

**CITY OF MILPITAS
M I N U T E S**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Parks, Recreation and Cultural Resources Commission.
- Date of Meeting:** August 3, 2020
- Place of Meeting:** Via Teleconference (Virtual Meeting).
- I. Call to Order:** Chair Current called the meeting to order at 7:00pm
- II. Flag Salute:** Chair Current led the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Caidoy, Current, Montemayor, Sharma, Davis and Strauss
Commissioners Absent: Aquino, Singh and Shah
City Staff Present: Renee Lorentzen – Recreation and Community Services
Director
Rosana Cacao –Recreation and Community Services Supervisor
Justin Yount – Public Services Assistant
- IV. Seating of Alternates:** Alternate Strauss seated
- V. Approval of Agenda:** **MOTION** to approve the agenda for August 3, 2020 as submitted.
M/S: Davis/Montemayor Ayes: All
- VI. Approval of Minutes:** **MOTION** to approve the minutes from June 1, 2020 as submitted.
M/S: Montemayor/Davis Ayes: All
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**
None

IX. Business Items

a. Work Plan FY 20-21 – City Staff

The FY 19-20 Work Plan will carry over to the FY 20-21. Staff Lorentzen gave overview of all topics and advisory areas and encouraged Commissioners to re-designate subcommittees. Volunteers were taken and all subcommittees and their assigned duties are as follows:

History Projects/Park Names – Research Park Names and Develop a bio of their findings. An on-line webpage should include historical information on park names.

Subcommittee members – Davis and Strauss

Review Historic Site List – Current review of historic site list including an annual tour of the historic pieces and include an on-line webpage of findings.

Subcommittee members – Current, Caidoy and Davis

Bicycle/Pedestrian Trails – Promote use/trails/activities.

Subcommittee members – Caidoy and Montemayor

Sister Cities – Supporting Role – work with schools, non-profits, new approach to older program, promote connection with students, cultural and global communities.

Subcommittee members – Davis, Montemayor and Caidoy

MOTION to approve discussed FY 20-21 Work Plan.

M/S: Montemayor/Strauss

Ayes: All

b. Parks and Recreation Facility Project Report – City Staff

Staff Lorentzen gave updates on various parks and facilities projects that are approved under the City's Capital Improvement Program. These projects are in various stages of completion and many of them are reviewed by this Commission. The Commission will continue to receive updates on these projects as they progress. Some of the projects discussed included the Skate Park/Snack Shack, Creighton Park, Alviso Adobe, and McCandless Park.

c. Recreation and Community Services Program and Service Update – City Staff

Staff Lorentzen provided Commission a brief overview as to what is being offered by the Recreation and Community Services Department with regards to programs and services in response to the COVID-19 pandemic. She discussed the Senior Center lunch program/Friendly visitors, Youth Summer Day Camps, Virtual Community Center/Virtual Special Events, and the Food Bank/Distribution program which included an 80% resident participation.

X. Council Liaison Reports

None.

XI. Liaison Reports

None.

**XII. Future Agenda Items
Work Plan Subcommittee Updates**

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:26pm to the next scheduled meeting on September 22, 2020.