

**CITY OF MILPITAS
LIBRARY ADVISORY COMMISSION
MILPITAS PUBLIC LIBRARY – CONFERENCE ROOM
160 N. MAIN ST.
7:00 PM – January 8, 2018**

AGENDA

I. CALL TO ORDER/ROLL CALL

Chair Yu-Lan Chou, Vice Chair Ha Phan, Commissioners Trinidad Aoalin, Elpidio Estioko, Hellie Mateo, Sonny Wang

Alternates: Nonie McDonald, Tony Cailles

II. SEATING OF ALTERNATES

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES November 20, 2017

V. ANNOUNCEMENTS/CORRESPONDENCE

VI. PUBLIC FORUM

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must stand, state their name and address for the record, and limit their remarks to no more than three minutes. As an unagendized item, no response is required of the Commission or City Staff; however, the Commission may agendize the item for a future meeting.

VII. ADOPTION OF AGENDA

VIII. BUSINESS ITEMS

1. Election of Officers for 2018

Background: The LAC bylaws state that election of officers be held the first meeting of the calendar year. The term will last one year and the Chairperson and Vice-Chairperson can serve a maximum of two consecutive terms.

Recommendation: Elect a Chairperson and Vice-Chairperson

2. Pop Up Libraries

Background: Council Member Barbadillo brought up the subject of small libraries. Library staff will share information on the pop up library, vending unit and electric car library.

Recommendation: Receive Library Staff presentation.

3. Budget

Background: There is a balance of \$136.23 remaining of the budget after subtracting the \$250 for the CPLA membership. Funds must be expended by June 30, 2018.

Recommendation: Identify potential expenditures for the remaining budget balance.

4. Organization Outreach

Background: The Chair would like all LAC commissioners to reach out to individual organizations to promote the library's services. Some Commissioners reported their activities at the previous meeting. This item was continued from the last meeting.

Recommendation: Provide an update on Commissioner outreach activities

IX. OTHER BUSINESS

1. Friends of the Milpitas Library Report
2. County Librarian Report
3. Community Librarian Report
4. Donations to the Library
5. City Council Report
6. City Staff Report
7. Future Agenda Items

X. ADJOURNMENT to scheduled meeting on March 19, 2018 at 7:00 p.m.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

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455 E. Calaveras Blvd, Milpitas, CA 95035 Phone: 408-586-3040

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