

CITY OF MILPITAS
MINUTES

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Parks, Recreation and Cultural Resources Commission.
- Date of Meeting:** May 3, 2021
- Place of Meeting:** Via Teleconference (Virtual Meeting).
- I. Call to Order:** Chair Davis called the meeting to order at 7:03pm
- II. Flag Salute:** Chair Davis led the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Caidoy, Davis, Montemayor, Ehardt and Jackson

Commissioners Absent: Current, Strauss and Sharma

City Staff Present: Renee Lorentzen – Recreation and Community Services Director
Rosana Cacao –Recreation and Community Services Supervisor
Justin Yount – Public Services Assistant
- IV. Seating of Alternates:** Ehardt and Jackson
- V. Approval of Agenda:** **MOTION** to approve the agenda for May 3, 2021 as submitted.

M/S: Caidoy/Ehardt Ayes: All
- VI. Approval of Minutes:** **MOTION** to approve the minutes from April 5, 2021 as submitted.

M/S: Davis/Jackson Ayes: All
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**

None
- IX. Business Items**
- a. Park Master Plan – Staff**
Linda Gates, Consultant from Gates and Associates, presented the Draft Master Plan which included the community outreach, assessment of existing parks conditions, new improvement recommendations, goals, Action plan, and implementation. A third Townhall meeting is scheduled for May 12th which will provide update to the community. Updated Draft Master Plan will also be posted on City’s website for viewing. Commission received presentation and provided feedback.
- MOTION** to recommend to City Council for adoption.
M/S: Davis/Jackson Ayes: All

b. Transportation Development Act Article 3 (TDA-3) – Staff

Annually, the City of Milpitas receives guaranteed TDA-3 funding for pedestrian and bicycle improvements. The funding for the 2021/22 fiscal year is \$155,316. In order to receive funding, the City must adopt a resolution and bring to the BPAC. In 2018, that Commission was dissolved, and those duties were given to the PRCRC. City Council adopted resolution at their April 6th meeting. Funding will be used with the City's street resurfacing efforts and will be used for various curb ramps and sidewalks. Steve Chan, Transportation and Traffic manager, briefed Commission on the various details and presented a Map that displayed the proposed locations for the FY21/22 project.

c. Park Marker Program – Subcommittee

Volunteers from both the PRCRC and Arts Commission formed a subcommittee to research Park Names and Develop a bio of their findings. The subcommittee met and discussed various items such as the purpose of the markers, designs, core idea for historical markers with additional content to be displayed. It was suggested to add a new marker which will include a brief bio about the individual that park was named after. Another idea is to use art to enhance information and draw attention to these markers. The next scheduled subcommittee meeting will take place on May 24th and will allow Commissioners to bring more ideas for discussion.

X. Council Liaison Reports

No updates provided.

XI. Liaison Reports

Staff showed flyer for the Bike Repair Clinic scheduled for May 15th from 9am-12pm as well as discussed various Programs and Services being offered by the Recreation and Community Services Department.

XII. Future Agenda Items

Work Plan Subcommittee Updates

Park Tour Findings

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:38pm to the next scheduled meeting on June 7, 2021.