



CITY OF MILPITAS

Parks, Recreation & Cultural Resources Commission

REGULAR MEETING

AGENDA

7:00 PM

Monday, September 12, 2022
MILPITAS CITY HALL 455 E. CALAVERAS BLVD.
COMMITTEE CONFERENCE ROOM
MILPITAS, CA 95035

1. Call to Order
2. Roll Call
3. Seating of Alternates
4. Approval of Agenda: September 12, 2022
5. Approval of Meeting Minutes: May 2, 2022

6. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

7. Announcements

8. Business Items

a. Donation Policy Update – Recreation and Community Services Department Staff

Background: In 2013, the Parks, Recreation and Cultural Resources Commission advisory made recommendation to the City Council on approving a donation policy to Parks and Recreation programs. City Council adopted the policy on March 19, 2013. With the reception of current donations, a review of wording and policy in this area of service is needed to stay consistent with other updated City policies. On May 2, 2022, the Commission reviewed some preliminary updates to the policy. Staff has since identified additional updates needed to the Policy for Commission recommendation to City Council for final approval.

Recommendation: Receive draft policy update and make recommendation to City Council for final approval.

b. Final Work Plan Discussion – Recreation and Community Services Department Staff

Background: The Parks, Recreation and Cultural Resources Commission was established with the purpose of advising City Council on matters pertaining to recreation, bicycle, and pedestrian trails and access, historic preservation, planning and development of new and existing parks and facilities, and identifying, protecting, and enhancing structures and other features reflecting special aspects of the City's Cultural heritage. The Commission's Fiscal

Year 2022-23 Work Plan will identify goals, projects and ongoing tasks that the Commission plans to continue to work on and accomplish in Fiscal Year 2022-23. The Commission reviewed a draft Work Plan at their April 4, 2022 meeting and were asked to return to a future meeting with any final additions or omissions to their FY2022-23 key tasks.

Recommendation: Conduct the final discussion for the Fiscal Year 2022-23 Work Plan and make recommendation for final approval by the City Council.

9. City Liaison Reports

- a. Report from City staff
- b. Report from City Council Liaison

10. Adjournment

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e-mail: mmutalipassi@milpitas.gov / Phone: 408-586-3040

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Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the Recreation Services office at Milpitas Sports Center, 1325 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online: <http://www.milpitas.gov/our-government/commission/> (select meeting date)

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