



CITY OF MILPITAS

Parks, Recreation & Cultural Resources Commission

REGULAR MEETING

AGENDA

7:00 PM

Monday, April 4, 2022

MILPITAS CITY HALL 455 E. CALAVERAS BLVD.
COMMITTEE CONFERENCE ROOM
MILPITAS, CA 95035

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Seating of Alternates
5. Approval of Agenda: March 7, 2022
6. Approval of Meeting Minutes: April 4, 2022

7. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements

9. Business Items

a. Transportation Project Updates – Engineering Department Staff

Background: Transportation Development Act Article 3 (TDA-3), provides annual funding for bicycle and pedestrian projects within the Bay Area, and the Metropolitan Transportation Commission (MTC) sets policies and procedures for the TDA-3 funding. The City of Milpitas receives guaranteed TDA-3 funding annually for pedestrian and bicycle improvement projects. The funding amount is based on a population formula, and funding for fiscal year 2022/2023 is \$103,602. A requirement to receive the annual TDA-3 funding is for the City to bring it to a Bicycle Pedestrian Advisory Commission (BPAC) and adopt a resolution. In 2018, the BPAC was dissolved and the duties were reassigned to the PRCRC. This item will go to City Council on May 3, 2022 for adoption. The funding will be used in conjunction with the City's annual street resurfacing efforts, and will be used on various concrete work, such as curb ramps and sidewalks.

Recommendation: Receive Informational Report and project update

b. Community Garden Program Presentation – Recreation and Community Services Department Staff

Background: The Parks, Recreation and Cultural Resources Commission advisory scope includes the making recommendation to the City Council on the Community Garden program rules and fees. The City currently has one community garden site at the Cesar Chavez Community Garden at Weller School as part of the Joint Use Agreement with the Milpitas Unified School District. A new community garden site is part of a new city park located on McCandless Drive that will be programmable in the following year. Staff will be presenting to the Commission 1) proposed changes to the Community Garden rules for Cesar Chavez Community Garden that include but are not limited to minor formatting and editing changes, and language representing current garden practices, 2) proposed Group Gardening Pilot Program, and 3) proposed updates to the City's Master Fee Schedule for Community Garden Fees.

Recommendation: Receive presentation and approve recommendation for changes to the Cesar Chavez Community Garden Rules, a new Group Gardening Pilot Program, and updates to the City's Master Fee Schedule for the Community Garden Fees, for City Council final approval.

c. Work Plan Review – Recreation and Community Services Department Staff

Background: The Parks, Recreation and Cultural Resources Commission was established with the purpose of advising City Council on matters pertaining to recreation, bicycle, and pedestrian trails and access, historic preservation, planning and development of new and existing parks and facilities, and identifying, protecting, and enhancing structures and other features reflecting special aspects of the City's Cultural heritage. The Commission's Fiscal Year 2022-23 Work Plan will identify goals, projects and ongoing tasks that the Commission plans to continue to work on and accomplish in Fiscal Year 2022-23.

Recommendation: Review Fiscal Year 2022-23 Work Plan and start the discussion to establish key tasks to be approved by City Council.

10. City Liaison Reports

- a. Report from City staff
- b. Report from Councilmember

11. Upcoming Agenda Items

- a. Sister Cities Programs

12. Adjournment

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
e-mail: cdiaz@ci.milpitas.ca.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting "I Want to . . . View " link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the Recreation Services office at Milpitas Sports Center, 1325 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online: <http://www.ci.milpitas.ca.gov/our-government/commission/> (select meeting date)

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