

CITY OF MILPITAS
Library and Education Advisory Commission
REGULAR MEETING

Minutes: Regular Meeting of the Library and Education Advisory Commission

Date of Meeting: Monday, March 16, 2020

Place of Meeting: Milpitas Senior Center, Rm 140/141, 40 N Milpitas Blvd.

1. Call to Order: Chair Chou called the meeting to order at 7:00 pm

Roll Call: Commissioners Present: Yu-Lan Chou, Ha Phan, Dana Arbaugh,
Hellie Mateo, Nonie McDonald, Susan Loh, Elpidio Estioko

Commissioners Absent: Theresa Hoang

City Council Liaison: Councilmember Montano

Library Staff Present: Linda Arbaugh, Chris Brown

City Staff Present: John Macon – Recreation Services Supervisor
David Sanchez – Public Services Assistant

2. Pledge of Allegiance: Chair Chou led the Commission in the Pledge of Allegiance.

3. Alternates Seated: None Seated

4. Adoption of Agenda: Motion to approve Agenda for March 16, 2020, as submitted.
M/S: Arbaugh / Estioko Ayes: All

5. Approval of Minutes: Motion to approve Minutes for January 13, 2020, as submitted
M/S: Estioko / Arbaugh Ayes: All

6. Public Forum: None

7. Announcements: None

8. Business Items

a. Library Funding Proposal for FY 2020/21 – John Macon, City Staff Liaison

Background: Each year, the Library and Education Advisory Commission is asked to discuss potential funding requests from SCCLD for recommendation to the City Council for approval.. This request for FY 2020/21 is in relation to previous funding contributions made by the City to the Library and also funding allocated to the Library by the SCCLD/JPA.

Action: funding request reviewed, and option decided on to be presented to City Council for FY 2020/21.

M/S: Arbaugh / Phan

Ayes: All

9. Liaison Reports

- **City Council Report**

Planning Commission rejected proposal for a new La Quinta hotel in Milpitas. Now La Quinta will be speaking to City Council directly about getting an approval.

- **City Staff Report**

- All programs are halted until April 7th, with exception for the MSRC lunch service program. There will now be a modified “to-go” take home lunch option with a 1-hour window for pick up from 12:00 PM – 1:00 PM.

- **County Librarian Report**

Library shutdown will be in place until April 12th. In preparation for this, the amount of digital resources was doubled. Digital story times and activities for children at home while there is a shelter in place order.

- **Community Librarian Report**

See attachments

- **Donations to the Library**

- April 25th small sale planned but may need to be canceled.
- June 4 – 7 are the current dates planned for the big book sale.

10. Future Agenda Items

- Commissioner discussion on new website design and an update on the Donor Board.

X. Adjournment:

With there being no further business, the meeting was adjourned at 7:43 PM to the next scheduled meeting on May 18, 2020.