

**CITY OF MILPITAS
LIBRARY ADVISORY COMMISSION
MILPITAS PUBLIC LIBRARY – CONFERENCE ROOM
160 N. MAIN ST.
7:00 PM – March 19, 2018**

AGENDA

I. CALL TO ORDER/ROLL CALL

Chair Yu-Lan Chou, Vice Chair Ha Phan, Commissioners Trinidad Aoalin, Elpidio Estioko, Hellie Mateo, Sonny Wang

Alternates: Nonie McDonald, Tony Cailles

II. SEATING OF ALTERNATES

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES January 8, 2018

V. ANNOUNCEMENTS/CORRESPONDENCE

VI. PUBLIC FORUM

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must stand, state their name and address for the record, and limit their remarks to no more than three minutes. As an unagendized item, no response is required of the Commission or City Staff; however, the Commission may agendize the item for a future meeting.

VII. ADOPTION OF AGENDA

VIII. BUSINESS ITEMS

1. Election of Officers for 2018

Background: The LAC bylaws state that election of officers be held the first meeting of the calendar year. The term will last one year and the Chairperson and Vice-Chairperson can serve a maximum of two consecutive terms. This item was deferred at the January meeting.

Recommendation: Elect a Chairperson and Vice-Chairperson

2. Little Free Libraries Proposal

Background: At the January 8, 2018 meeting, Commissioner Estioko suggested creating a subcommittee to conceptualize a plan and study the feasibility of more little, free libraries in the city.

Recommendation: Discuss concept and funding ideas

3. Essay Contest City Budget Item

Background: The City Council approved a \$4500 budget item for the Essay contest. In the previous year, it was used for the Grizzly exhibit. The expenditure needs to be completed by June 30, 2018.

Recommendation: Choose potential expenditure items.

4. LAC Budget

Background: There is a balance of \$136.23 remaining in the LAC budget. Funds must be expended by June 30, 2018.

Recommendation: Choose potential expenditure items.

5. Organization Outreach

Background: The Chair would like all LAC commissioners to reach out to individual organizations to promote the library's services. Some Commissioners reported their activities at the previous meeting.

Recommendation: Provide an update on Commissioner outreach activities

IX. OTHER BUSINESS

1. Friends of the Milpitas Library Report
2. County Librarian Report
3. Community Librarian Report
4. Donations to the Library
5. City Council Report
6. City Staff Report
7. Future Agenda Items

X. ADJOURNMENT to scheduled meeting on May 21, 2018 at 7:00 p.m.

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