

**CITY OF MILPITAS
M I N U T E S**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Parks, Recreation and Cultural Resources Commission.
- Date of Meeting:** June 7, 2021
- Place of Meeting:** Via Teleconference (Virtual Meeting).
- I. Call to Order:** Chair Davis called the meeting to order at 7:02pm
- II. Flag Salute:** Chair Davis led the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Caidoy, Davis, Montemayor, Strauss, Ehardt and Jackson

Commissioners Absent: Current and Sharma

City Staff Present: Renee Lorentzen – Recreation and Community Services Director
Rosana Cacao –Recreation and Community Services Supervisor
Justin Yount – Public Services Assistant
- IV. Seating of Alternates:** Ehardt and Jackson
- V. Approval of Agenda:** **MOTION** to approve the agenda for June 7, 2021 as submitted.

M/S: Strauss/Jackson Ayes: All
- VI. Approval of Minutes:** **MOTION** to approve the minutes from May 3, 2021 as submitted.

M/S: Montemayor/Ehardt Ayes: Caidoy, Davis, Montemayor,
Ehardt and Jackson
Abstain: Strauss
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**

None

IX. Business Items

a. Annual Park/Facility Tour – Staff

Due to COVID-19, the Commission was not able to schedule a group tour to visit the newly renovated buildings and parks or areas of historical significance. As an alternative, Commissioners visited (3) parks – Creighton, Augustine, and the Skatepark. Findings were provided on each and were submitted to Staff as part of the assessment. In addition, these findings will help support the City Council approved “Beautify Milpitas”, routine park clean-ups, and the Park Master Plan.

b. Park Marker Program – Commission Subcommittee

The Subcommittee met to discuss cost, funding sources, and installation plan development. Details included possible designs/concepts, funding from Art's Commission budget, significance of park names, bios about individual and call for artists' to design markers. Subcommittee will fine tune all details and come up with more concrete concepts. After designs are finalized, this will go through the standard recommendation process involving both the Arts Commission and PRCRC, then forwarded to City Council for budget approval. Final project will include an online virtual component which will include all project information.

c. Work Plan Review – Staff

Commission reviewed the Fiscal Year 2020-21 Work Plan and discussed goals and on-going tasks they wish to accomplish in the upcoming Fiscal Year 2021-22. Discussion topics and items included the Annual Park/Facility tour – with added Pedestrian/Bike Trails component, receiving quarterly reports from the Recreation and Community Services Department – possibly adding Community Garden as separate item, reviewing Historic Site list – creating an online component and working with Historical Society w/ Annual Tour, continued review of Bike and Pedestrian trails – adding Bike Repair Clinic, and the relaunching of the Sister Cities program – re-establishing and maintaining existing relationships (agreement w/ Philippines).

MOTION to recommend 21-22 Work Plan to City Council for final approval.

M/S: Strauss/ Montemayor

Ayes: All

X. Council Liaison Reports

Vice Mayor Montano provided updates on City Council items.

XI. Liaison Reports

Staff discussed start of Recreation and Community Services Summer programs and services.

XII. Future Agenda Items

Work Plan Subcommittee Updates

Park Tour Findings

Park Marker Subcommittee

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:07pm to the next scheduled meeting on August 2, 2021.