

**CITY OF MILPITAS
M I N U T E S**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Parks, Recreation and Cultural Resources Commission.

Date of Meeting: September 12, 2022

Place of Meeting: Milpitas City Hall Committee Conference Room.

I. Call to Order: Chair Davis called the meeting to order at 7:00pm

II. Flag Salute: Chair Davis led the Pledge of Allegiance.

III. Roll Call: Commissioners Present: Davis, Ehardt, Strauss, Jackson, and Montemayor
Commissioners Absent: Thomas
City Staff Present: Renee Lorentzen – Recreation and Community Services
Director
Josh Clevenger – Recreation and Community Services
Supervisor
Justin Yount – Acting Sr. Public Services Assistant

IV. Seating of Alternates: None

V. Approval of Agenda: **MOTION** to approve the agenda for September 12, 2022 as submitted.
M/S: Montemayor/Jackson Ayes: All

VI. Approval of Minutes: **MOTION** to approve the minutes from May 2, 2022 as submitted.
M/S: Strauss/Ehardt Ayes: Davis, Ehardt, Strauss,
and Jackson
Abstain: Montemayor

VII. Public Forum: None

VIII. Announcements and Correspondence

None

IX. Business Items

a. Donation Policy – Recreation and Community Services Department Staff

On May 2, 2022, the Commission reviewed some preliminary updates to the policy. Staff has since identified other areas in need of updating and presented a draft policy to Commissioners for review, which will then be recommended to City Council for final approval.

Motion to approve draft with minor adjustments and recommend to City Council for final approval.
M/S: Davis/Strauss Ayes: All

b. Final Work Plan Discussion – Recreation and Community Services Staff

Commission discussed their final Work Plan before recommending to City Council for final approval. Majority of Work Plan will consist of carry over items with minor adjustments to topic areas such as Quarterly Reports – adding grants, Historical Resource Master Plan Update – adding Historical Landmark program and Bicycle & Pedestrian Trails – adding the Bike to Anywhere event.

Motion to accept the draft 2022-2023 Work Plan with discussed amendments and recommend to City Council for final approval.

M/S: Davis/Jackson

Ayes: All

X. Staff Liaison Reports

Staff provided updates on Recreation programs/services and upcoming events.

XI. Council Liaison Reports

Vice Mayor Montano provided updates on City Council items.

XII. Future Agenda Items

none

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 7:57pm to the next scheduled meeting on October 3, 2022.