



City of Milpitas

Library and Education Advisory Commission Meeting

REGULAR MEETING AGENDA

7:00 p.m.

Monday, March 21, 2022

Via Teleconference (Virtual Meeting)

The Library and Education Advisory Commission meeting is held via teleconference/Zoom webinar only (no physical meeting space). You may watch the meeting without providing public comment by accessing it via links below:

Meeting shall be live streamed. Go to:

Facebook: <https://www.facebook.com/CityofMilpitas/>

YouTube: <https://www.ci.milpitas.ca.gov/youtube>

Web Streaming: <https://www.ci.milpitas.ca.gov/webstreaming>

I. Call to Order

II. Pledge of Allegiance

III. Roll Call & Seating of Alternates

IV. Approval of Agenda: March 21, 2022

V. Approval of Minutes: January 31, 2022

VI.

VI. Public Forum

Oral public comments may be provided live during the Library and Education Advisory Commission meeting by first registering for the zoom meeting in advance by providing email address (not disclosed) and a name.

Register in advance for this webinar:

https://ci-milpitas-ca-gov.zoom.us/webinar/register/WN_viYnbe0uQ7SX2E-Gy7GFzw

After registering, you will receive a confirmation email containing information about joining the webinar.

A link will be sent to you to join the Library and Education Advisory Commission meeting in order to give comments. All registered meeting attendees who wish to speak must click on the “raise hand” icon when the meeting chair calls for public comments. If participating by calling in, dial *9 to use the “raise hand” feature, and when you are called upon, hit *6 to unmute your phone. Your phone number will be displayed in the live meeting. Staff will call the speakers to begin.

All comments provided shall be limited to three minutes or less as determined by the meeting chair. All members of the public will be limited to one comment per agenda item, and one comment for non-agenda items. The online written comment form previously used is no longer available for public comment.

VII. Announcements/Correspondence

- Staff Announcements

VIII. New Business

1. Work Plan Projects – Dana Arbaugh - Chair

Background: The Commission’s Fiscal Year 2021-22 Work Plan identified goals, projects and ongoing tasks that the Commission can continue to work on and accomplish this fiscal year.

Recommendation: Review Work Plan with a focus on the upcoming Youth Essay Contest in late April/early May. Discuss and gain consensus on essay contest topics for both the middle and high school divisions, determine timeframe for the event, as well as discuss the entry submission process, judging, marketing and awards ceremony (to be implemented similarly to last year’s event).

3. Library Donor Program – Dana Arbaugh, Chair

Background: The Commission’s Fiscal Year 2021-22 Work Plan identified work related to the Library Donor Program.

Recommendation: Receive update by Commission regarding current and upcoming Library Donor Program projects.

IX. Staff, City Council and Liaison Reports

1. Friends of the Milpitas Library Report
2. County Librarian Report
3. Community Librarian Report
4. City Council Report
5. Future Agenda Items

X. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the City Council or Veterans Commission after initial distribution of the agenda packet are available for public inspection at the Barbara Lee Senior Center 40 N. Milpitas Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040 E-mail: cdiaz@ci.milpitas.ca.gov

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting from Online Services the link to Milpitas Municipal Code link.

If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, call John Macon at 408-586-3226 or send an email to jmacon@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the Council Chambers for all meetings.

