



CITY OF MILPITAS

Library and Education Advisory Commission

REGULAR MEETING

AGENDA

7:00 PM

Monday, January 13, 2020

**Milpitas Public Library – Conference Room
160 N. Main Street**

- 1. Call to Order**
- 2. Pledge of Allegiance**

Roll Call

Chair Yu-Lan Chou, Vice Chair Ha Phan, Commissioners: Elpidio Estioko, Hellie Mateo, Nonie McDonald, Dana Arbaugh, Theresa Hoang
Alternate: Susan Loh

- 3. Seating of Alternate**
- 4. Approval of Agenda:** January 13, 2020
- 5. Approval of Meeting Minutes:** November 18, 2019

- 6. Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

- 7. Announcements**

- Commissioner Announcements/Updates

- 8. Business Items**

- a. Election of Officers – John Macon, City Staff Liaison**

Background: Each year, the Library and Education Advisory Commission is required to elect a Chair and Vice Chair to serve through December 2020.

Recommendation: Nominate and elect a Chair and Vice Chair to serve through December 2020.

b. Upcoming Work Plan Projects – LEAC Chair

Background: Commissioners have discussed identifying upcoming Work Plan projects and creating an action plan in preparation for events and activities that are approaching.

Recommendation: Review upcoming Work Plan projects (first six months of calendar year), prioritize tasks, discuss specific actions required, as well as identify required resources to implement successfully.

9. Liaison Reports

- City Council Report
- City Staff Report
- County Librarian Report
- Community Librarian Report
- Friends of the Milpitas Library Report

10. Future Agenda Items

11. Adjournment

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e-mail: cdiaz@ci.milpitas.ca.gov / Phone: 408-586-3040

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