



City of Milpitas

Library and Education Advisory Commission Meeting

REGULAR MEETING AGENDA

7:00 p.m.

Monday, January 31, 2022

Via Teleconference (Virtual Meeting)

The Library and Education Advisory Commission meeting is held via teleconference/Zoom webinar only (no physical meeting space). You may watch the meeting without providing public comment by accessing it via links below:

Meeting shall be live streamed. Go to:

Facebook: <https://www.facebook.com/CityofMilpitas/>

YouTube: <https://www.ci.milpitas.ca.gov/youtube>

Web Streaming: <https://www.ci.milpitas.ca.gov/webstreaming>

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call & Seating of Alternates**
- IV. Approval of Agenda:** January 31, 2022
- V. Approval of Minutes:** November 15, 2021
- VI. Public Forum**

Oral public comments may be provided live during the Library and Education Advisory Commission meeting by first registering for the zoom meeting in advance by providing email address (not disclosed) and a name.

Register in advance for this webinar:

https://ci-milpitas-ca-gov.zoom.us/webinar/register/WN_y5bUCyN7QX-ybDzqESiNIQ

After registering, you will receive a confirmation email containing information about joining the webinar.

A link will be sent to you to join the Library and Education Advisory Commission meeting in order to give comments. All registered meeting attendees who wish to speak must click on the “raise hand” icon when the meeting chair calls for public comments. If participating by calling in, dial *9 to use the “raise hand” feature, and when you are called upon, hit *6 to unmute your phone. Your phone number will be displayed in the live meeting. Staff will call the speakers to begin.

All comments provided shall be limited to three minutes or less as determined by the meeting chair. All members of the public will be limited to one comment per agenda item, and one comment for non-agenda items. The online written comment form previously used is no longer available for public comment.

VII. Announcements/Correspondence

- Staff Announcements

VIII. New Business

1. Elections– John Macon, Recreation Supervisor

Background: Each year, the Senior Advisory Commission is required to elect a Chair and Vice Chair to serve through December 2022.

Recommendation: Nominate and elect a Chair and Vice Chair to serve through December 2022.

2. Work Plan Projects – Yu-Lan Chou - Chair

Background: The Commission’s Fiscal Year 2021-22 Work Plan identified goals, projects and ongoing tasks that the Commission can continue to work on and accomplish this fiscal year.

Recommendation: Review Work Plan projects to start the new year including the upcoming Youth Essay Contest in the Spring. Discuss and reach consensus on essay contest topics for both the middle and high school divisions and determine timeframe and cut-off date for the event (to be implemented similarly to last year’s).

3. Library Donor Program – Dana Arbaugh, Commissioner

Background: The Commission’s Fiscal Year 2021-22 Work Plan identified work related to the Library Donor Program. A LEAC subcommittee was established to lead this effort.

Recommendation: Receive update by Commission regarding current and upcoming Library Donor Program projects.

IX. Staff, City Council and Liaison Reports

1. Friends of the Milpitas Library Report
2. County Librarian Report
3. Community Librarian Report
4. City Council Report
5. Future Agenda Items

X. Adjournment

KNOW YOUR RIGHTS UNDER THE **OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the City Council or Veterans Commission after initial distribution of the agenda packet are available for public inspection at the Barbara Lee Senior Center 40 N. Milpitas Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040 E-mail: cdiaz@ci.milpitas.ca.gov

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting from Online Services the link to Milpitas Municipal Code link.

If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, call John Macon at 408-586-3226 or send an email to jmacon@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the Council Chambers for all meetings.

