

City of Milpitas
Parks, Recreation and Cultural Resources Commission



Monday, August 5, 2019
City Hall Committee Conference Room
455 E. Calaveras Blvd.
7:00 PM

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Seating of Alternates**
- V. Approval of Agenda: August 5, 2019**
- VI. Approval of Minutes: June 2, 2019**

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

VIII. Announcements and Correspondence

IX. New Business

1. Sandalwood Park Renovation Project Conceptual Design – City Staff

Background: As part of the City of Milpitas' Capital Improvement Program (CIP), Sandalwood Park located on Escuela Parkway, is included as part of the Park Improvement projects. The project, as described in the CIP, primarily calls for pathway, playground and site lighting safety improvements.

Community meetings with the Sandalwood Park community were held on January 17 and March 18, 2019, where they provided input and ideas to project consultant, Gates+Associates.

Recommendation: Review the Sandalwood Park design concept and recommend for City Council final approval.

2. Commissioner Handbook Review – City Staff

Background: In 2018, City Council adopted a Commissioners Handbook to serve as a guide for commissioners in areas such as participating in public meetings, the role of a commissioner, attendance, term limits, and work plans. This Handbook will be a useful tool and is meant to be a resource for commissioners throughout their term(s).

Recommendation: Receive Staff Liaison presentation on the Commissioners Handbook.

II. Adjournment

KNOW YOUR RIGHTS UNDER THE **OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Parks, Recreation and Cultural Resources Commission after initial distribution of the agenda packet are available for public inspection at Milpitas Community Center, 457 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting from Online Services the link to Milpitas Municipal Code link.