

**CITY OF MILPITAS
M I N U T E S**

LIBRARY AND EDUCATION ADVISORY COMMISSION MEETING

- Minutes:** Special Meeting of the Library and Education Advisory Commission
- Date of Meeting:** February 20, 2019
- Place of Meeting:** Barbara Lee Senior Center, Rm 140/141, 40 N. Milpitas Blvd.
- I. Call to Order:** Chair Chou called the meeting to order at 7:00 pm.
- Roll Call:** Commissioners Present: Yu-Lan Chou, Dana Arbaugh,
Theresa Hoang and Nonie McDonald
- Commissioners Absent: Elpidio Estioko, Ha Phan, Trinidad Aoalin
Hellie Mateo and Sonny Wang.
- City Council Liaison: Councilmember Montano
- Library Staff Present: Stephen Fitzgerald, Chris Brown and Nancy Howe
- City Staff Present: Renee Lorentzen - Recreation and Community Services
Director
John Macon – Recreation Services Supervisor
David Sanchez – Public Services Assistant
- II. Alternates Seated:** Commissioners Dana Arbaugh and Theresa Hoang
- III. Pledge of Allegiance:** Chair Chou led the Commission in the Pledge of Allegiance.
- IV. Adoption of Agenda:** Motion to approve Agenda for February 20, 2019.
M/S: Arbaugh / McDonald **Ayes:** All
- V. Announcements and Correspondence:**
None
- VI. Public Forum:** None
- VII. New Business**

1. Library Funding Discussion

Background: Chair Chou read the background as follows:

In 2016, the Milpitas City Council approved to fund the Milpitas Library open hours for an additional 17 hours per week for two years. These additional funded hours resulted in a contribution of \$470,052 (year 1) and \$509,578 (year 2) by the City of Milpitas. At the October 25, 2018 Santa Clara County Library District (SCCLD) Joint Powers Authority (JPA) Board Meeting, the JPA approved an increase to the SCCLD staffing budget, including the Milpitas Library. An additional \$355,431 is being allocated from the SCCLD to the Milpitas Library for the next two years. In

response to the extra funding, SCCLD staff reached out to the City of Milpitas staff to request the consideration of alternate funding options by the City Council for Fiscal Year 2019-20.

Regarding equitable funding considerations for the next fiscal year, Recreation Director, Renee Lorentzen presented three potential proposal options that the Santa Clara County Library District had offered for the LEAC Commission to discuss and consider for FY 2019/20 (See attachment). Director Lorentzen explained that the funds allocated by the City for the previous two years was not guaranteed moving forward and that the funds previously allocated to the library were not discretionary (or TOT) funds, nor exclusively dedicated to library services past the current two year disbursement. It was also mentioned to the Commissioners that they were not precluded from offering a different recommendation to City Council apart from the three proposals offered by SCCLD as a funding example.

It was emphasized to the Commission that any funds needed to fund services in excess of the SCCLD allocation of \$355,431 could be considered as a Commission recommendation to the City Council. Additional funding requested could serve to maintain the current operations (such as the additional 17 library hours added last year), as well as expand additional service for programs such as the GoGo Biblio electric outreach vehicle. It was noted that any recommendation for added City funding to complement the SCCLD funding of \$355,431 could potentially have impact in City operations, however, because the funding (as mentioned above) is from the General Fund and not dedicated solely to Milpitas Library services. Any funding source recommended by the LEAC Commission and adopted by the City Council could have implications related to other potential funding needs for the greater City of Milpitas in areas such as an additional fire fighter, police office, program service, etc. Funds not used by the library would then return back to the General Fund to be used on City services, infrastructure and safety.

Action:

The LEAC put forth a motion as a funding recommendation to City Council as follows:

- **Include Proposal #3** that maintains City contribution needed for current library open hours. Amount: \$154,147
 - **Include Proposal #2** to fund monthly student engagement (excluding \$46,474 for books and materials). Amount: \$308,957
 - **Include Proposal #1** to add Friday hours from 7:00PM to 9:00PM. Amount: \$58,359
- Total amount requested for FY 2019/20: **\$521,463**

Additional requests:

- 1) The Commission would like to ask the City Council to consider splitting (with the Friends of the Library) the funding needed to offset the difference between eliminating the need for Books and Materials (Proposal #2) - \$46,474 and the addition of adding the added Friday hours of Proposal #1 - \$58,359. The differential of \$11,885 split with the Friends of the Library would equate to an additional ask of \$5,942.50 from the Council.
- 2) Request to have the one-time purchase cost of the Go Go Biblio electric vehicle (\$75,000) be considered as an offset to continue with Proposal #1 funding (additional Friday hours) moving in to FY 2020/21.

M/S: McDonald / Arbaugh

Ayes: All

VII. Adjournment:

With there being no further business, the meeting was adjourned at 8:00 PM to the next scheduled meeting on March 18, 2019.