00 pm
- Roll Call:** Commissioners Present: Yu-Lan Chou, Ha Phan, Sonny Wang,
Dana Arbaugh, Theresa Hoang,
Nonie McDonald
- Commissioners Absent: Trinidad Aoalin, Elpidio Estioko, Hellie Mateo
- City Council Liaison: Councilmember Montano
- Library Staff Present: Stephen Fitzgerald, Chris Brown
- City Staff Present: John Macon – Recreation Services Supervisor
Renee Lorentzen – Recreation and Community Services
Director
- II. Pledge of Allegiance:** Chair Chou led the Commission in the Pledge of Allegiance.
- III. Alternates Seated:** Commissioners Dana Arbaugh, Theresa Hoang
- IV. Adoption of Agenda:** Motion to approve Agenda for May 20, 2019, as submitted.
M/S: Arbaugh / McDonald Ayes: All
- V. Approval of Minutes:** Motion to approve Minutes for March 18, 2019.
M/S: Wang / Phan Ayes: All
- VI. Announcements:** None
- VII. Public Forum:** None

VIII. Business Items

1. May 11th CPLA Spring Library Workshop

Background: On Saturday, May 11, five LEAC members and Council Liaison, Montano attended a workshop in Oakland.

Action: Commissioners received and discussed the CPLA Spring Library Workshop. Commissioners also discussed the possibility of housing the event next year here at the Milpitas Library.

2. Update on Library Funding Proposal Status

Background: A Special LEAC Meeting was held on 02/20/2019 to discuss the potential funding options for recommendation to the City Council in relation to previous funding contributions made by the City to the Library and also additional funding allocated to the Library for the next two years by the SCCLD/JPA.

Action: Milpitas City Council has decided to continue with the current level of funding to maintain the current schedule of being open 7 days a week. Council decided to decline extending Friday hours due to the fact that the library wanted a two year commitment and council could only budget for the current fiscal year. Council showed interest in going through with a GoGoBiblio purchase if the MUSD wanted to help fund the purchase. MUSD didn't feel it was needed at this time, so Council decided to not fund this option either.

3. Discuss Upcoming Work Plan Projects

Background: At the January 14, 2019 Library and Education Advisory Commission meeting, Commissioners agreed to discuss the tasks needed for the various Work Plan projects in groupings (as the projects are approaching). In consideration of two upcoming Work Plan projects, Commissioners will need to look at each project individually and discuss both the tasks needed and the assignment of Commissioners to the select projects as outlined in the Work Plan.

Action: Commission decided to allocate funding approved by city council for special projects to be used by LEAC to purchase new display panels.

4. Review Work Plan FY 2019/20

Background: At the November 19, 2018 Library and Education Advisory Commission meeting, Commissioners finalized the FY 2018/19 LEAC Work Plan for City Council review and approval. With The LEAC not meeting again until September, Commissioners need to start discussion related to the FY 2019/20 Work Plan.

Action: Commission has decided to continue with the 2018/2019 work plan with the potential additions of holding the CPLA workshop in Milpitas, making a Dr. Suess special event for March 2020, and adding a Fundraising sub-committee and revision of donation guidelines. Also, the Commission would like the removal of the month of the child activity.

IX. Other Business

1. Friends of the Milpitas Library report

The board voted on making the book sales one extra day starting in January. After the last mini-book sale, a Facebook page was created for the Friends of the Library in order to promote the event. Commissioners are encouraged to like and promote this page.

2. County Librarian Report

See attachments

3. Community Librarian Report

See attachments

4. Donations to the Library

The Milpitas Library received a \$1,000 donation and will be using it to purchase new audio equipment. This will be used for offsite promotion and library special events.

5. City Council Report

The City Council has approved for the development of a Lego Land amusement park in the Great Mall. Big Al's has opened in the McCarthy Ranch shopping center. The City of Milpitas has partnered with the County of Santa Clara and purchased land to develop 110 low income housing units.

6. Future Agenda Items

- None

X. Adjournment:

With there being no further business, the meeting was adjourned at 8:40 PM to the next scheduled meeting on Sept 17, 2019.