

**CITY OF MILPITAS
M I N U T E S**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Parks, Recreation and Cultural Resources Commission.
- Date of Meeting:** April 4, 2022
- Place of Meeting:** Milpitas City Hall Committee Conference Room.
- I. Call to Order:** Chair Davis called the meeting to order at 7:00pm
- II. Flag Salute:** Chair Davis led the Pledge of Allegiance.
- III. Roll Call:** Commissioners Present: Davis, Ehardt, Strauss, Jackson, Montemayor and Thomas
- Commissioners Absent: Current and Gill
- City Staff Present: Renee Lorentzen – Recreation and Community Services Director
Josh Clevenger – Recreation and Community Services Supervisor
Justin Yount – Public Services Assistant
- IV. Seating of Alternates:** Jackson and Thomas
- V. Approval of Agenda:** **MOTION** to approve the agenda for April 4, 2022 as submitted.
- M/S: Davis/Ehardt Ayes: All
- VI. Approval of Minutes:** **MOTION** to approve the minutes from February 7, 2022 as submitted.
- M/S: Ehardt/Jackson Ayes: Davis, Ehardt, Strauss, and Jackson
Abstain: Thomas
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**
- None

IX. Business Items

a. Transportation Project Updates – Engineering Staff

Engineering staff, Fanny Yu provided a slideshow presentation on the Transportation Development Act Article 3 to the Commission. This is a grant program that is administered by the Metropolitan Transportation Commission (MTC). MTC makes annual allocations of TDA 3 funds to various cities and counties. The TDA 3 funds will provide improvements for buffered bicycle lanes and ADA curb ramp upgrades to various areas of Milpitas. This item will be included on the May 3, 2022 City Council agenda. Commission received report and project update.

b. Community Garden Program Presentation – Recreation and Community Services Staff

Staff Ann Marie Asis presented to the Commission the proposed changes to the Community Garden rules for the Cesar Chavez Garden which included minor formatting and editing changes and languages pertaining to current garden practices, the proposed Group Gardening Pilot Program, and the proposed updates to the City’s Master Fee Schedule with regards to the Community Garden fees. Commission received presentation with the following recommendations to be forwarded to City Council for approval.

Motion to recommend forwarding to City Council for approval the updates to current Garden Rules and Regulations, a Group Gardening Pilot Program at Cesar Chavez Garden, and an updated community garden fee(s) schedule for both Cesar Chavez and soon-to-be opened McCandless Community Gardens.

M/S: Strauss/Thomas

Ayes: All

c. Work Plan Review - Recreation and Community Services Staff

Staff provided an overview of the current FY 2021-2022 Work Plan to be reviewed by Commission and used as a guiding tool for planning of upcoming FY 2022-2023 Work Plan. The plan will identify goals, projects and ongoing tasks that the Commission plans to accomplish in the next fiscal year. Staff has advised the group to come to the May meeting prepared with any proposed additions and/or changes for discussion to establish key tasks which will then be forwarded to City Council for approval.

X. Staff Liaison Reports

Staff provided updates on Recreation and Community Services programs, services, and events.

XI. Council Liaison Reports

none

XII. Future Agenda Items

Sister Cities Programs

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:19pm to the next scheduled meeting on May 2, 2022.