



CITY OF MILPITAS

Odor Reduction Ad Hoc Subcommittee

MEETING MINUTES

5:00 PM

Tuesday, September 13, 2022
Committee Conference Room, 1st Floor

CALL TO ORDER	Mayor Rich Tran called the meeting to order at 5:00 PM. Deputy Public Works Director Elaine Marshall called the roll.
ROLL CALL	PRESENT: Mayor Rich Tran and Vice Mayor Carmen Montano
PLEDGE of ALLEGIANCE	Mayor Tran led the pledge of allegiance.
APPROVAL OF AGENDA	Motion/Second Mayor Tran/Vice Mayor Montano Motion carried by a vote of AYES: 2 NOES: 0
PUBLIC FORUM	Update on the Milpitas Chamber of Commerce was provided sharing that the Board of Directors ballot is underway for board elections and will likely have a change in members.
BUSINESS ITEMS	
6a. Selection of Chair and Vice Chair	Mayor Tran motioned for Vice Mayor Montano to be the Chair and himself to serve as Vice Chair for the remainder of his term. Vice Mayor Montano accepted the nominations. Motion/Second Mayor Tran/Vice Mayor Montano Motion carried by a vote of AYES: 2 NOES: 0
6b. Discuss Role of Subcommittee and other Governance-related Subcommittee Matters	Mayor and Vice Mayor discussed the objectives and role of the Subcommittee which include the following: Work with stakeholders to create positive outcomes for air quality in Milpitas; focus on Bay Area Air Quality Odor Attribution Study Findings; and coordinate with stakeholders and source facilities to ensure that follow-up actions are taken including enforcement by appropriate authorities. Stakeholders include: BAAQMD, Republic Services (Newby Island operators); City of San Jose (owners of landfill property), San Jose /Santa Clara Regional Treatment Facility operators; Zanker Road Landfill, Zero Waste Energy Development, San Jose Local Enforcement Agency, City Attorney, and Milpitas community. Stakeholders will be invited to attend future meetings.
6c. Future Agenda Items Discussion	Mayor and Vice Mayor identified a list of potential future topics: background on odor sources and study findings; status updates from the various source facilities; BAAQMD next steps and enforcement update; ongoing odor monitoring system options via BAAQMD or future CIP; opportunity for community education.
7. Next Meeting Date	Mayor and Vice Mayor discussed scheduling meetings every four to six weeks. Staff will reach out to BAAQMD requesting to attend the next meeting.
ADJOURNMENT	The meeting was adjourned at 5:26 PM