

**CITY OF MILPITAS
M I N U T E S**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Parks, Recreation and Cultural Resources Commission.
- Date of Meeting:** September 13, 2021
- Place of Meeting:** Via Teleconference (Virtual Meeting).
- I. Call to Order:** Chair Davis called the meeting to order at 7:02pm
- II. Flag Salute:** Chair Davis led the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Caidoy, Davis, Montemayor, Ehardt and Jackson

Commissioners Absent: Strauss

City Staff Present: Renee Lorentzen – Recreation and Community Services Director
Josh Clevenger –Recreation and Community Services Supervisor
Justin Yount – Public Services Assistant
- IV. Seating of Alternates:** Montemayor
- V. Approval of Agenda:** **MOTION** to approve the agenda for September 13, 2021 as submitted.

M/S: Jackson/Montemayor Ayes: All
- VI. Approval of Minutes:** **MOTION** to approve the minutes from August 2, 2021 as submitted.

M/S: Davis/Jackson Ayes: Caidoy, Davis, Montemayor, Ehardt and Jackson
Abstain: Current
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**

None

IX. Business Items

a. Heritage Tree Program Presentation – Public Works Staff

Staff Tony Ndah, Public Works Director, presented to the Commission an overview of the Heritage Trees Program with a focus on the Heritage Tree Designation process. A few of the goals outlined in program are to help raise awareness about heritage trees in Milpitas and how they contribute to Milpitas residents, to protect and recognize individual or groups of trees, and establish heritage tree designation while complying with the Tree and Planting Ordinance in the City of Milpitas Municipal Code. There are currently 83 heritage trees at 10 locations throughout Milpitas. There is additional tree and location that is pending due to additional research needed. Commission received presentation and all information is included on City website.

b. Community Garden Program Presentation – Recreation and Community Services Staff

Recreation Program Coordinator, Ann Marie Asis presented to the Commission an overview of the Cesar Chavez Community Garden, which gives Milpitas Residents a designated plot to use for gardening purposes. The Community Garden has a total of 47 garden plots (assigned to the MUSD and Milpitas Residents) with 8 that have been recently surrendered and offered to individuals on the waiting list. There are currently 101 individuals on the waiting list. Requirements in obtaining a garden plot are that you must be a Milpitas Resident, pay annual fee, and comply with all rules, regulations, and policies. There are currently no term limits for garden plot holders, and this did raise some concerns from Commissioners due to the extensive waiting list. Commission received presentation and discussion items to bring to a future meeting will include possible expansion and term limits with a recommendation to City Council for approval.

X. Council Liaison Reports

Vice Mayor Montano provided updates on City Council items.

XI. Liaison Reports

Staff Lorentzen introduced Staff Liaison, Recreation Supervisor Josh Clevenger and provided updates on Recreation and Community Services programs, services and events.

XII. Future Agenda Items

Park Marker Project Update
Sister Cities Program

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:01pm to the next scheduled meeting on October 4, 2021.